



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

APRIL 24, 2024



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**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
APRIL 24, 2024 - 4:00 P.M.
AGENDA**

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #24-18
- IV. Approval of Minutes - February 28, 2024 * Doc. #24-12
- V. Approval of Minutes - March 27, 2024 * Doc. #24-17
- VI. Chairman's Report
- VII. Work Orders Report - Paul Kaplan
- VIII. Director's Reports Doc. #24-21
 - Library Services and Trends
 - Monthly Financial Report - January, 2024 Doc. #24-10
 - Monthly Financial Report Doc. #24-19
 - Monthly Usage Summary Doc. #24-20
 - Library Closure Report
 - FCLS Look Ahead Events/Programs
- IX. Unfinished Business Doc. #24-06
 - A. Central Library - Update
 - B. AFPL Foundation M.O.U. - Update
 - C. Dress Code* - Discussion
 - D. FCLS Library Loan Policy - Discussion
 - E. Code of Conduct* - Discussion
 - F. Rental Policy - Discussion
- X. New Business
- XI. Adjournment

*Action is anticipated on this item

Doc. #24-12



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
FEBRUARY 28, 2024 – 4:00 P.M.**

*These February 28, 2024 Board of Trustees meeting minutes were approved at the
April 27, 2024, Board meeting.*



Members Present: Borders, Priscilla - Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip
Kaplan, Paul
Radakovich, Nina - Vice Chair
Rice, Beverly

Members Absent: Piontek, Joe

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer - Supervising County Attorney (via Zoom)
White, Sarah - Senior County Attorney (via Zoom)

Guest: 2 Webinar Attendees

Board Chair Priscilla Borders called the meeting to order at 4:04 p.m.

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CALL TO ORDER

CHAIR PRISCILLA BORDERS: Good afternoon, everyone. It is 4:04 p.m., we'll get started for today's Board of Trustees meeting. My name is Priscilla Borders, I am the Board Chair. Mrs. Zenobia, do we have any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: We do not have any public comments today.

CHAIR PRISCILLA BORDERS: Thank you so much.

MRS. ZENOBIA CLAXTON: You're welcome.

24-08 ADOPTION OF THE AGENDA**MOTION**

CHAIR PRISCILLA BORDERS: So let's proceed to the adoption of the agenda. Does anybody have any edits or anything to add to the agenda? If not, I'll entertain a motion to adopt the agenda.

MR. PAUL KAPLAN: I so, move.

MR. D. CHIP JOYNER: Second.

CHAIR PRISCILLA BORDERS: We have a first and second. All those in favor of adopting agenda, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: All those in opposed? Agenda adopted. So, for -- I hope everybody had the opportunity to review the minutes of January 24, 2024. Prior to approval, are there any edits or changes that need to be made? Thank you.

24-07 APPROVAL OF MINUTES - JANUARY 24, 2024**MOTION**

MR. D. CHIP JOYNER: Motion to approve.

CHAIR PRISCILLA BORDERS: Thank you. We got a motion to approve. Do I have a second?

MS. BEVERLY RICE: Second.

MR. PAUL KAPLAN: Second.

CHAIR PRISCILLA BORDERS: All those in favor of adopting the minutes of January 24, 2024, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: All those opposed? Minutes approved.

CHAIRMAN'S REPORT

CHAIR PRISCILLA BORDERS: The Chairman's report, I have nothing to include at this time beyond what is listed under unfinished business. I'll cover updates and discussion points at that time. So with that said, let's move to work order reports with Mr. Kaplan.

WORK ORDERS REPORT

MR. PAUL KAPLAN: We had 200 work orders for the month of January. Happy to say that 92 percent was completed. Basically, it's the same basic, almost the same thing as every, every month. Electrical, was the highest portion. Plumbing, HVAC, structural,

miscellaneous was 62. Miscellaneous, I kind of put everything into it like the grounds. I can't break it all down because it'll probably take me a month before I can even get it done. But other than that, there's really nothing outstanding that I can think of. We had a freeze up at Roswell Library that was taken care of. That was during December, I believe, the cold weather that we had, and that's taken care of. Other than that, it's -- unless Central has something major. But I think Central worked fine. I didn't hear anything at all.

MRS. GAYLE H. HOLLOMAN: No.

MR. PAUL KAPLAN: So everything looks good.

MS. JENNIFER CULLER: I hate to interrupt, but I saw an email from Mr. Denson, he's trying to get in the gate, and said that no one was there to open it for him.

CHAIR PRISCILLA BORDERS: Okay.

MS. JENNIFER CULLER: Thank you. Sorry about that.

CHAIR PRISCILLA BORDERS: Thank you. So are there any questions for Mr. Kaplan, comments? Yes.

MR. PAUL KAPLAN: Sure.

MR. D. CHIP JOYNER: Mr. Kaplan, in anticipation of the spring, is there a plan or money from the budget where there will be landscaping? Did we ever come to a conclusion on how the landscaping is handled at the different libraries?

MR. PAUL KAPLAN: Yes, it's still that one, the one -- as far as I know, it's that one company now. They're going to handle all the landscaping for all the buildings. I think one year, unless it's changed that one year, they had -- I think they had almost three different contractors, and it really was a disaster, trying to keep track of them first of all. As far as I know, there's only one, and I can double check with Director of DREAM and see if there's any changes.

MRS. GAYLE H. HOLLOMAN: To my knowledge, there's only one team that got the award, you know, they go to bid.

MR. PAUL KAPLAN: Yes.

MR. D. CHIP JOYNER: On behalf of the Board, can we make a request that once it's installed that we get pictures before and after for each library?

MRS. GAYLE H. HOLLOMAN: Oh, I can ask for it.

MR. D. CHIP JOYNER: Just be nice to show the progress.

CHAIR PRISCILLA BORDERS: Thank you for that, Mr. Joyner. Anything else? Again, thank you so much, Mr. Kaplan for all your work and for keeping us informed on a monthly basis with our maintenance. So if nothing further, we'll proceed to Director's reports.

24-09 DIRECTOR'S REPORTS

LIBRARY SERVICES AND TRENDS

24-10 MONTHLY FINANCIAL REPORT

24-11 MONTHLY USAGE SUMMARY

MRS. GAYLE H. HOLLOMAN: Good afternoon, everyone, and thank you, Madam Chair. Good to see everybody. As you know, we've had some various things happening. So our library services and trends reports centers around the fact that we had a cybersecurity attack. We've been coming -- working to come through and come out of it. We're doing quite well as a library system. I think there are others that have probably much more major problems than ours. We were affected by our computers and our not being able to have printing services available for the public. But now we're getting that back online. Our number one priority this week has been telephones not working. So, we have our liaisons, Zenobia Claxton, and Audrey Clary, who have been working tirelessly to get the staff back up and running on all of their phones. Their desk phones, the desktop phones as well as the phones at the information desk. That's been kind of a work in progress. In fact, right now, most of those are not -- I mean, most of those are working as far as the desk phones, except for three libraries. But the other problem we have are the individual phones on individual desks. There are about 70 of those that we're working toward getting back online, out of a total of 372. So that's really not too bad when you think we had quite a few hundred of them. So there's going to be a lot of new ways of doing business to the point that our phones will ring on our desktop, our phones will ring on our computers, and so we should have a much better way of getting a chance to connect with the public through telephones. The self-check machines are still out. They're not able to be worked, to be used so the people cannot go independently and check their books out. They still can go to the desk and do so. So that's been on big change that we've had to deal with. Right now, we are not able to -- we're not able to provide the monthly financial report, which is why you didn't receive it. Because that's a whole different set of software that's used to make it happen. We were not able to get that in time, so they're still working to improve a lot of things that have to do with finance and purchasing and all those things. Let's see what else we have. You want me to just continue with all the other?

CHAIR PRISCILLA BORDERS: Does anybody have any questions or comments so far? We do. Mr. Joyner.

MRS. GAYLE H. HOLLOMAN: Oh, I'm sorry.

MR. D. CHIP JOYNER: I was going to ask, maybe take a five-minute break to give Mr. Denson a minute to get here.

MRS. GAYLE H. HOLLOMAN: Oh, I'm sorry.

CHAIR PRISCILLA BORDERS: We can.

MR. D. CHIP JOYNER: It's such a challenge.

CHAIR PRISCILLA BORDERS: Okay. Thank you. Thank you for that clarification. I know that Board Member, Mr. Damian is coming. So if we could just allow a couple more minutes, he's making his way up the elevator. So it's going take --

MRS. ZENOBIA CLAXTON: Ms. Jordan just --

CHAIR PRISCILLA BORDERS: We have another Board Member coming along, and I just received communication from Joe. He stuck in traffic on 400; he's not going to make it. With the rain and the traffic, he's not, so that, he's excused.

(Break taken from 4:11 p.m. to 4:14 p.m.)

CHAIR PRISCILLA BORDERS: So our other two Board Members are here, so I will ask Director Holloman to continue.

MRS. GAYLE H. HOLLOMAN: Okay, thank you. Good afternoon, everyone else who's just arrived. I also wanted to bring your attention to our year in review, you should have copies of that. We're very proud of how it came out. For one thing, we've got multiple pages this year, and I think last time, it was just one page. So, we're very proud of how we turned out. We've got a lot of things that are just on the up, or the way up. Central Library's programming, and in-person programs as well as attendance, it's extremely incredible as far as the increase in it, and all over the system. Our One Book, One Read did extremely well. We've just got a lot of great programming with all ages, children, teens, and adults, and I hope you really had a chance to look over that. Because it really shows the impact of the dollars that the Foundation have secured for us to make these things possible, especially our signature programs. It's been really a wonderful boost for all that we're trying to do. The Bookmobile is out, doing much more outreach, and that's helping a lot to reach others. Our social services component adds a whole lot more to what our offerings have been, and people have really gravitated to it. We're always trying to think of new things that can come out of those services. So it's been a real positive for us. Any questions on any of that?

MR. D. CHIP JOYNER: One question.

CHAIR PRISCILLA BORDERS: No. Oh, Mr. Joyner.

MR. D. CHIP JOYNER: What qualifies as a program? If an outside group comes in, or is a program something that's sponsored by the library?

MRS. GAYLE H. HOLLOMAN: It could be both.

MR. D. CHIP JOYNER: It could be both, okay.

MRS. GAYLE H. HOLLOMAN: We partner with people to present programs. We have people who come to us wanting us to put a program in place. Then of course, part of the job descriptions of our Librarians is that they do either children's programming, adult, or teen programming.

MS. BEVERLY RICE: That's a good question.

CHAIR PRISCILLA BORDERS: Any other questions? If no questions, I would just like to make a comment. These stats are, they're wonderful. They're a reflection of the good work of the entire library system. I mean, the total visits are 16-plus million. The website visits are 12-plus million. So, you know, just please share with your staff that we do acknowledge all the good work that they're doing in that. What we see here, is very much aligned with the Strategic Plan, not only with the partnerships, but with the focus of the

plan that was set up at the beginning of the year. This does really, really align with that, and I, for one, am pleased.

MRS. GAYLE H. HOLLOMAN: Well, thank you. We appreciate that. I'll make sure the staff know it. They work very hard, they really have to meet this, the Strategic Plan goals. I mean, I think they've just fallen in place in a lot of ways. But the staff has worked very, very hard to make it happen, and to improve upon some of the things like getting people into programs, getting people to come back inside the buildings instead of just the virtual ones that we were doing initially. So, it's been a turnaround of almost 360 degrees, if not exactly 360 degrees. I think it's an -- it's all going forward and going up, and that's where we want to always be. So I always say that it's the staff that's doing it, and I'm just here to say thank you, and thank you to all of you all who support us.

MS. BEVERLY RICE: I'd like to add, Chair, that I was able to participate in a few activities during the month of February. I attended a cancer event at the Auburn Avenue Research Center on February 3rd, I think it was, and the staff was so pleasant and so nice. They didn't know who I was, but they were just great. The event was very, very nice also and very well attended. I also on February 17th, at the Adamsville location, they had an African American Book Fair, and it was really nice with African American local authors. So, it was very well attended, and also it was very informative. The books that they had written, and they were able to present those books on February 17th. Then last Saturday, the Friends of the Library invited me to the Adamsville. I was able to sit in with them and share as they continued to read the Personal Librarian and discuss it. So it was very enlightening for me. So I again, thanks for all the good work, the programs. I see them happening at Adamsville, and I hope around to a lot of the other libraries to just see what's going on.

MRS. GAYLE H. HOLLOMAN: That is wonderful and thank you so much.

MR. PAUL KAPLAN: That's great.

CHAIR PRISCILLA BORDERS: Ms. Jordan.

MS. LINDA JORDAN: I just want to add this -- what did I attend last year, Zenobia? It was great.

MRS. ZENOBIA CLAXTON: The Peachtree Film Festival.

MS. LINDA JORDAN: It was awesome. That auditorium was full, off and on. We had some actors here, and all that. So, I was wondering, are we going to do it again this year? Is that --

MRS. GAYLE H. HOLLOMAN: At -- it was at Peachtree?

MS. LINDA JORDAN: Yes.

MRS. GAYLE H. HOLLOMAN: I haven't heard yet. They've been kind of slowly ramping down because we're supposed to be at some point, as soon as we get the word, closing it for renovation. So it's not as robust as it will be. But once we do that and reopen, so I have not heard that it's in place again this year.

MS. LINDA JORDAN: Gotcha. But is the auditorium going to be revamped too? Because that's a great place. I was wondering how we let people know about that auditorium.

MRS. GAYLE H. HOLLOMAN: Now, did you say Peachtree?

MS. LINDA JORDAN: No, no.

MRS. ZENOBIA CLAXTON: Peachtree Film Festival.

MS. LINDA JORDAN: Peachtree Film Festival.

MRS. GAYLE H. HOLLOMAN: Oh, the Peachtree Film Festival, I'm sorry. Which branch was it, Auburn?

MRS. ZENOBIA CLAXTON: Here.

MS. LINDA JORDAN: It's was here.

MRS. GAYLE H. HOLLOMAN: It was here, oh, yes. Yes.

MS. LINDA JORDAN: This library --

MRS. GAYLE H. HOLLOMAN: Oh, yes, we have lots of things here.

MS. LINDA JORDAN: The -- I didn't know how we market the auditorium. It's a great spot to do events. So I was just curious about that.

MRS. GAYLE H. HOLLOMAN: Well, the word is on the street, and believe me, Zenobia, and Audrey book those facilities, the fifth floor and the auditorium in the basement level, all the time. I have a feeling that once we get to a point where it's open to even more people, we're just going to be filled up on a daily basis.

MS. LINDA JORDAN: Good.

MRS. GAYLE H. HOLLOMAN: It's just amazing.

MS. LINDA JORDAN: Great job.

MRS. GAYLE H. HOLLOMAN: It's, the renovation of it, makes such a difference.

MS. LINDA JORDAN: Yes.

MRS. GAYLE H. HOLLOMAN: So yes, I think so. But I haven't heard yet.

MS. LINDA JORDAN: Okay.

MRS. GAYLE H. HOLLOMAN: But I think we will. We have lots of things going on. That was the next thing I wanted to point to. Well, we talk about first the usage summary, but I'll talk more about what's coming in the future. Looking at the monthly usage summary, we are -- I have one, only one concern and it's the amount is 52 percent of number of people entering the library for any reason. There are a lot more people that appears in the month of January who went online, and they were doing a lot of their work there. They were doing a lot of their reading and research or what have you there. So I think that's what happened, maybe with the weather, I don't know what it was. But that was a little bit surprising to us. Otherwise, we're up tremendously with teen programming and attendance. Even the problem that we thought we had with our reaching children and their parents to come to programs, we're up 20 percent there. So we're just really, really happy that we're on the upswing for most things. We're going to continue to address

those things that we find that seem to be dipping a little bit from where they had been. Any questions on that?

FCLS LOOK AHEAD EVENTS/PROGRAMS

Well, the Look Ahead, I think it's very good in the sense that we've got a lot of programming going on. We have a lot of activities going on. I hope that you got your Library Access copy. I think our new book selection for One Book, One Read made a beautiful cover. So, we've got, if you look through here, you'll see programs up through April and May, and I think that's an awful -- I mean, an awesome situation to have. We've got the Bookmobile schedule going on in here to let you know what programs the Bookmobile will be attending. We're getting more and more questions for that. We hope you get both mobiles -- both Bookmobiles on the road soon. One of them has had a few problems, and so we're trying to get it back up to speed so that it can go out as well as the one that's wrapped for children's exposure. So there are a lot of things and it's through here that you will see them, and then other programs that, of course, we couldn't put them all in this booklet that you will see advertised. We're trying to build up the length of time that we're able to make people aware of things so that we can be at least two to three weeks ahead. Right now, though, as I mentioned earlier, they're working on summer reading. We hope to get that done so we're into the fall, so that we're not butting ourselves up against so many calendar dates that we can't fulfill what we need to the last minute, because we found that when you plan ahead like that, you get more people who are intentional about coming. They will be here because they put it on their calendars and all that, and they can plan ahead. So that's what we're trying to make sure we do. Any questions about that?

CHAIR PRISCILLA BORDERS: For the Library Access, how do the public get a hold of that?

MRS. GAYLE H. HOLLOMAN: They're in -- it's in copies in every branch.

CHAIR PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: I think they put about 5,000 of these.

CHAIR PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: So, they're sent out in bulk to the branches once we receive it. It's always hot off the presses, we're looking forward to it. So and then people just pick it up for free, of course.

CHAIR PRISCILLA BORDERS: I got to commend, please commend your communication team, because that's well written, it's engaging, it's informative. I find it very useful for myself.

MRS. GAYLE H. HOLLOMAN: Thank you. It's on the website as well. So they can get it in all kinds of ways. I'm very impressed. It has come so far from where it was, and this time, I've really commended the staff on the fact that they were able to get dates out ahead, far ahead, so that we're not, you know, you see it, and then it's happening tomorrow. We don't want that to be the case.

CHAIR PRISCILLA BORDERS: We've got a question.

MRS. GAYLE H. HOLLOMAN: I'm sorry?

MR. D. CHIP JOYNER: Is there a way to subscribe to the library calendar, where it automatically uploads to a Google or an Apple calendar.

MRS. GAYLE H. HOLLOMAN: I don't know. Zenobia, can we do that?

MRS. ZENOBIA CLAXTON: I don't know. I'll put that on the list.

MRS. GAYLE H. HOLLOMAN: Between her and Brazos, I'm sure we can get it figured out.

CHAIR PRISCILLA BORDERS: So for clarification, is that for each library, what's happening at each library? Is there a generalized calendar?

MR. D. CHIP JOYNER: It depends on how they set up the calendar.

CHAIR PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: On the website, there's a -- isn't it generalized calendar? Yes, on the website.

CHAIR PRISCILLA BORDERS: Okay.

MRS. ZENOBIA CLAXTON: Of events.

CHAIR PRISCILLA BORDERS: Oh, I saw -- yes, on the -- of events, and it tells you which library it's happening, yes.

MRS. GAYLE H. HOLLOMAN: Which library, where it's happening.

CHAIR PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: But some of our --

MR. D. CHIP JOYNER: So very similar to subscribing to the Hawks game or Falcons game, it pops up in my calendar automatically. It'd be nice if the library --

MRS. GAYLE H. HOLLOMAN: Oh, ours doesn't do that, though.

MR. D. CHIP JOYNER: -- events do, too. Subscribing --

MRS. GAYLE H. HOLLOMAN: Oh, I see what you mean. Yes, but I'm sure some of the admin team and others can come up with some way to do it, perhaps. I don't know, it probably cost -- don't you -- do you get that as part of your membership, though, if you have ticket?

MR. DAMIAN DENSON: Yes, usually, there's something you can click, and then it'll -- you can save it to your calendar.

MS. LINDA JORDAN: Right, subscribe.

CHAIR PRISCILLA BORDERS: Yes.

MRS. GAYLE H. HOLLOMAN: So you don't have to be a season ticket holder for that?

CHAIR PRISCILLA BORDERS: No.

MRS. GAYLE H. HOLLOMAN: Just anybody. Okay, all right. Just anybody --

CHAIR PRISCILLA BORDERS: It's this sync that we have a Zoom meeting, and you can add to your calendar.

MR. DAMIAN DENSON: Right.

CHAIR PRISCILLA BORDERS: It's something like that.

MRS. GAYLE H. HOLLOMAN: Like that.

CHAIR PRISCILLA BORDERS: You can import it into your calendar.

MR. DAMIAN DENSON: It be there, let's see.

CHAIR PRISCILLA BORDERS: Beyond that, I'm not technical, so.

MR. D. CHIP JOYNER: It's becoming far more common.

CHAIR PRISCILLA BORDERS: Yes.

MR. D. CHIP JOYNER: So I don't think there's --

MRS. GAYLE H. HOLLOMAN: I know what you mean though.

MR. D. CHIP JOYNER: -- a cost.

MRS. GAYLE H. HOLLOMAN: But I don't know that we can do it, but we can look into it. I do want you to know that we have 18 libraries that are Advanced Voting sites. The voting, the advanced voting goes through the 8th of March. So we do have that in play right now as one of the activities going on in the libraries. Any additional questions about any of those things under the reports? Thank you.

CHAIR PRISCILLA BORDERS: No further -- any, anything regarding the Director's report, let's move on to unfinished business with the Central Library update.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

MRS. GAYLE H. HOLLOMAN: The Central Library has been doing a lot of programming. Almost every Saturday in the month of February, we've got a lot of programs going on, African American History Month authors, artists, events, and exhibits. In the month of January, we had lots of programs going on there. So they have really stepped it up here at Central, and doing an amazing work. I attended at noon, I think it was last Wednesday or Thursday, a jazz program that took place here. So there are a lot of great opportunities. We have great acoustics on the first floor, and they've really taking advantage of that. We had six -- I think it was Eight Piece Band that performed different traditional jazz tunes and had a vocalist, and it was just really, really well done. We just want to boost our attendance because we're trying to have more programs here at noon so people will come over at lunchtime. We're thinking of possibly adding chair yoga. So those are some things that are of interest. I may be interested in that one. So we'll see how it goes. I think that'll be a wonderful thing. But it's been really nice here. Any other questions about Central?

CHAIR PRISCILLA BORDERS: Quick question about --

MR. DAMIAN DENSON: Follow up on that calendar. You add by event, but the not the entire calendar. There's an add-to-calendar button on each event.

CHAIR PRISCILLA BORDERS: Okay. Thank you for that information, Mr. Damian. So, in terms of Central, any security issues?

MRS. GAYLE H. HOLLOMAN: We've had a few that require them to put in -- required Fulton County Police to put in place a security -- a security staff member who will be sort of like the head of all of it. We think that's going to make a difference. We'll be able to

have the actual security company staff report to them, and keep track of their doing -- their doings and the comings and goings, and their scheduling and all those types of things. It just started midweek last week, and I think it's going to make a huge difference. They have a couple of actual police officers who are Sergeants, at the sergeant level, and they are more routinely on premises here and in the branches. Captain Schierle is now Major Schierle, he got a promotion. So someone will be replacing him at some point soon we hope. But right now, we're still in touch with him. He's still one that we report things to, and he's still responds to things that are going on.

CHAIR PRISCILLA BORDERS: Thank you for that update. Any other questions or comments?

AFPL FOUNDATION MOU - UPDATE

All right, let's proceed to the Library Foundation MOU update. The MOU update is going to be reflective of, I know you guys received an email regarding the proposed policy. So it's not going an action item today, because we -- we're still waiting for input and questions from Board of Trustees Members to make sure that they've had the opportunity to review it. But if you have any questions or comment, you may send them to myself or Nina, and we'll make sure we get those answered or hopefully incorporated into the policy. But if any -- does anybody have any questions or comments regarding the policy that you have before you, the hard copy, it's the -- we also send you an electronic copy. So if there's nothing, we'll just wait to get responses from you. The idea is, we're going to go give everybody the opportunity to review it and give us their input. After that, have the Attorney to look over it. Chip, when you have time, you and I need to get together to discuss this a little bit more. So, it's not going to be an action item this month. But hopefully, we're going to try to target next month for this MOU, this policy, okay. But the key team is still meeting. I don't know when our next meeting is, but we're still going to be meeting. Right now, that, the policy is our focus, and hopefully this will be the happy medium of how we could move forward. Any questions with this? Yes.

MR. D. CHIP JOYNER: Have we received feedback from the Foundation on this draft so that --

MRS. NINA RADAKOVICH: They have not, the Board has not seen it, their Executive Director and a few Board Members have seen it, the ones working on the committee. So, Erin called me today, and asked what we were going to do, and I told her. She said well, then maybe after that, she can distribute it to the Foundation Board Members and get any input they may have. I don't think they will have any input. We'll see.

CHAIR PRISCILLA BORDERS: So we're still, everybody's still looking at it and talking. So, it's a progression, so we're going to move with the flow to the extent that we can -- everybody get consolidated feedback and we could move forward. Next Board meeting, we'll try to do it. But we're just going to keep moving forward with this process. So that's the policy and the MOU.

24-06 DRESS CODE - DISCUSSION

With regarding to the dress code, the library policy, and code of conduct, I know you guys got multiple emails from me regarding that, and here's hard copies. With regarding with the dress code, basically, the dress code is the 2021 version that the Board had previously proposed. It was never formally adopted, and you guys got an electronic copy and a hard copy. Again, if there's any comments, let me know. But with the dress code, I've asked that Director Holloman share that proposed updated dress code with her staff and get their input, insights, if there's anything that needs to be changed, or comments, so we can get that addressed before we give that final copy for the Attorney to review. So once again, we don't have a specific timeline, when that will be an action item for the Board. We're just waiting for everybody's input with that.

LIBRARY LOAN POLICY - DISCUSSION

So, with the library loan policy, you should have a hard copy of the Boston library of policy as well as the one for the Fulton County Library policy. If you can see, it has the edits reflective of what language was specifically applicable to us as a library. So, take your time and look over that and review it, and please provide feedback or anything to us, well, to myself, and I'll make sure I capture that and make the necessary edits. I am -- I've also asked Director Holloman to share that with her team and get their insight as well with that.

CODE OF CONDUCT - DISCUSSION

Then we have the code of conduct. The code of conduct concerns the additional language regarding how are we going to cover emergency issues and preparedness? That language that was proposed, basically, first, it says that we are aligned with what the county does. If they close or if they want something, you know, the library goes with that. All other else will -- falls with the Executive Director, she makes the call, depending on what emergency measures she has to take. So and once again, I've asked Director Holloman to share that with her staff and get her insight as well. So once we get input from the Board and from the staff, and we'll get all those edits together, we'll make sure we'll get those three documents to the County Attorney for final review before we take an action item on the Board. Anything else? Any questions or comments regarding those? Yes.

MRS. GAYLE H. HOLLOMAN: Yes. I just wanted to say, I did share this with the Administrative Team --

CHAIR PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: Those policies, and they -- I did receive some comments and some updates, and we need to just discuss and explain some of the thoughts on.

CHAIR PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: Particularly with regard to the dress code.

CHAIR PRISCILLA BORDERS: Okay. So do me a -- I think it's best rather than -- because, you know, give them to me, so I can share them with the Board.

MRS. GAYLE H. HOLLOMAN: Okay.

CHAIR PRISCILLA BORDERS: Then -- because we need to have time to review it.

MRS. GAYLE H. HOLLOMAN: Exactly.

CHAIR PRISCILLA BORDERS: Because to have a discussion now, impromptu, is not going to work.

MRS. GAYLE H. HOLLOMAN: Right. Oh, no.

CHAIR PRISCILLA BORDERS: Yes.

MRS. GAYLE H. HOLLOMAN: I was going to send it to you.

CHAIR PRISCILLA BORDERS: I appreciate that.

MRS. GAYLE H. HOLLOMAN: I just want you to know that we did talk about it last week, we had a meeting about it.

CHAIR PRISCILLA BORDERS: Right.

MRS. GAYLE H. HOLLOMAN: They sent me, since that time, some thoughts about it. So I need to get those to you.

CHAIR PRISCILLA BORDERS: Yes, perfect. Then I'll -- and I'll collect all those and make sure that the Board gets everything at the same time so we can get input on one - one version rather than sending you guys multiple versions each time. Thank you for that update. So if there's nothing else regarding with the MOU, the MOU slash policy, dress code, the loan policy, or code of conduct, we'll move along to the rental policy. Yes.

MR. D. CHIP JOYNER: So at one time, we had more -- we would hear more incidents regarding violations of the Code of Conduct. It seems like that's gotten better. Maybe it's perhaps, the refresh on the libraries or better enforcement. Is there anything you can share, or is it just because I'm not the Chair anymore, I don't hear about all these --

MRS. GAYLE H. HOLLOMAN: No, no.

MR. D. CHIP JOYNER: -- the details?

MRS. GAYLE H. HOLLOMAN: Well, I think things have become better, Mr. Joyner. I think there's a lot more scrutiny going on. The police have been really, really more heavily involved in coming over and coming in a timely fashion. Because that was part of the problem, by the time they get here sometimes, they person creating the problem would be gone, because they realized they're being, the police are being called or whatever. Of course I have to say, there are some that I don't know about until it's done it over, so that's another problem. But other than that, I think it has really changed a lot, particularly here Central. I think that it's helped a lot that, not only did Dr. Small, who's the Central Library Administrator, have a meeting with the security team and some of her staff here a few weeks after that, the security company themselves had an actual meeting, where they paid all of their employees to come in at 8:00 a.m., and have a big meeting about what's expected, and things like that. That's been about three weeks ago, that has made a huge difference. So I think the tone and tenor of just how they operate is a lot better. I don't hear, when I go downstairs, I don't hear a lot of the noise from them that we used to hear. They seem to be more focused, they're spread out more. So I do think that it's made a huge difference. In the branches we still have times when maybe a security guard doesn't

call in to say they're running late or they're not going to make it, then we have to wait for a guard to come to be sent over in their place. But that's not happening even as much as it was at one point. So things are improving.

MR. D. CHIP JOYNER: Then the Social Worker is making an impact --

MRS. GAYLE H. HOLLOMAN: The Social Services staff have made a difference. They're two of them now, and so they have made a huge difference. It's amazing, the work that they're doing, and how well received it's become.

MR. D. CHIP JOYNER: Great, thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIR PRISCILLA BORDERS: Any other questions or comments?

RENTAL POLICY - DISCUSSION

MRS. GAYLE H. HOLLOMAN: The rental policy.

CHAIR PRISCILLA BORDERS: Yes.

MRS. GAYLE H. HOLLOMAN: Yes. We have not met again, I'm sorry to say. But I'm not -- I'm not running that -- I'm not in charge of that discussion as far as when we set dates to meet, because they've had so much to happen. With all this cybersecurity attack stuff, I think it's on the back burner for right now. But we're posed to work with them. We've got ideas in mind. We've all -- I've also given them a list of what we'd like to charge for our different spaces. When it was looked at preliminarily, they seemed to think it was in line with what they already have done in the past when they rented out the Atrium at the County. So, we're just waiting to be convened again. Once we are, then we'll start the process, and hopefully it'll go on to the Board of Commissioners agenda within the next few months.

CHAIR PRISCILLA BORDERS: Any questions regarding the rental policy? Hopefully, there'll be an opportunity to meet and get some forward momentum before the end of the year on the rental policy. But we'll keep that on the agenda --

MRS. GAYLE H. HOLLOMAN: Yes.

CHAIR PRISCILLA BORDERS: -- for future updates.

NEW BUSINESS

LEGISLATIVE SENATE BILL 390

CHAIR PRISCILLA BORDERS: So if there's nothing further, let's move to new business, the Legislative Senate Bill 390. I know that multiple emails have been sent to each of the Trustees regarding that proposed Bill. Then today, it's Crossover Day. So if that Bill crosses over out of the Senate, it goes to the House. If it passes at the House, it goes to the Governor's for signature. So monitor today to see whether that Bill comes out. I mean, I'm monitoring it to see whether or not it comes out of the Senate. But do you have anything else to share regarding the Bill, how it would impact the Library System in general?

MRS. GAYLE H. HOLLOMAN: Well, it will have quite a few impacts on not just us, but the whole state of Georgia's libraries. It seems to come down to a little different than it

was originally though. Originally, the idea was to decertify librarian's licenses. So that would mean that we would no longer be required to have licenses or to be certified as librarians. We would no longer have to renew our licenses in June. We would -- it would just be quite -- quite a situation for us. We would not be able to compete with those who have the licensure from other states. It would have been hard to attract and recruit and retain librarians. But now it seems to have gotten to a point where -- because one concern was the Valdosta State's program for the master's in library science. So, they have about 400 students, I think in that program at the moment. So that was going to be a real concern of the Board of Regents. So at this point, it looks as though it's come down to certification will be held by another entity, it won't be the ALA. But we would still be able to be certified and still certify new master's degree holding librarians, so that's a positive. But we do think that the accreditation will no longer be -- well, we know that if it goes through, it would no longer be with ALA. So that's interesting. We don't -- we also know that we would not be allowed to use taxpayer dollars to fund any kind of training or anything that has to do with ALA. I guess you could do it on your own, but I don't know if that would be worth it at that point. Also, the Library Systems often pay for us to go to attend conferences and things like that. So those, of course, are taxpayer dollars. So we would no longer be able to do that. But it would really have a major -- a major hit to us if it were to go and pass in its original format. So we're just waiting to see, you know, how it turns out at this point.

MR. PAUL KAPLAN: There is a possibility it might not pass the House, as of yesterday. I talked to a couple of people, and there's a possibility it won't get through the House. But we'll have to see what happens.

CHAIR PRISCILLA BORDERS: Yes.

MR. PAUL KAPLAN: But it would really impact the way things operate, not only here, the entire state.

MRS. GAYLE H. HOLLOMAN: The entire state.

MRS. NINA RADAKOVICH: There's no specific plan for alternative certification, is there?

MRS. GAYLE H. HOLLOMAN: Well, it's the Georgia Library Council, I believe, it was talked about, would be the certifier. So I'm not sure how they're going to make this happen. There's been nothing concrete stated that I'm aware of. We've been following it very closely. All of the persons in the county level are aware of it, and that's just basically all we can do because, you know, it's a state thing. So it depends upon how they want to do it. At some point, they thought the Board of Regents might want to take it all over. But most people seem to think that's a bit much, and that they wouldn't want to have that burden. So we'll just have to see. We're constantly receiving emails from the Office of the Chancellor, and this is the Chancellor of the Libraries. We'll just have to wait and see how it turns out.

MS. LINDA JORDAN: Director Holloman, how many schools have a Master of Science, Library Science Program?

MRS. GAYLE H. HOLLOMAN: Oh, in this state, only one, and that's Valdosta State.

MS. LINDA JORDAN: Okay.

MRS. GAYLE H. HOLLOMAN: You know, for 50 years, the one at Clark Atlanta University operated, that's my alma mater for library science, and it closed. Then prior to that, many years before that, Emory University had a program and it closed. So now, the only one remains is the one I mentioned at Valdosta State. But it's a -- it would just be a big blow to us as a state and -- and then of course, we're the largest library system in the state of Georgia, we employ about 129 librarians. So that's a big -- that's a big, big factor, and a big problem for so many people who sought to become educated in that field. I mean, I know that I would have a bias, but I don't know that -- just like I couldn't be a lawyer, because I'm not degreed, just like I couldn't be a doctor because I'm not. But I can be what I am, and to take away my certification just, I don't know, it just doesn't sit well. But we'll see what happens. Lots of people think they can do what we do. But it's -- I think part of it, though, is that maybe we don't talk it up enough, don't talk it up as a career enough. But there's a lot more that goes into it than people think, and -- anyway.

MR. PAUL KAPLAN: The thing passes, it worries me is, the way we purchase books will change, certain books?

MRS. GAYLE H. HOLLOMAN: More than likely.

MR. PAUL KAPLAN: It's going to start. I mean, it's starting now.

MRS. GAYLE H. HOLLOMAN: Yes.

MR. PAUL KAPLAN: But I mean, this would really hinder.

MRS. GAYLE H. HOLLOMAN: Yes, more than likely.

MR. PAUL KAPLAN: It also hinders the books that we have sitting on shelves.

MRS. GAYLE H. HOLLOMAN: Oh, yes.

MS. LINDA JORDAN: Right.

MRS. GAYLE H. HOLLOMAN: It would probably --

CHAIR PRISCILLA BORDERS: How we actually give service to the patrons.

MR. PAUL KAPLAN: Absolutely.

CHAIR PRISCILLA BORDERS: That -- it's going to come down to that.

MR. DAMIAN DENSON: So is that the root cause of this legislation?

MR. PAUL KAPLAN: Yes.

MS. LINDA JORDAN: Yes, the books.

MR. PAUL KAPLAN: Yes.

MRS. GAYLE H. HOLLOMAN: Yes, well --

CHAIR PRISCILLA BORDERS: It depends on who you talk to.

MRS. GAYLE H. HOLLOMAN: That's a big part of it.

MR. DAMIAN DENSON: Right.

MRS. GAYLE H. HOLLOMAN: That may be a big part of it.

CHAIR PRISCILLA BORDERS: Yes. So there's -- I think everybody has their own personal perspective of, you know, the policy. But from, you know, looking at our

responsibility to the patrons, such a drastic change will change -- will -- no, will impact how we service the patrons and how we can do best for them. It's going to be a ripple effect. So we'll see what happens today and if it goes to the House, we'll see. Any other questions or comments? Well, hearing none, that was the last thing on the agenda. I'll entertain a motion to adjourn.

ADJOURNMENT

MOTION

MS. LINDA JORDAN: So, moved.

CHAIR PRISCILLA BORDERS: We have a first.

MS. BEVERLY RICE: Second.

CHAIR PRISCILLA BORDERS: We have a second. All those in favor?

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Consensus. Thank you guys so much.

(Whereupon the Regular Meeting of the Board of Trustees concluded at 4:46 p.m.)

Doc. #24-17



**FULTON
COUNTY
LIBRARY
SYSTEM**

FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

MARCH 27, 2024 – 4:00 P.M.



Members Present: Borders, Priscilla - Chair
Denson, Damian J.
Jordan, Linda - (via Zoom)
Joyner, D. Chip
Kaplan, Paul
Piontek, Joe
Radakovich, Nina - Vice Chair
Rice, Beverly

Also In Attendance: Holloman, Gayle H. - Executive Director
Clary, Audrey - Assistant to the Director's Office
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer - Supervising County Attorney
White, Sarah - Senior County Attorney

Guests: 3 Webinar Attendees

Board Chair Priscilla Borders called the meeting to order at 4:02 p.m.

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CALL TO ORDER**CHAIR PRISCILLA BORDERS:**

Good afternoon, everyone. Welcome to today's Board of Trustees meeting. My name is Priscilla Borders, Board Chair. So I welcome everyone. So Mrs. Claxton, are there any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: Good afternoon. There are no public comments today.

CHAIR PRISCILLA BORDERS: Thank you so much.

MRS. ZENOBIA CLAXTON: You're welcome.

CHAIR PRISCILLA BORDERS: So I hope everyone had the opportunity to review the agenda. If there are no additions or corrections, I'll entertain a motion to adopt the agenda.

24-13 ADOPTION OF THE AGENDA**MOTION**

MR. JOE PIONTEK: Motion to approve.

MS. BEVERLY RICE: Second.

CHAIR PRISCILLA BORDERS: I have a second. All those in favor of adopting the agenda for March 27, 2024, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposed? Thank you. So I hope you had the opportunity to review the minutes of February 28, 2024. If so, please indicate if there are needed corrections or additions to be made at this time.

24-12 APPROVAL OF MINUTES - FEBRUARY 28, 2024**MOTION**

MR. D. CHIP JOYNER: Chair.

CHAIR PRISCILLA BORDERS: Yes.

MR. D. CHIP JOYNER: My packet didn't come in on time, so I didn't have a chance to read through the minutes. But if there is a way that we could edit the minutes for the next meeting, perhaps. I'm willing to vote to approve it today, and then just if something I object to, if we can edit at the next meeting.

CHAIR PRISCILLA BORDERS: Okay. So just for a matter of record, please let me know who here did not receive the packet? Okay. So may I ask the Attorney for a procedural question? Can we table the approval of the minutes for today for next meeting?

MS. JENNIFER CULLER: Yes, you could.

CHAIR PRISCILLA BORDERS: Thank you so much. So given that context where many of the Board have not received the packet in time to review the minutes, I'll entertain a motion to table the minutes of February 28, 2024, for approval for the next Board meeting.

MR. D. CHIP JOYNER: So, moved.

CHAIR PRISCILLA BORDERS: I got a first, do I have a second?

MR. JOE PIONTEK: I have to abstain because I wasn't here.

MS. BEVERLY RICE: Second.

CHAIR PRISCILLA BORDERS: Okay.

MS. LINDA JORDAN: Second.

CHAIR PRISCILLA BORDERS: So I have a second. So, all those in favor of tabling the approval of the minutes of February 28, 2024, for the next Board of Trustees meeting, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: All those opposed? All right, we shall table the minutes for approval of the next Board meeting.

CHAIRMAN'S REPORT

CHAIR PRISCILLA BORDERS: For the Chairman's report, I have nothing to add other than what's listed under unfinished business. I will cover those items at the designated time for the agenda. So given that, I'm going to move to the work orders report by Mr. Kaplan.

WORK ORDERS REPORT

MR. PAUL KAPLAN: Yes, Hi. So for the month of February, we had 153 work orders, and they completed 130. So, it's over 85 percent was completed. There is nothing that I see that's outstanding in it. It's the normal stuff that happens. We have problems with the heating, sometimes the air conditioning, electrical, plumbing, and HVAC. There's a lot of miscellaneous, which is locks and doors and moving furniture around, things like that. But other than that, I have -- really, I haven't talked or heard anything from anybody, which is very good. Unless Director Holloman has heard something I haven't heard about.

MRS. GAYLE H. HOLLOMAN: No, I have not.

MR. PAUL KAPLAN: But things are seeming to be very quiet this last month. So it's nice, nice to have a nice, quiet month.

CHAIR PRISCILLA BORDERS: Excellent. Anybody have any questions or comments for Mr. Kaplan? Thank you so much. Again, thank you for that excellent work, Mr. Kaplan. Let's move on to the Director's report.

24-16 DIRECTOR'S REPORTS

LIBRARY SERVICES AND TRENDS

24-14 MONTHLY FINANCIAL REPORT

24-15 MONTHLY USAGE SUMMARY

FCLS LOOK AHEAD EVENTS/PROGRAMS

MRS. GAYLE H. HOLLOMAN: Good afternoon, everyone. So glad to see you and to be here. Lots of things are happening at the library, in spite of some of the effects of our cyber security attack. We have been able to get back on track with our phone systems and with our machine, the self-check machines. We had a few hiccups, but I think we're down to about two locations now that don't have the phones ringing as it should. We were able to bring in cellphones to use at the main desk. So that at least the main phone could be answered, and so that made a lot of difference for us, a ton of difference, really.

But things are coming back in place for the most part. We have some situations with HR and Finance that we're not able to get the reports and various things that we normally would get from Finance. So that's why you don't have a financial report today. Then some of the HR work is slow with the various departments because it's really departmentalized as far as when we can start back to hiring, when we can do various things that have to do with HR. So that's been somewhat limited, and I'll speak about that a little bit more in a few minutes. But that's basically where we've been with regard to that. This month is Women's History Month, in the month of March. National Library Week is April 7th through the 15th. Some of the things that we've had, we've continued with our regularly scheduled programs, which are doing quite well with children's programming, programming for adults, and teens. We're seeing an uptick in a lot of those areas. We have, though, seen that some of our computers were affected. So of course, that activity is down from what it used to be, because we were not able to have the computers available in February, because of the cyber security attack. But we're back in service now. The election went very well. Eighteen of our libraries served as advanced voting sites, and that went well for us. We are still working toward the renovation of two of our libraries, East Point and M L King. They're coming along quite well, especially East Point. I was there this morning, and they're doing a phenomenal job of getting things together. We today, looked at paint chips and what have you, and it's amazing to look at so many shades of blue. But anyway, and one shade, I was like, are you sure that's blue? I thought it was -- it looks white. We ended up calling it white-blue. But it was really cool. So we're still very excited about all of that. Monday, March 18th, we had the second community meeting for the patrons at -- or anyone else of interest, at the Peachtree Library. It started at 6:00 p.m., and we were there until about 7:30 p.m., 7:35 p.m. We had quite a number of people who came to look and hear what was being said and what's being presented. We, as you know, we do two of those meetings. We do one to present the initial idea to get input from the public as to what they think they'd like to have and from the staff. Then we go back a second time after the architects have had a chance to review everything and come up with ideas, then they put it to paper, and they come back for a second go around to let the public see what's been thought about. So, it was a very good meeting, and McMillan Pazdan Smith are the architects on that project. So they were there, and they were able to answer questions. I think people were satisfied with what's been presented. As you know, the M. L. King and Peachtree Libraries are our two leased facilities. So we are a bit limited as to what we can do there. Because primarily, its interior work that we can renovate. Then East Point is an add-on basically, for new opportunities for services. So that's going along really well. About 1700 or a little over square feet is being added there. So, I think everybody's going to be very excited, and we're very excited. We hope that pretty soon we can get at least one of them going so we can have a mini reopening. Our Children's Book Festival is still planning, it's still in progress, along with the Summer Reading Program, we've started on all of that. The One

Book, One Read Program is coming along quite well. So, I hope that you will continue to look forward to those things that we are putting out regarding what's happening with those signature programs, because they are really fantastic. I think we're going to see a continuation of what we've already started and improvements as well. So we're very excited about that. We are going to launch, on May 1st, the Career Online High School. It's going to be managed out of here at Central Library, Dr. Cheryl Small and her staff. We're very excited to finally be able to narrow that down. Of course, these programs I've been talking about, that Career Online High School, Children's Book Festival, Summer Reading Program, One Book, One Read, those are all signature programs sponsored by our Library Foundation. So they're really continuing to elevate our offerings. Getting into more services and trends, we are very fortunate to be able to say now that the Commissioners approved the blood pressure cuffs that we want to distribute to the public. So, that's in partnership with the American Heart Association. We wanted to do it last month because February was -- is always American Heart Month. But we were not able to get the approvals all the way through, so we had to wait for that. But you'll see that or hear about patrons being able to go in and check out a blood pressure cuff. If they get damaged or anything happens, the people, the patrons are not responsible for having to replace them or anything like that. But we're very excited to be able to offer that because it is a silent killer in some ways. Then sometimes people have heart conditions along the way, and it's a real good thing to be able to check your blood pressure. So, some of those things can be very expensive. So that's another partnership that we've been able to create, and we're very excited about it. Any questions about any of that right now?

CHAIR PRISCILLA BORDERS: Question about the blood pressure cuffs, that's at every library?

MRS. GAYLE H. HOLLOMAN: Yes. They should get some. I don't know exactly how many each one will get. But I can get that information.

MR. JOE PIONTEK: Fantastic.

MRS. GAYLE H. HOLLOMAN: Yesterday, I was very fortunate to be a part of a panel discussion with the, it's called Women in Information Technology. It was held right here at the Central Library. They invited me and about six other ladies to -- because it's Women's History Month, to talk about our careers, our professions, our life, and other things like that. It had a nice audience of women and men of the IT Department. It was a very nice luncheon. The three of us got to attend it, and we had a lot of connections and conversation. It was really a nice thing. It was the first time they've done it. They say they want to do it annually, so we'll look forward to it. Didn't have a lot of information about it going into it at first, but it turned out so well. I was just very, very pleased. So I was glad to be a part of that. Dr. Roshell was a part of it. I'm trying to think of everybody's name. Judge Cassandra Kirk, and Judge Kenya Moore.

MRS. ZENOBIA CLAXTON: Kenya.

MRS. GAYLE H. HOLLOMAN: Johnson?

MRS. AUDREY CLARY: Johnson.

MRS. GAYLE H. HOLLOMAN: Kenya Johnson, Bridget Bailey, who's with Customer Service for the county. Judge Horn?

MRS. ZENOBIA CLAXTON: Hollander.

MRS. GAYLE H. HOLLOMAN: Hollander. Yes, she's -- it was just really nice to meet some people that I had never met before.

MRS. ZENOBIA CLAXTON: Soo Jo.

MRS. GAYLE H. HOLLOMAN: Soo Jo, who is our lead Attorney for the county. So it was really wonderful to get to talk with and hear from people that I see sometimes, but don't really get to talk to and know. So, it was good to have all that experience. I think everybody enjoyed it. Did I leave out anybody? Okay. It was very good.

MR. D. CHIP JOYNER: How many were in attendance?

MRS. GAYLE H. HOLLOMAN: They had about, what do you say?

MRS. ZENOBIA CLAXTON: I would say about 65, 70.

MRS. GAYLE H. HOLLOMAN: Yes.

MR. D. CHIP JOYNER: Oh, that's very nice.

MRS. GAYLE H. HOLLOMAN: So, it was very nice. It was a very nice thing to do. They say the men are planning on getting in on it next year. So we'll see about that. But we had a lot of help from the men too with the IT things that were going on. So it was really good.

MS. LINDA JORDAN: Director Holloman, I had a question on the library services regarding the -- our library card, does it allow you to also -- does it allow you to be able to use that ancestor -- I'm sorry, Ancestry Library Edition to do a genealogy search through the galley -- the Galileo?

MRS. GAYLE H. HOLLOMAN: Galileo, I think will lead you to some of those resources as well. But I can look forward to sending you more of them. I'm sorry.

MRS. AUDREY CLARY: It has to be in the library.

MRS. GAYLE H. HOLLOMAN: But you have to be in house, that's right. Thank you.

MR. JOE PIONTEK: In the library?

MRS. GAYLE H. HOLLOMAN: You have to be in house, in the library to use it.

MR. JOE PIONTEK: Oh, in the library.

MRS. GAYLE H. HOLLOMAN: With your card. Okay. Anything else on any of that?

MR. D. CHIP JOYNER: Question on the high school, the Virtual High School, they do it for graduation when you apply for college, or is this just for the GED?

MRS. GAYLE H. HOLLOMAN: No. This is to take you the step further to apply for college.

MR. D. CHIP JOYNER: Oh, great.

MRS. GAYLE H. HOLLOMAN: Yes. So it's a wonderful opportunity. We're starting out with, I think the initial offering is going to be for 15 people to sign up. But then the funding from the Foundation will allow us to do even more as we move forward. So it's a wonderful

opportunity. A lot of libraries around the nation are doing it. In fact, other than us, I think it's -- the other one here in Georgia is Gwinnett County, has been doing it for a number of years. So we're just really thinking that that takes us to another level.

MR. JOE PIONTEK: Indeed.

MRS. GAYLE H. HOLLOMAN: Any other questions on that or anything else? Our monthly usage summary shows, as I was saying earlier, that we're doing a lot of things correct. A lot of the problems couldn't be resolved because of the cyber security attack with regard to our technology, and so that's understandable. But the people are coming in, they're enjoying themselves. They're finding what they need, and it really does look very promising for us. We have not had quite as many meetings being scheduled, is what's being shown here. But that may have something to do with the fact that the computers were down. Sometimes when people come in meetings, they come early, and they'll get on the computers or something like that, and then they're going to the meetings. So, the media usage is a bit down from what it has been in the past. Then there were some discrepancies, you noticed that that was an attachment regarding our numbers. In January, we had a problem with Hoopla numbers. Our technology team found -- our Technical Services team discovered it, but they didn't discover it until the middle of February. So that made the numbers go a little wacky. So that's why we're down, and that's why you have that executive write-up summary about it, because the numbers got counted incorrectly. They are actually lower than they normally would be, and then there was a miscount. So that's the explanation for that. Any questions?

MR. JOE PIONTEK: Would you say that the people visiting the library dropped off --

MRS. GAYLE H. HOLLOMAN: Yes.

MR. JOE PIONTEK: -- because of the lack of --

MRS. GAYLE H. HOLLOMAN: It dropped, it definitely dropped off --

MR. JOE PIONTEK: -- available --

MRS. GAYLE H. HOLLOMAN: -- because they come a lot for the computer.

MR. JOE PIONTEK: That's how important they are.

MRS. GAYLE H. HOLLOMAN: Right, that's how important they are.

MR. JOE PIONTEK: Thank you.

MR. D. CHIP JOYNER: Are the patrons taking better care of the computers?

MRS. GAYLE H. HOLLOMAN: They really are, I think. But what I'm hearing -- I'm not hearing a lot of problems with that. In fact, we've had quite a -- and from what I can gather, a lot lower numbers with problems and security issues over the last month and a half or so. It's falling off for the better.

MR. JOE PIONTEK: Good.

MS. BEVERLY RICE: I have one question. When the library have shredding events, is that considered a part of the library events? Do they have them everywhere or just certain libraries? How do they do that?

MRS. GAYLE H. HOLLOMAN: Well, we haven't had one, to my knowledge, in quite a while that's for the whole system. We had it here at Central -- what was it, three or four years ago? Probably before COVID. We haven't had --

MS. BEVERLY RICE: It was at Adamsville --

MRS. GAYLE H. HOLLOMAN: -- one since.

MS. BEVERLY RICE: -- this past Saturday.

MRS. GAYLE H. HOLLOMAN: Oh, okay.

MR. JOE PIONTEK: So they brought a truck over and you could --

MS. BEVERLY RICE: Yes. They invite the community, and they can come in and do the shredding event. So I was wondering is that considered a part of, you know, one of the programs that the library will do often? Or is that just something randomly, each library have a determination as to whether or not they're going to do it?

MRS. GAYLE H. HOLLOMAN: It's been done basically randomly, because like, I have to admit, I didn't even know they had one this past week. So that shows you that it is very random. I haven't seen it in any of our promotions. So I don't know exactly how, I think it probably promoted within the --

MS. BEVERLY RICE: Right.

MRS. GAYLE H. HOLLOMAN: -- the community. So, we can look at doing more of that. It takes quite a bit. I'm not exactly how they do it -- sure how they do it. But I can certainly look into it if you all feel that that's something you want to do. It goes well usually. People really look forward to it.

MR. JOE PIONTEK: Yes. I think it's a great service.

MRS. GAYLE H. HOLLOMAN: It is a good service, it really is.

MRS. AUDREY CLARY: I did it when I was at the Northwest Library. You just partner with another Fulton County or Shredding, and they come on site, and you just put the information out to the community.

MRS. GAYLE H. HOLLOMAN: Okay. So it's not a global announcement, but it's for that community. So we can look at seeing how we can make that happen in more places. Any other questions? You want me to go on?

CHAIR PRISCILLA BORDERS: Yes.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

MRS. GAYLE H. HOLLOMAN: Okay. Going into unfinished business, Central Library update, Central has been doing quite a lot of programming. It's just amazing, the things that they're doing here. Not only the GED program and looking forward to the Career Online High School, but for instance, we have French-English conversation classes on some Saturdays now; and not necessarily every Saturday, but just a lot of programming. We have beautiful artwork; if you get a chance to go down in the basement level to see the beautiful artwork that's out. On the first floor, it's just fantastic, the artwork that we have in place, so a lot of things. We just had a big exhibit that left about probably close

to two weeks ago now. But Dr. Small and her team are always looking out for other avenues, other things they can promote, and authors and writers that they can promote. So we're getting in gear for a lot more of that. I think you're going to be very pleased with it, as well as the whole system. There's just a lot more, I think, enthusiasm for those things that we do and that we do well, and we can do well. We can do even better now that the Foundation is just giving us just such support. It's just really marvelous, so I'm real happy with that. The -- oh, I'm sorry. That's Central, and I think it's on you now.

AFPL FOUNDATION M.O.U. - UPDATE

CHAIR PRISCILLA BORDERS: Anything, anybody has questions around Central or comments? If not, I'll proceed. For the Foundation MOU, the policy, we're still working on that. So there's nothing definite. I see the smiles, but we're progressing. We are progressing. So it's not -- it will not be an action item. But before it's an action item, I will make sure the Attorney gets a copy of that to look at. So we're progressing with that. So there's nothing to notify you guys in terms of any finalizations about policy.

24-06 DRESS CODE - DISCUSSION:

FCLS LIBRARY LOAN POLICY - DISCUSSION

CODE OF CONDUCT - DISCUSSION

For the dress code, the loan policy, and the code of conduct, I sent you guys an email regarding some feedback and some additions that were supplied or recommended by the staff. So I hope you guys had an opportunity to look at those and you know, give me input if you have anything. Unless there's nothing, I will wait to the end of this month and I'll present those documents to the Attorney for her to review, basically dress code, and the library loan policy, the code of conduct are all going to be updated to reflect a new language. So I'll wait until the end of the month to hear from you guys if there are any additional changes or input you guys want to provide. But absent that, I will forward that to the Attorney for review, and then I'm just going to say hopefully, hopefully, they'll be action items for us next month. I'll proceed with the rental policy, any updates on that?

RENTAL POLICY - DISCUSSION

MRS. GAYLE H. HOLLOMAN: The rental policy is still meeting -- Rental Policy Committee is still meeting once a week. We have great discussions. The biggest thing right now is trying to make sure we define in a very clear way so that everyone understands who the customer is to be. Because we get a lot of interesting ways that people come to all of the departments asking for space to rent. Even once we start putting dollars to it, to where they've got to pay for it, it's going to be very important that we -- that we don't set ourselves up in any way to where people can argue the point and have any kind of disparities about how we go about it. So, we're working very closely with that. It's being led by Joe Davis, who is the Director of DREAM. They're about, I think, about eight or nine of us on the committee. We have one Attorney that's assigned with us. So, it's been very informative. I've learned a lot. I think we're all on one accord, as to just where we think we want to go. The original plan was to have it presented to the Board of

Commissioners in April. It looks like it probably won't be until May, at this point. So we're very excited. I was asked to create a document that would say how much we want to rent our spaces for and all that. So we submitted it, as Joe Davis said, it looks good for all of us. Our rental agreement will not include our meeting rooms. The meeting rooms will still remain as they are, first come first serve, and scheduled as we have according to the meeting room policy. But it would be for the two auditoriums, the one at Auburn, the one at Alpharetta, and for the items here, the auditorium in the basement at Central and the fifth-floor event center. So those are the rental spaces that would be a part of what our discussion focuses on. So that's what we're doing, and I'm looking forward to when we can get it in gear. We are also still thinking about trying to have a way that the public can go online and actually see what meeting rooms are available, what study rooms are available, and be able to sign up electronically that way. But that discussion kind of fell apart in the initial discussion that we started about two years ago. So we're still looking at all of that. But that's where ultimately, we would like to be.

MS. LINDA JORDAN: Director Holloman, would the Central Library, if it's rented for an event, would parking be included? How many parking spaces are available? Or would people just have to find parking wherever they can?

MRS. GAYLE H. HOLLOMAN: Well, at the moment, the discussion is not centering on the parking, because that's -- continues to be an interesting situation. We don't have but a little over 60 parking spaces. So, it's very hard to make that happen and still have staff work because a lot of these events take place during the day, and we're here at work. Or it may take place on the two nights that we're open late. We won't have as many staff present, but we will still have some staff. So we got to work through that whole piece. That's a very prominent situation and problem for us here at Central, it has been for forever. So we're trying to see if we can work out something with some of these parking garages. From time to time, we're able to do little things like that, they will work with us. But it hasn't been significant, it hasn't been ongoing.

MS. LINDA JORDAN: Okay. Thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome. Yes.

MS. BEVERLY RICE: My question concerns the roof. Is that considered like the fifth-floor also?

MRS. GAYLE H. HOLLOMAN: The outdoor patio?

MS. BEVERLY RICE: Yes.

MRS. GAYLE H. HOLLOMAN: Yes, the outdoor patio is going to be a part of that.

MS. BEVERLY RICE: Okay.

MRS. GAYLE H. HOLLOMAN: On the fifth floor.

MS. BEVERLY RICE: Fifth floor, okay.

MRS. GAYLE H. HOLLOMAN: Yes, the only thing about the outdoor patio is we just have to keep making sure the maintenance of it is where we need it to be. So -- because of those pavers, but we're looking into all of that. So there's going to be a lot of things

that happen that are a part of this. It may be that we won't add the rooftop for a while. But it is supposed to end up being a part of it.

MS. BEVERLY RICE: Okay.

ADJOURNMENT

MOTION

CHAIR PRISCILLA BORDERS: Any other questions or comments? If not, seeing we have no new business, I'll entertain a motion to adjourn.

MR. JOE PIONTEK: I move.

CHAIR PRISCILLA BORDERS: We have a first, I need a second.

MS. BEVERLY RICE: I second.

CHAIR PRISCILLA BORDERS: All right. Thank you guys so much. We are adjourned.
(Whereupon the Regular Meeting of the Board of Trustees concluded at 4:28 p.m.)

Fulton County Library System (FCLS)

Gayle H. Holloman

March 2024



Display at the Northwest Library at Scotts Crossing

The following were featured programs and events around the Library System in March 2024:

1. Women's History Month
2. St. Patrick's Day
3. Make and Take Projects
4. Storytime Programs
5. VITA Tax Volunteers assisting patrons
6. Read Across America Day

A Hapeville Library Partnership

Hapeville Library staff presented a Digital Readiness Workshop for Older Adults. It was a success. The Hapeville Senior Center and patrons in the Hapeville community were in attendance. Patrons were required to bring their laptops, cell phones, or tablets. Patrons discovered ways technology can improve health and learned how to connect with local health resources and services. The event will occur once a month.

Learning Spaces: South Fulton Library

Staff at the South Fulton Library hosted a total of 143 participants within the month. Their weekly learning program every Monday is popular in the local community. The program's purpose is to play a vital role in enhancing the abilities of the children's development. It helps improve the skillsets and allows children to interact with their teachers and peers. The also includes partnerships with special guests, such as the Alliance Theater group that came to entertain the children. Learning Spaces continues to bring parents and young children into the library every week. The Youth Services Librarian has been working closely with the Learning Spaces volunteers by providing updates about programs for young children and assisting them by reading stories. The children and parents love coming to Learning Spaces every Monday. They hear stories, play games, meet new children, and create fun crafts to take home.

Fitness at the Cascade Library

The Cascade Library welcomed a new fitness program, a dance class for adults. The online registration for that class was booked, and additional people were added to the waiting list. The program was tremendous, and attendance was great. Another fitness program at the library is the yoga class for adults. That program is quite popular among seniors and is held twice a month.

Book Clubs at the Roswell Library

Each month the Roswell Library hosts four book clubs:

- Midday Book Club, March 8: *The Messy Lives of Book People*: A novel by Phaedra Patrick (9 attendees)
- Noonday Nosh Book Club, March 19: *The Little Paris Bookshop*, a novel by Nina George (10 attendees)
- Non-Fiction Book Club, March 22: *An Immense World: How Animal Senses Reveal the Hidden Realms Around Us* by Ed Yong (6 attendees)
- Mystery Readers Book Club, March 26: *Exiles: A Novel* by Jane Harper (13 attendees)

A Look Ahead

1. Central Library staff continue to prepare for the implementation of Career Online High School
2. The Children's Book Festival Committee continues to meet
3. The One Book, One Read Committee continues to meet
4. Auburn Avenue Library staff are preparing for the celebration of its 30th anniversary

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF JANUARY 31, 2024

Doc. #24-10

SERVICE TYPE	2024 BUDGET	JANUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	15,211,413	1,099,936	1,099,936	-	1,099,936	7%	14,111,477
PART TIME SALARY	536,034	18,467	18,467	-	18,467	3%	517,567
BENEFITS	8,038,071	569,235	569,235	-	569,235	7%	7,468,836
BOOKS	3,327,502	4,664	4,664	858,920	863,584	26%	2,463,918
OFFICE EQUIP. REPAIR	35,500	233	233	12,284	12,517	35%	22,983
EQUIPMENT	67,000	-	-	3,021	3,021	5%	63,979
OFFICE FURNITURE	3,500	-	-	-	-	0%	3,500
PROFESSIONAL SERV	26,800	-	-	-	-	0%	26,800
COPIER MACHINE	226,000	(1,948)	(1,948)	-	(1,948)	-1%	227,948
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	123,548	6,791	6,791	6,854	13,645	11%	109,903
COMPUTER HARDWARE	651,400	-	-	-	-	0%	651,400
RENT	238,750	-	-	-	-	0%	238,750
OTHER SERVICES	537,500	19,743	19,743	25,614	45,358	8%	492,142
TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
HOSPITALITY EXPENSE	23,420	-	-	-	-	0%	23,420
VEHICLE MAINTENANCE	31,511	-	-	-	-	0%	31,511
GENERAL INSURANCE	622,296	69,257	69,257	-	69,257	11%	553,039
ARTS-CFS	750	-	-	-	-	0%	750
CONTINGENCY	208,484	-	-	-	-	0%	208,484
TOTAL	29,921,479	1,786,378	1,786,378	906,694	2,693,071	9%	27,228,408

FULTON COUNTY LIBRARY SERVICES
MONTHLY FINANCAIL REPORT - BY ORG TYPE

AS OF JANUARY 31, 2024

ORGANIZAITON	SERVICE	2024 BUDGET	JANUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICES	REG SALARY	11,380,887	819,832	819,832	-	819,832	7%	10,561,055
	PART TIME SALARY	536,034	18,467	18,467	-	18,467	3%	517,567
	BENEFITS	6,090,848	433,604	433,604	-	433,604	7%	5,657,244
	BOOKS	2,517,643	4,664	4,664	858,920	863,584	34%	1,654,059
	OFFICE EQUIP. REPAIR	32,000	233	233	8,784	9,017	28%	22,983
	EQUIPMENT	25,000	-	-	-	-	0%	25,000
	OFFICE FURNITURE	1,500	-	-	-	-	0%	1,500
	PROFESSIONAL SERV	20,000	-	-	-	-	0%	20,000
	COPIER MACHINE	225,000	(1,948)	(1,948)	-	(1,948)	-1%	226,948
	SUPPLIES	35,000	5,924	5,924	-	5,924	17%	29,076
	RENT	238,750	-	-	-	-	0%	238,750
	OTHER SERVICES	254,823	13,453	13,453	-	13,453	5%	241,370
	HOSPITALITY EXPENSE	14,400	-	-	-	-	0%	14,400
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,526	51,109	51,109	-	51,109	13%	353,417
	ARTS-CFS	750	-	-	-	-	0%	750
	CONTINGENCY	208,484	-	-	-	-	0%	208,484
TOTAL		21,988,645	1,345,337	1,345,337	867,705	2,213,042	10%	19,775,603

FULTON COUNTY LIBRARY SERVICES
MONTHLY FINANCAIL REPORT - BY ORG TYPE

AS OF JANUARY 31, 2024

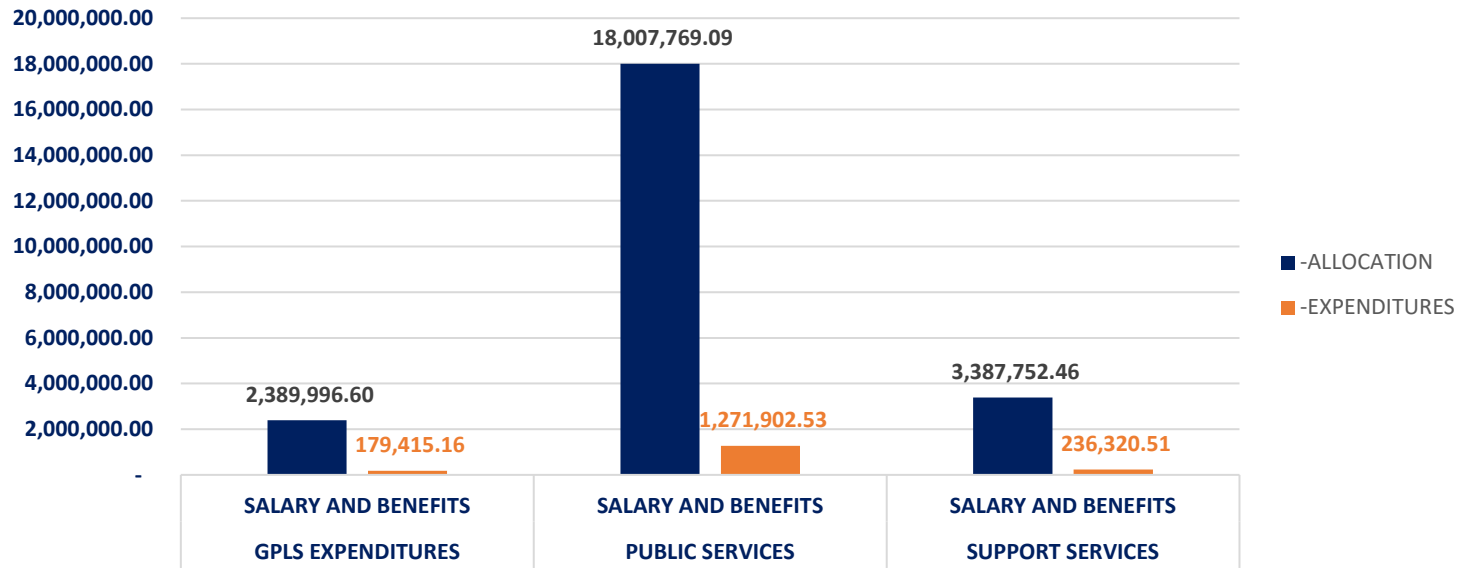
ORGANIZAITON	SERVICE	2024 BUDGET	JANUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	2,189,004	155,875	155,875	-	155,875	7%	2,033,129
	BENEFITS	1,198,748	80,446	80,446	-	80,446	7%	1,118,303
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	36,540	-	-	3,021	3,021	8%	33,519
	EQUIPMENT	5,460	-	-	-	-	0%	5,460
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	6,800	-	-	-	-	0%	6,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	88,548	868	868	6,854	7,722	9%	80,826
	COMPUTER HARDWARE	651,400	-	-	-	-	0%	651,400
	OTHER SERVICES	282,677	6,290	6,290	25,614	31,904	11%	250,773
	TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
	HOPITALITY	9,020	-	-	-	-	0%	9,020
	VEHICLE MAINTENANCE	28,511	-	-	-	-	0%	28,511
	GENERAL INSURANCE	217,770	18,148	18,148	-	18,148	8%	199,623
TOTAL		4,732,978	261,625	261,625	38,989	300,615	6%	4,432,364

FULTON COUNTY LIBRARY SERVICES
MONTHLY FINANCAIL REPORT - BY ORG TYPE

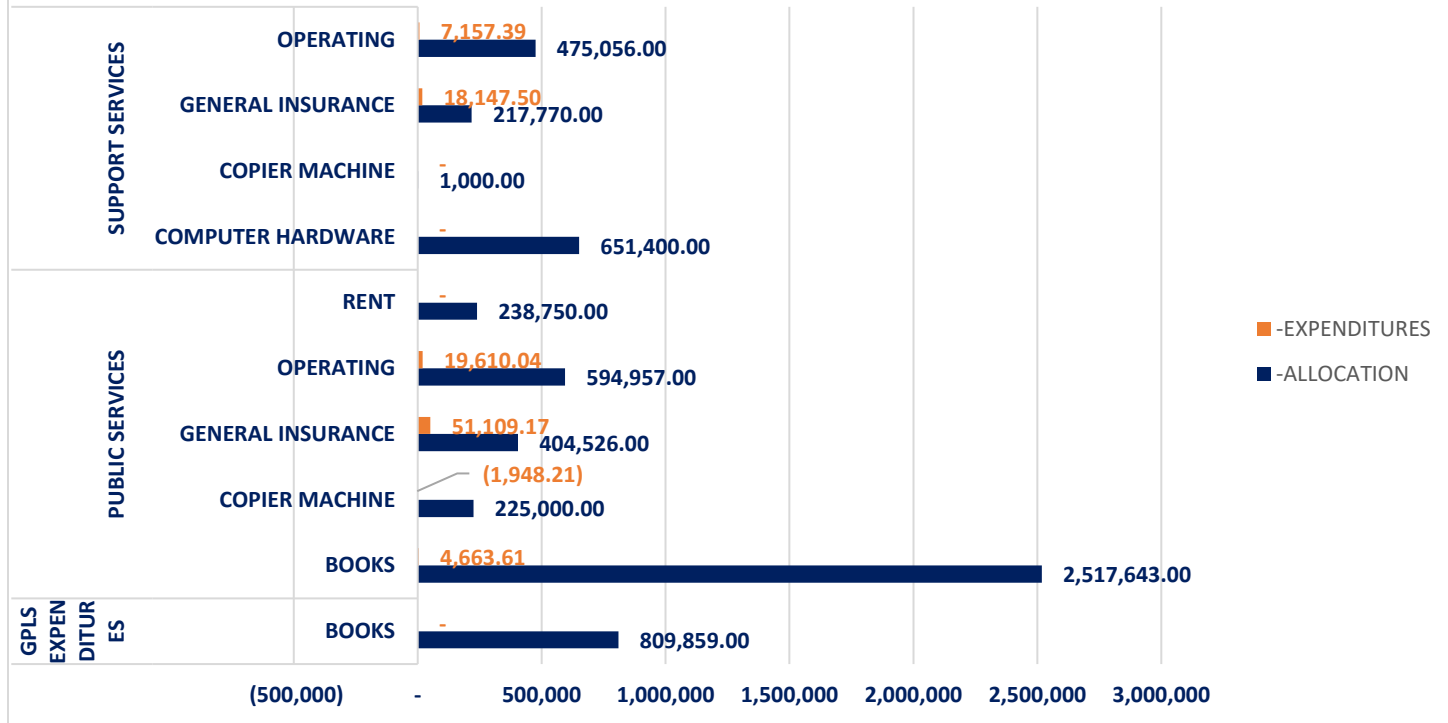
AS OF JANUARY 31, 2024

ORGANIZAITON	SERVICE	2024 BUDGET	JANUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,641,522	124,230	124,230	-	124,230	8%	1,517,292
	BENEFITS	748,475	55,185	55,185	-	55,185	7%	693,289
	BOOKS	809,859	-	-	-	-	0%	809,859
TOTAL		3,199,856	179,415	179,415	-	179,415	6%	3,020,440

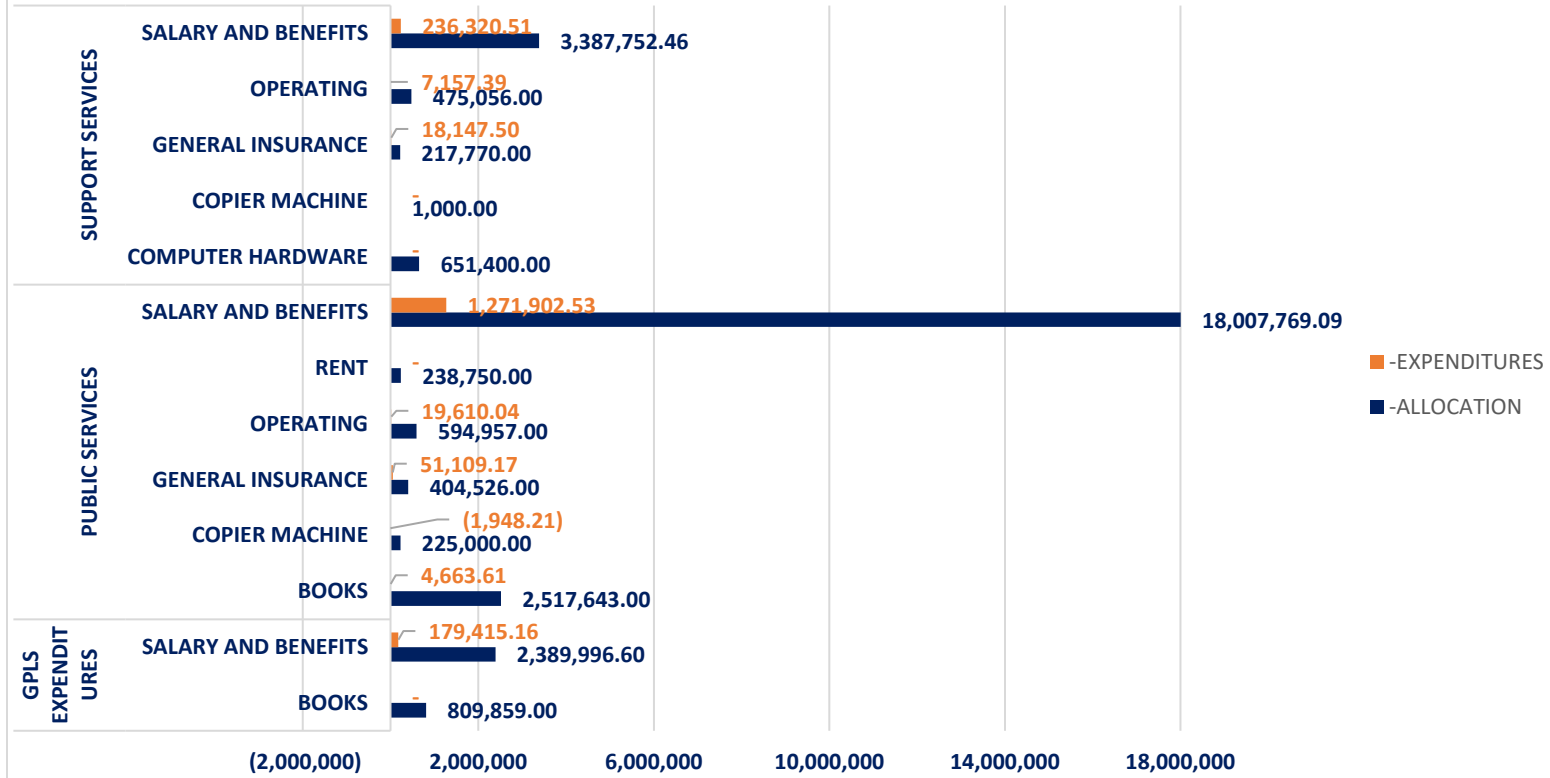
JANUARY SALARY AND BENEFITS EXPENSES BY PROGRAM



JANUARY OPERATING EXPENSES BY PROGRAM



YEAR-TO-DATE EXPENSES BY PROGRAM





**FULTON
COUNTY**
LIBRARY
SYSTEM

MONTHLY FINANCIAL REPORT
Doc. #24-19
MARCH REPORT

**DUE TO CYBER SECURITY ATTACK,
THE MARCH REPORT IS NOT AVAILABLE
AT THIS TIME.**

APRIL 24, 2024
BOARD OF TRUSTEES MEETING

Monthly Usage Summary - March 2024

Doc. #24-11

Activity and Description	2024	YTD	2023	YTD	YTD % +/-
Circulation					
Total number of items checked out of the library	188556	565446	188947	534412	6%
Holds					
Number of requests by patrons	45,166	142523	47084	139702	2%
Visits					
Number of people entering a library for any reason	137366	442967	503442	1069981	-59%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	66216	146257	70508	196465	-26%
Number of hours of computer use	25,834	58003	28769	79404	-27%
Web Page Visits					
Number of times people have visited the library's websites	1196944	3718754	945152	2786801	33%
Web Visitors					
Number of people who visited the library's websites	199,948	603789	183007	532174	13%
Virtual Circulation					
Number of materials downloaded or streamed	187191	525121	134541	400415	31%
Virtual Circulation Users					
Number of people who downloaded or streamed	33380	103004	28516	85228	21%
Children's programs					
Library sponsored programs offered for children (birth - 12)	361	937	262	690	36%
Number of people attending programs	7384	20403	9024	17735	15%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	94	262	68	150	75%
Number of people attending programs	964	2942	228	751	292%
Adult Programs					
Library sponsored programs offered for adults (18 +)	362	907	318	843	8%
Number of people attending programs	3914	10298	4300	11650	-12%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	916	2544	761	2003	27%
Number of people attending programs	14776	47901	15996	36088	33%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	380	978	387	1004	-3%
Number of people attending meetings or activities	5317	14164	4796	15733	-10%

March 2024 Executive Write Up

Due to the cyber attack, not all library visits were recorded through our gate software. We included what we were able to capture. Working with IT and Biblioteca to restore services we were able to get most libraries up by the beginning of April.

While there was increased use in many of our electronic resources, we saw a large increase in Access Videos. We reached out to the vendor and learned that these numbers were due to web crawler activity. We are awaiting updated numbers from the vendor and will correct the totals once they are received.

We updated the February web users and web page view numbers. We noticed a discrepancy between what we recorded and the February numbers included in the Strategy Office's March report. We reached out to the Strategy Office, and the numbers on their end are correct.

Fulton County Library System Circulation Stats - March 2024

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2024 TOTAL	Month-2023 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2024 CIRC	YTD 2023 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	384	514	22	3	923	657	266	40.49%	3,024	2,379	645	27.11%
ADAMSVILLE/COLLIER HEIGHTS	609	672	69	0	1350	1284	66	5.14%	4,325	3,125	1,200	38.40%
ALPHARETTA	5768	12658	545	6	18977	21318	-2341	-10.98%	56,367	63,383	-7,016	-11.07%
BUCKHEAD	4298	5567	251	4	10120	9620	500	5.20%	30,147	26,911	3,236	12.02%
CLEVELAND AVE	13	1	2	0	16	785	-769	-97.96%	73	2,296	-2,223	-96.82%
COLLEGE PARK	756	1052	72	2	1882	1437	445	30.97%	5,869	4,051	1,818	44.88%
DOGWOOD	618	361	63	0	1042	1139	-97	-8.52%	3,137	3,289	-152	-4.62%
EAST ATLANTA	2204	3600	146	3	5953	6011	-58	-0.96%	18,187	16,733	1,454	8.69%
EAST POINT	76	13	3	0	92	1789	-1697	-94.86%	458	5,047	-4,589	-90.93%
EAST ROSWELL	4618	7050	275	18	11961	12224	-263	-2.15%	36,166	34,911	1,255	3.59%
EVELYN G. LOWERY @ CASCADE	986	1202	119	0	2307	2153	154	7.15%	6,263	5,847	416	7.11%
FAIRBURN	621	851	58	1	1531	1418	113	7.97%	4,720	4,199	521	12.41%
GLADYS S. DENNARD @ SOUTH FULTON	1247	1634	109	1	2991	2563	428	16.70%	8,733	7,412	1,321	17.82%
HAPEVILLE	706	1102	66	5	1879	1301	578	44.43%	5,645	3,869	1,776	45.90%
JOAN P. GARNER @ PONCE DE LEON	4728	5470	306	5	10509	10743	-234	-2.18%	31,460	29,873	1,587	5.31%
KIRKWOOD	1522	4198	144	3	5867	5267	600	11.39%	16,681	15,104	1,577	10.44%
LOUISE WATLEY @ SOUTHEAST ATLANTA	734	968	368	3	2073	1506	567	37.65%	6,251	5,273	978	18.55%
MARTIN LUTHER KING, JR	104	117	8	0	229	1211	-982	-81.09%	1,512	3,501	-1,989	-56.81%
MECHANICSVILLE	271	398	53	2	724	383	341	89.03%	2,118	1,350	768	56.89%
METROPOLITAN	1507	3613	121	2	5243	4684	559	11.93%	15,382	13,494	1,888	13.99%
MILTON	4342	10721	447	9	15519	14667	852	5.81%	45,959	36,628	9,331	25.48%
NORTHEAST/SPRUILL OAKS	2963	6696	340	4	10003	9484	519	5.47%	30,358	29,888	470	1.57%
NORTHSIDE	3584	5879	230	3	9696	9450	246	2.60%	29,709	25,431	4,278	16.82%
NORTHWEST @ SCOTTS CROSSING	969	2490	86	2	3547	3748	-201	-5.36%	11,240	10,372	868	8.37%
OCEE	4871	11458	722	8	17059	17788	-729	-4.10%	51,093	47,518	3,575	7.52%
PALMETTO	495	961	91	0	1547	1563	-16	-1.02%	4,193	4,595	-402	-8.75%
PEACHTREE	2385	1719	102	6	4212	4303	-91	-2.11%	12,935	12,872	63	0.49%
ROSWELL	5434	7835	354	5	13628	13868	-240	-1.73%	41,689	40,180	1,509	3.76%
SANDY SPRINGS	6882	11026	454	9	18371	18076	295	1.63%	55,045	50,665	4,380	8.65%
WASHINGTON PARK	620	713	44	0	1377	1661	-284	-17.10%	3,867	4,427	-560	-12.65%
WEST END	672	701	66	1	1440	1234	206	16.69%	4,266	3,739	527	14.09%
WOLFCREEK	1137	1891	148	3	3179	3047	132	4.33%	9,424	8,477	947	11.17%
BRANCHES TOTAL	66124	113131	5884	108	185247	186382	-1135	-0.61%	556,296	526,839	29,457	5.59%
CENTRAL	2049	1010	190	17	3266	2498	768	30.74%	8,970	7,265	1,705	23.47%
OUTREACH SERVICES	3	0	0	0	3	7	-4	-57.14%	9	15	-6	-40.00%
AUBURN AVENUE RESEARCH	40	0	0	0	40	60	-20	-33.33%	171	293	-122	-41.64%
SYSTEM TOTAL	68,216	114,141	6,074	125	188,556	188,947	-391	-0.21%	565,446	534,412	31,034	5.81%

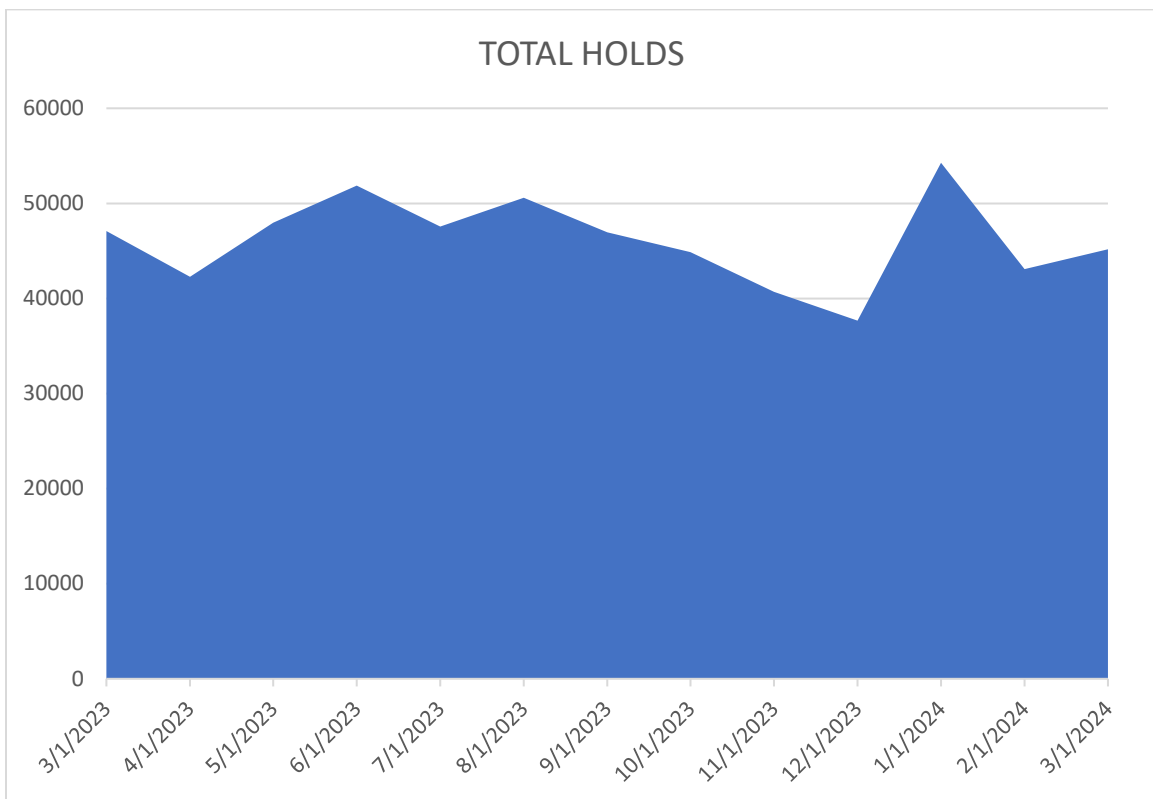
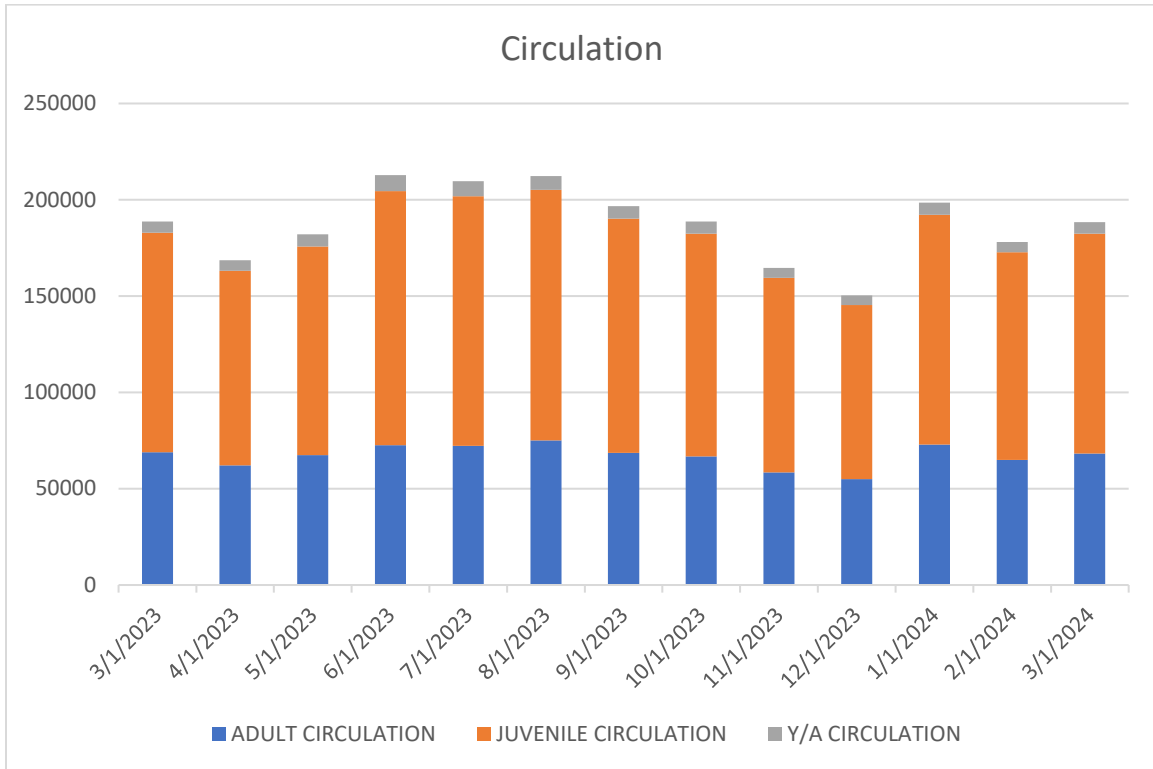
FULTON COUNTY SYSTEM STATS AT A GLANCE - March 2024

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	923	88	2137	4,145	0	0	0	0	0
ADAMSVILLE/COLLIER HEIGHTS	1,350	81	3074	0	10	68	0	0	0
ALPHARETTA	18,977	730	940	0	53	1300	19	809	0
BUCKHEAD	10,120	625	2337	9,096	15	674	0	0	0
CLEVELAND AVE	16	30	0	0	0	0	0	0	0
COLLEGE PARK	1,882	141	4096	5,117	10	110	6	89	0
DOGWOOD	1,042	51	1166	0	12	98	2	12	0
EAST ATLANTA	5,953	300	1293	7,111	6	68	4	24	0
EAST POINT	92	75	0	0	0	0	0	0	0
EAST ROSWELL	11,961	359	372	0	40	619	6	78	3
EVELYN G. LOWERY @ CASCADE	2,307	257	2698	0	24	455	21	409	0
FAIRBURN	1,531	164	1036	5,737	12	295	21	410	10
GLADYS S. DENNARD @ SOUTH FULTON	2,991	259	1272	0	53	806	11	45	2
HAPEVILLE	1,879	93	1283	3,469	37	388	26	299	0
JOAN P. LOWERY @ PONCE DE LEON	10,509	462	7380	8,951	20	190	0	0	0
KIRKWOOD	5,867	183	481	4,983	25	491	13	77	0
LOUISE WATLEY @ SOUTHEAST ATLANTA	2,073	69	2457	7,153	53	399	12	87	0
MARTIN LUTHER KING, JR	229	77	0	0	0	0	0	0	0
MECHANICSVILLE	724	41	2293	3,516	1	0	16	94	2
METROPOLITAN	5,243	183	2943	5,327	24	467	38	392	0
MILTON	15,519	487	602	7,093	69	1228	13	216	10
NORTHEAST/SPRUILL OAKS	10,003	258	135	5,695	65	624	11	210	3
NORTHSIDE	9,696	214	590	0	54	1377	3	34	0
NORTHWEST @ SCOTTS CROSSING	3,547	153	1679	0	16	245	4	86	0
OCEE	17,059	474	571	8,647	28	560	2	15	0
PALMETTO	1,547	46	94	3,232	44	149	7	245	2
PEACHTREE	4,212	308	366	0	25	273	4	27	0
ROSWELL	13,628	480	1327	8,364	47	895	15	195	1
SANDY SPRINGS	18,371	634	3418	19,338	72	1501	6	62	5
WASHINGTON PARK	1,377	52	1740	3,885	10	140	3	26	3
WEST END	1,440	95	1614	3,915	13	193	7	103	0
WOLFCREEK	3,179	187	857	0	22	201	17	426	1
BRANCHES TOTAL	185,247	7,656	50,251	124,774	860	13,814	287	4,470	42
CENTRAL	3,266	529	15957	12,592	47	753	93	847	11
VIRTUAL PROGRAMS					6	48			
OUTREACH VIRTUAL PROGRAMS	3	14	0	0	3	161	0	0	0
AUBURN AVENUE RESEARCH	40	6	8	0	0	0	0	0	0
SYSTEM TOTAL	188,556	8,205	66,216	137,366	916	14,776	380	5,317	53

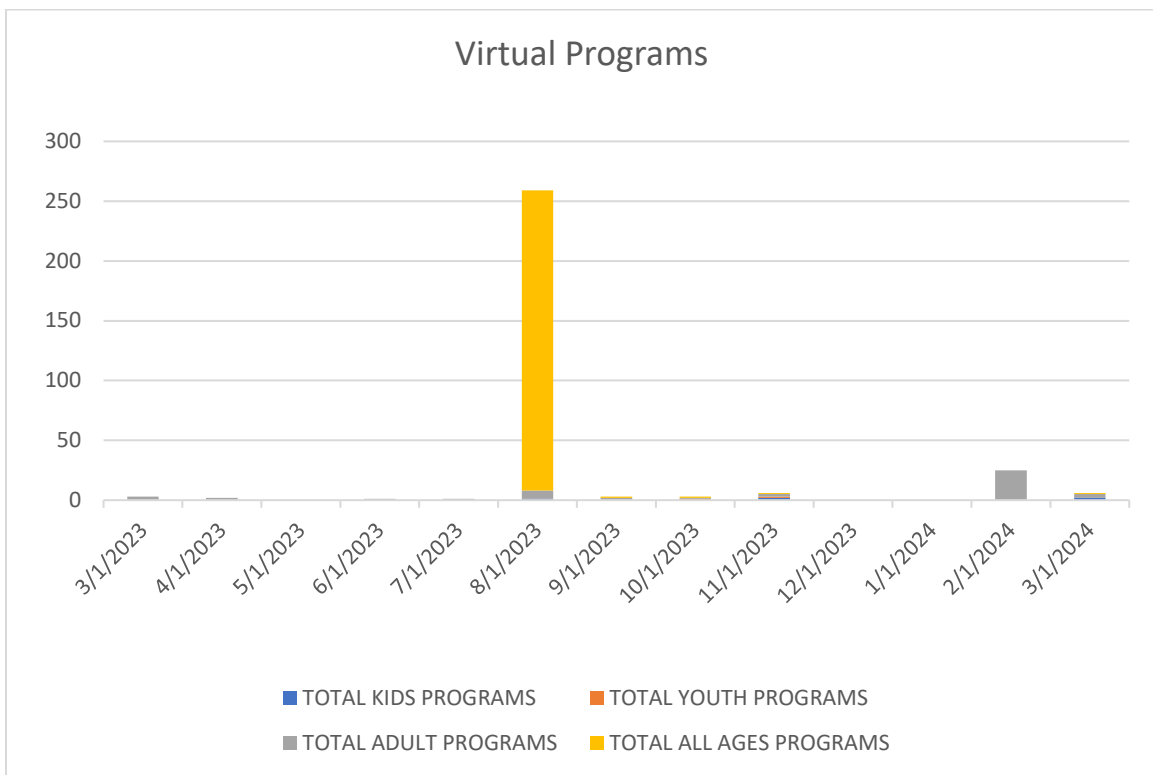
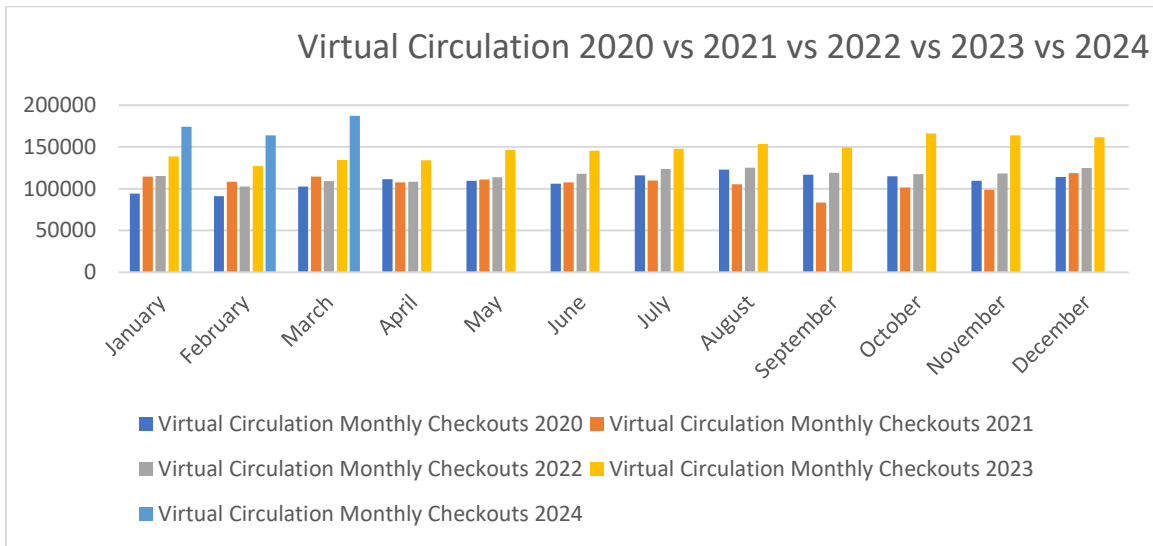
FULTON COUNTY SYSTEM STATS AT A GLANCE - Q1 2024

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	3,024	259	4,135	11,003	0	0	2	2	0
ADAMSVILLE/COLLIER HEIGHTS	4,325	249	6,529	7,118	57	267	6	99	2
ALPHARETTA	56,367	2,313	2,448	0	144	3,437	72	2,102	0
BUCKHEAD	30,147	2,027	5,191	18,745	49	1,977	47	1,071	2
CLEVELAND AVE	73	87	0	0	0	0	0	0	0
COLLEGE PARK	5,869	393	9,212	14,738	30	252	12	144	0
DOGWOOD	3,137	144	2,307	0	39	205	7	69	0
EAST ATLANTA	18,187	985	2,725	17,328	15	192	17	138	0
EAST POINT	458	265	0	0	0	0	0	0	0
EAST ROSWELL	36,166	1,134	954	9,031	95	1,488	19	200	7
EVELYN G. LOWERY @ CASCADE	6,263	720	5,809	14,038	73	1,294	65	1,067	1
FAIRBURN	4,720	459	2,279	9,092	49	493	35	472	13
GLADYS S. DENNARD @ SOUTH FULTON	8,733	696	4,061	4,296	136	1,900	21	101	3
HAPEVILLE	5,645	316	2,581	14,101	82	821	49	432	0
JOAN P. LOWERY @ PONCE DE LEON	31,460	1,639	15,008	25,097	53	636	5	46	0
KIRKWOOD	16,681	642	920	13,851	50	1,139	28	239	0
LOUISE WATLEY @ SOUTHEAST ATLANTA	6,251	218	5,330	10,535	140	967	31	270	0
MARTIN LUTHER KING, JR	1,512	243	861	2,013	5	7	9	18	0
MECHANICSVILLE	2,118	140	5,361	9,413	7	5	33	274	4
METROPOLITAN	15,382	560	6,697	22,012	73	1,604	94	985	0
MILTON	45,959	1,503	1,155	20,308	187	3,200	34	568	30
NORTHEAST/SPRUILL OAKS	30,358	888	675	15,629	122	1,397	31	470	12
NORTHSIDE	29,709	840	1,282	12,300	89	3,702	14	173	0
NORTHWEST @ SCOTTS CROSSING	11,240	524	3,487	8,145	44	833	14	258	0
OCEE	51,093	1,429	1,123	21,234	71	1,732	12	169	0
PALMETTO	4,193	156	610	4,332	82	525	19	523	2
PEACHTREE	12,935	1,096	1,184	6,545	64	637	6	62	0
ROSWELL	41,689	1,804	3,027	22,940	132	2,344	40	487	3
SANDY SPRINGS	55,045	2,116	7,079	56,940	212	4,289	22	216	22
WASHINGTON PARK	3,867	154	4,011	11,476	25	333	9	91	7
WEST END	4,266	325	3,668	11,519	36	379	16	321	0
WOLFCREEK	9,424	654	2,029	188	51	502	49	1,445	1
BRANCHES TOTAL	556,296	24,978	111,738	393,967	2,212	36,557	818	12,512	109
CENTRAL	8,970	1,371	34,474	36,210	308	10,719	160	1,652	22
VIRTUAL PROGRAMS	0	0	0	0	9	73	0	0	0
OUTREACH VIRTUAL PROGRAMS	9	37	0	0	12	478	0	0	0
AUBURN AVENUE RESEARCH	171	11	45	12,790	3	74	0	0	0
SYSTEM TOTAL	565,446	26,397	146,257	442,967	2,544	47,901	978	14,164	131

March 2024 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



Virtual Program Attendance

