



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

MAY 22, 2024



TABLE OF CONTENTS

TOPIC	PAGE#
BOARD OF TRUSTEES MEETING AGENDA	3
BOARD OF TRUSTEES MEETING MINUTES - APRIL 24, 2024	4-20
DIRECTOR'S REPORT	21
MONTHLY FINANCIAL REPORT - APRIL 2024	22
MONTHLY FINANCIAL REPORT - BY ORG TYPE	23-25
MONTHLY FINANCIAL GRAPHS	26-31
MONTHLY FINANCIAL REPORT - FEBRUARY 2024	32
MONTHLY FINANCIAL REPORT - BY ORG TYPE	33-35
MONTHLY FINANCIAL GRAPHS	36-41
MONTHLY FINANCIAL REPORT - MARCH 2024	42
MONTHLY FINANCIAL REPORT - BY ORG TYPE	43-45
MONTHLY FINANCIAL GRAPHS	46-50
MONTHLY USAGE SUMMARY	51-52
MONTHLY SYSTEM CIRCULATION STAT	53
MONTHLY SYSTEM STATS AT-A-GLANCE	54
MONTHLY SYSTEM STATS GRAPHS	55-57



Revised

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
MAY 22, 2024 - 4:00 P.M.
AGENDA**

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #24-23
- IV. Career Online High School - Discussion, Dr. Cheryl Small, Central Library Administrator
Anissa Alexander
Laura Stellrecht
- V. Approval of Minutes - April 24, 2024 * Doc. #24-22
- VI. Chairman's Report
- VII. Work Orders Report - Paul Kaplan
- VIII. Director's Reports Doc. #24-26
 - Library Services and Trends
 - Monthly Financial Report - April Doc. #24-24
 - Monthly Financial Report - March Doc. #24-19
 - Monthly Financial Report - February Doc. #24-14
 - Monthly Usage Summary Doc. #24-25
 - FCLS Look Ahead Events/Programs
- IX. Unfinished Business Doc. #24-06
 - A. Central Library - Update
 - B. AFPL Foundation M.O.U. - Update
 - C. Dress Code* - Discussion
 - D. FCLS Library Loan Policy - Discussion
 - E. Code of Conduct* - Discussion
 - F. Rental Policy - Discussion
- X. New Business
- XI. Adjournment

*Action is anticipated on this item

Doc# 24-22



**FULTON
COUNTY
LIBRARY
SYSTEM**

FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

APRIL 24, 2024 - 4:00 P.M.



Members Present: Borders, Priscilla - Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip
Kaplan, Paul
Piontek, Joe
Radakovich, Nina - Vice Chair
Rice, Beverly

Members Absent: None

Also In Attendance: Holloman, Gayle H. - Executive Director
Clary, Audrey - Assistant to the Director's Office
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer - Supervising County Attorney (via Zoom)
White, Sarah - Senior County Attorney (via Zoom)

Webinar Attendees: None

Board Chair Priscilla Borders called the meeting to order at 4:02 p.m.

TABLE OF CONTENTS

CALL TO ORDER	4
PUBLIC COMMENTS	4
24-18 ADOPTION OF AGENDA	4
MOTION	4
24-12 APPROVAL OF MINUTES - FEBRUARY 28, 2024	4
MOTION	4
24-17 APPROVAL OF MINUTES - MARCH 27, 2024.....	5
MOTION	5
CHAIRMAN'S REPORT	5
WORK ORDERS REPORT	5
24-21 DIRECTOR'S REPORTS	7
LIBRARY SERVICES AND TRENDS	7
24-10 MONTHLY FINANCIAL REPORT - JANUARY, 2024	7
24-19 MONTHLY FINANCIAL REPORT	7
24-20 MONTHLY USAGE SUMMARY	7
LIBRARY CLOSURE REPORT QUARTERLY.....	7
FCLS LOOK AHEAD EVENTS/PROGRAMS	8
UNFINISHED BUSINESS	11
CENTRAL LIBRARY - UPDATE	11
AFPL FOUNDATION M.O.U. - UPDATE	12
24-06 DRESS CODE POLICY - DISCUSSION	12
FCLS LIBRARY LOAN POLICY - DISCUSSION	12
CODE OF CONDUCT - DISCUSSION	12
RENTAL POLICY - DISCUSSION	13
ADJOURNMENT	16
MOTION	16

CALL TO ORDER

CHAIR PRISCILLA BORDERS: Good afternoon. It is 4:02, we're going to start today's Board of Trustees meeting for the Library, Fulton County Library. My name is Priscilla Borders, I'm Chair. Ms. Zenobia, do we have any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: I'm going to defer to Mrs. Clary.

MRS. AUDREY CLARY: There are no public comments.

CHAIR PRISCILLA BORDERS: Thank you so much for that.

24-18 ADOPTION OF THE AGENDA**MOTION**

CHAIR PRISCILLA BORDERS: So, for the adoption of the agenda, please take a moment to review. If there are no corrections or additions, I'll entertain a motion to adopt the agenda for today.

MR. D. CHIP JOYNER: So, moved.

MR. PAUL KAPLAN: Second.

CHAIR PRISCILLA BORDERS: We have a second. All those in favor of adopting agenda, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposed? Good, so let's proceed. We will have two sets of minutes to approve for today. As a sort of a summation from last Board meeting where we were -- we weren't able to adopt the minutes of February 28, 2024 because a significant number of Board Members did not receive that information in time to review. So I'll just -- before we proceed, I just want to make sure by acclamation, everybody had the opportunity to review two sets of minutes for today, the February 28th and the March 27th, correct?

MS. BEVERLY RICE: Correct.

MR. JOE PIONTEK: That's correct.

24-12 APPROVAL OF MINUTES - FEBRUARY 28, 2024**MOTION**

CHAIR PRISCILLA BORDERS: Appreciate that. Given that, if there are no discussion or corrections for the March -- for the February 28, 2024 minutes, I'll entertain a motion to approve those minutes.

MR. JOE PIONTEK: So, moved.

CHAIR PRISCILLA BORDERS: Okay, we have a first.

MR. D. CHIP JOYNER: Second.

CHAIR PRISCILLA BORDERS: A second. So, all those in favor of adopting or approving the minutes for February 28, 2024, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: All those in opposition? Minutes approved.

24-17 APPROVAL OF MINUTES - MARCH 27, 2024

MOTION

CHAIR PRISCILLA BORDERS: So let's proceed to the minutes of March 27, 2024, absent any discussion or correction of those minutes, I'll entertain a motion at this time to adopt the minutes of March 27th.

MS. BEVERLY RICE: I make a motion that we adopt the meeting for March 27th.

CHAIR PRISCILLA BORDERS: The minutes of March 27th?

MS. BEVERLY RICE: Minutes.

CHAIR PRISCILLA BORDERS: Okay. We have a first, do we have a second?

MR. D. CHIP JOYNER: Second.

CHAIR PRISCILLA BORDERS: We have a second. All those -- all those for approving the minutes of March 27, 2024, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: All those in opposition? Absent any, the minutes have been approved.

CHAIRMAN'S REPORT

CHAIR PRISCILLA BORDERS: For Chairman's report. I only have one thing for consideration for this Board today to add to the record as a matter of record. Linda Jordan, Trustee Linda Jordan did join us last month virtually. I just -- to put on the record that that was an excused event. She was permitted to join -- to join last month virtually and her vote did count at that time. Because she did contact me beforehand, and I gave her permission to join us virtually because she was returning back from a trip, did not have time to come all the way back here to -- in person to join us that -- to join that meeting in person. So she was given permission to join virtually. So I just wanted to make sure that was read into the matter of record, and that her vote did count for last Board meeting. So that's the only thing I have to report at this time besides the matters that are covered under unfinished business. Given that, I will move to Mr. Kaplan to give us a work order's report.

WORK ORDERS REPORT

MR. PAUL KAPLAN: Okay. Work orders for last month, from 3/1 to 3/31, we had 159 work orders, 116 were completed, makes it around 73 percent. Basically, nothing large that I can think of. Nobody told me if it was something really large. I did have problem at Ocee Library with the air conditioning. We had some problems with that. -- Unless I know something different, I think it's running, working good. But I will tell you that, you know, HVAC, electrical, plumbing, life-safety alarms, everything same. But you know, miscellaneous, I have 84 miscellaneous, that's moving furniture, doing this, and setting up for meetings. I don't know how they do it. To tell you the truth, I don't know how many, like, guys you had or how many people.

MRS. GAYLE H. HOLLOMAN: A lot.

MR. PAUL KAPLAN: But stuff does get done. It's a lot of work, moving things around, but it does get completed. That's the majority of them right now. That's what's happening, the plumbing, the electrical, things like that, we do have major things happen, but it's nothing that they can't correct in one day. But other than that, it's working fine. It's just amazing when you get that much stuff. But are there any other questions that you have?

CHAIR PRISCILLA BORDERS: Any questions or comments for Mr. Kaplan?

MRS. NINA RADAKOVICH: I have a question --

MR. PAUL KAPLAN: Sure.

MRS. NINA RADAKOVICH: -- About the Northside Branch, the awning that they're supposed to be putting on. It just -- it just looks like no one's been there in a while.

MRS. GAYLE H. HOLLOMAN: Oh, I didn't know. No one's made mention that no one's been there, so I have to check into it.

MRS. NINA RADAKOVICH: Of course, I don't know because I go in and go out. They could come any other time that I'm not there. But it just -- you don't see any progress being made. It looks the same the way it has for the last couple of months.

MRS. GAYLE H. HOLLOMAN: Okay. Thanks for letting me know.

MR. PAUL KAPLAN: If you're not, I'll follow up and find out. Either way.

MRS. GAYLE H. HOLLOMAN: Either way.

MR. PAUL KAPLAN: We'll come up with something.

MRS. NINA RADAKOVICH: Maybe there's some kind of major part they're waiting on.

MRS. GAYLE H. HOLLOMAN: I have not been updated to that as a problem. So I'm thinking they're out there working. But I'll find out.

CHAIR PRISCILLA BORDERS: Anyone has any other questions or comments for Mr. Kaplan? Well, just to reiterate, the Board thanks you so much for your efforts on keeping us apprised of --

MR. JOE PIONTEK: Absolutely.

MR. PAUL KAPLAN: Well, I have a matter over at Northwest with the awning -- you really don't want me -- I thought about it.

MRS. NINA RADAKOVICH: I think that would be a great cover photo.

MR. PAUL KAPLAN: Well, now, wait - -

MRS. NINA RADAKOVICH: That's the worst thing for a man of a certain age is to get on a ladder.

MR. JOE PIONTEK: I actually had a hardware store who would not sell me a ladder one time --

MR. PAUL KAPLAN: He wouldn't sell you one?

MR. JOE PIONTEK: He said, what are you doing? You're too old to buy a ladder.

CHAIR PRISCILLA BORDERS: Now, that's another conversation.

MR. JOE PIONTEK: Sorry.

MR. PAUL KAPLAN: It's just going to be on the report, right, for the minutes?

MR. JOE PIONTEK: Oh, well, you can strike that.

CHAIR PRISCILLA BORDERS: Right. Well, thank you, Mr. Kaplan, for all your work. So let's proceed to Director's report.

24-21 DIRECTOR'S REPORTS

LIBRARY SERVICES AND TRENDS

MRS. GAYLE H. HOLLOMAN: Okay. Good afternoon, everybody. It's good to see you, and good to be here. Several things have been going on around the Library. So just to tell you what we've been doing, some of the services and trends and everything, we recently celebrated with our volunteers. We had a wonderful Volunteer Appreciation Program that Volunteer Services puts together every single year in such amazing ways. So, many of you were there, we really appreciate your attendance and the speaking that all of you -- the speech that you all gave. They really take it to heart and I have a lot of people who've told me how much they appreciate the fact that they feel appreciated by this group. So thank you again on their behalf. I also attended recently, Commissioner Thorne's Town Hall Meeting, which was held at the North Annex, and Mr. Piontek was there. I don't think anyone else was there. But a few staff from up around the northern branches attended as well. It was a good meeting, probably a good 250 people in there it seemed. I didn't realize that the room was that huge, and it was very good. I talked about some library services and programs and what have you, and it turned out well I think. So I was glad to be there. Haven't been to one of those town halls in a number -- actually, in a number of years. But it was good to be a part of it. We're still working very closely with everything that we've got going on, it's amazing. Career Online High School is supposed to kick off on May 1. We've got -- we're still working on our One Book, One Read Program, which is going to be August 10th; and the Children's Book Festival, June 22nd and June 29th. The 22nd will be at Alpharetta Library, Children's Book Festival. Then on the 29th of June, both of those in June, June 22nd and then June 29th at the South Fulton Library. So they're still working. All the plans are not completely settled yet or finalized, but they will be. So, we're very excited about all of that. Number of book clubs around the whole library system lately. We're glad to see that we're having a lot more interest in the creation of Friends Groups. So we've very, very pleased with that. Does anybody have any questions about any of those activities? Also the staff at the Auburn Avenue Research Library are working to put together their 30th Anniversary Commemoration. So it's coming up, and they're going to be doing a series of things through the end of the year. So you'll hear more and more about that as they finalize those plans and opportunities. So we got a lot, a lot of things happening, we're just very, very busy. You want me to continue with the rest?

CHAIR PRISCILLA BORDERS: Yes, please.

24-10 MONTHLY FINANCIAL REPORT - JANUARY, 2024

24-19 MONTHLY FINANCIAL REPORT

24-20 MONTHLY USAGE SUMMARY

LIBRARY CLOSURE QUARTERLY

FCLS LOOK AHEAD EVENTS/PROGRAMS

MRS. GAYLE H. HOLLOMAN: Okay. The monthly reports from Finance are not available to us because those systems we use are still down. So, we're not able to gather that information or to talk about. But our usage report, we do see that we're holding steady with a lot of things. We do have some things we need to work on, as always. The number of hours of computer use seems to be dropping a little bit because the sessions have decreased. So we're concerned about that. We need to promote it better. The number of people attending programs though, went up exponentially, it's amazing for our teen programs. So that's been a real positive and plus for us. Streaming circulation has gone up. So we're just looking at those things that we can address. People are not signing up to use our meeting rooms as frequently as we had at one point. It's not bad, but it's still down. I don't know what that's attributed to. I don't know if we've just got so much going on with this being the season of graduations and what have you or what. But that's kind of changed a little bit.

MR. D. CHIP JOYNER: Director Holloman.

MRS. GAYLE H. HOLLOMAN: We'll keep an eye on it.

MR. D. CHIP JOYNER: Is that across the board, or --

MRS. GAYLE H. HOLLOMAN: It's across the board.

MR. D. CHIP JOYNER: -- is there one primary user that's down?

MRS. GAYLE H. HOLLOMAN: No, not that we've noticed.

MR. D. CHIP JOYNER: Also on the monthly usage report, these numbers have been going down. Is that typically reflective in February because it's a shorter month?

MRS. GAYLE H. HOLLOMAN: That too, I think that has a lot to do with it as well. Although we were in a leap year this year, it still wasn't 30 or 31. So yes, I think so. But we're keeping an eye on all of those things as well. We did have a closure report. You will notice, that various things cause that to be closed. Of course, we do still have the Cleveland Avenue Library closed, the East Point Library closed, and Martin Luther King's for ventilation. We still do not have word yet on the actual closure date for Peachtree Library. But as soon as we know it, we'll certainly share that information that we're still meeting and talking about plans and looking at construction documents and ideas and things. But we still don't know a closure date yet. We thought it was going to be much earlier than now, but that has not materialized. So that's basically it with regards to the look ahead and the programs that we're having right now. But people are really, really getting into the spirit of doing more programming. We had some concerns earlier in the year about our children's programming. So, we're still working with our Children's Librarians on all of that, and we're going to try to do some restructuring around that. Because it's a special skill to do children's work, and a lot of people, even when they come in and get the -- and take the position, it's not easy. A lot of them are -- the training in these library schools now on a lot of technology. The old, I'll call us, the more-seasoned Librarians who have been used to doing programs a certain way and understanding

children's habits of reading, they're not quite there now. So we're having to really do a lot more coaching and counseling and disciplining to get people to really want to do it. It's not that they don't want to do it, it's not necessarily their fault. It's just that the programs of learning in these master's programs are just not based on the things they used to be based on, everything's technology focused. That's fine, but sometimes you have to get with the real book, you know, and especially with children. So we're still working closely with that, and we've got some opportunity to work closely with, through the Foundation, and possibly with one of the schools in the area that specializes in speech and learning and reading and things like that. So we're going to be talking that up and putting together a committee to try to see just what we can do to truly attack the literacy problems that we have particularly in schools. Ages -- well, actually children third grade up, because that's where we find it the most. So we'll keep you posted as we move forward with that. Any questions?

CHAIR PRISCILLA BORDERS: I have a fast question. In terms of staffing, where are we with staffing?

MRS. GAYLE H. HOLLOWMAN: Right now with staffing, we're at about 36 vacancies. We are -- we're getting people who are leaving, various and sundry reasons almost every day. I've got two last week, three this week and one coming up. So it's kind of like you go forward, then back, or go forward, then fall back. But we're still carrying it forward. We had some special dates that we could interview, and we can't hire until -- we couldn't start hiring again, actually bringing people on board until today, which is the 24th. Even that got kind of strange, and so some of them will have to come next Wednesday. So we've got a lot of things that HR is working with us on certain times that we can actually bring -- we can actually interview, and then we can bring people on board to actually start work. So those things have kind of put a little bit of wrinkle in it, but we're working and looking forward to getting fully staffed. But it's just not as easy as we would have thought. We did have representation at the most recent Public Library Association Conference in Cincinnati. Was it Cincinnati? I think it was Cincinnati. One of our administrative team members, Kimberly Snoddy-George actually manned, staffed a table in the center that they have there to make people aware of positions that might be available and opportunities in various libraries. So we were one of several that had that experience. Years ago, we used to do and conferences. We would -- they would charge you back then. I don't think they're charging now. But you would set up a space within that room, and then people could just come over and get information. We have handouts and all that. So she did that while she was at conference this year. It's the first time we've done it in a number of years. I think that may be a plus for us, particularly with the professional-level positions.

MS. BEVERLY RICE: Director Holloman, are you doing any interns during the summer?

MRS. GAYLE H. HOLLOWMAN: We don't get into many interns anymore. We used to do that, but it's -- there's a lot involved with that. So right now, it's hard for us to have people

to train staff, and then this -- to train the interns, and then there's so many limitations to what they can do when they're in the branch because they're not employees. So we have to be careful of it. Just as an example, not allowing them to enter -- interface with the borrower records because that's supposed to be only an employee. So it begins to be a lot of things like shelving and all that, and they don't really want that, they want a different experience. So I think we're going to look at it more seriously next year. What we'd have to do is, we have to put together a group that can actually identify and write some job descriptions that would be more specific and more valuable to the people who are doing the internship. But we've done them before, and we were successful at it. But it's just something that we just have kind of lost the momentum because of not having the staff to do it.

MRS. NINA RADA KOVICH: You know, in the past, Friends Groups had funded interns' compensation, and that was a help. I don't know the question, would they be Fulton County employees?

MRS. GAYLE H. HOLLOMAN: They wouldn't be employees, but we could get usually - - we could put together a plan and put it through to the legal team. Then they'll review it, and would take it through the Board of Commissioners for their approval. So it can be done, and we've done it. But it's just that you've got to have the professional-level staff to work with them because only certain levels can do that. So that is part of our problem, we don't even have -- some of our branches are now staffed with a Manager right now, and we're having to take Managers from other places and move them on a rotational basis to cover. So we have about six branches like that, and so that's a real problem. So we don't want to add to our problem, and not be able to deliver the service that we are required to do at the moment. So, that's why we're not doing right now. Any other questions?

CHAIR PRISCILLA BORDERS: Any other questions for Director's report?

MR. JOE PIONTEK: Can I say something about, you went over it very briefly about that meeting that Director Holloman and I went to. My district can be tough sometimes. There was kind of a hardball question that was thrown at our Director, and she handled it with poise and grace, and --

MRS. GAYLE H. HOLLOMAN: Oh, thank you.

MR. JOE PIONTEK: -- was well answered. I thought you were wonderful at that meeting. So I just wanted you all to know --

MRS. GAYLE H. HOLLOMAN: Thank you. I appreciate that.

MR. JOE PIONTEK: -- how great it was to have you up there.

MRS. GAYLE H. HOLLOMAN: Well, I appreciate that. It was good to be there. I, you know, I worked in that area at several of those branches up there, three branches where I worked. You know, I figured I'd get something.

MR. JOE PIONTEK: Exactly.

MRS. GAYLE H. HOLLOMAN: The question I thought I was going to get, I didn't get.

MR. JOE PIONTEK: Yes, I know.

MRS. GAYLE H. HOLLOMAN: Then I got the other one. So, I mean, it was fine, it was not a problem. I understand how people feel about banned books and things like that. So it's okay.

MR. JOE PIONTEK: It was wonderful, thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome. You know, we have to be ready for whatever.

CHAIR PRISCILLA BORDERS: Yes.

MRS. GAYLE H. HOLLOMAN: Agree to disagree sometimes.

CHAIR PRISCILLA BORDERS: So if there's nothing further, we'll go on to unfinished business, Central Library.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

MRS. GAYLE H. HOLLOMAN: Okay. The Central Library is doing quite well as a matter fact. The staff -- I mean, the security staff have just -- it's almost been like a night-and-day change. There's much more symmetry, I have observed, and so has Dr. Small, Dr. Cheryl Small, who is the Administrator of Central, have -- we've observed that we seem to have much more cohesive working. I don't know if -- she's done a whole lot of meetings with the staff and with the security together. I think those things have really made a difference. Plus, some of the staff -- some of the security staff team have -- it's changed over, and so that's made some difference I think. So I'm not exactly sure what I can pinpoint to, but I do think it's better. We're not having as many problems as we were having, and that's a good thing. Because people come in and for some reason they have various and sundry issues, but those things don't seem to be presenting themselves as much, and so that's a good thing. They've got a lot of programming going on. Our event center has been busy. But I don't know if it's been quite as busy as usual. But -- and we're still doing a lot of work with the -- through our Outreach Services, we're doing a lot of attending Commissioner Events. I do need to say, a part of what happens here to at Central has to do with our Social Worker, and her assistant. They are just doing a tremendous job. I had a meeting with her yesterday, and is it was amazing the things that we've got on the website now, the information. They now have veterans' services as a part of it. So people are calling from the branches and saying, can you come out and meet with someone for some need. They're able to go out and do that. Of course, they're here, stationed at Central. So, they're able to provide a lot of services from the tickets on Greyhound Bus to go to -- back to relatives, job information, housing information, overnight housing information on the spur of the moment. So they're really providing a lot of things, meal services, and those are things that people need that we couldn't do before. So they're -- it's coming out of this building, but it's making a huge difference throughout the organization. We think the same thing is going to happen once we put in place the Career Online High School. We've got a lot of people that expressed interest

in it because the brochures have gone out. So that's an avenue that comes out of here that people can find their way. So, I think we are really taking on the mantle of what so many of the larger libraries around the nation have done for quite some time, and that is trying to be as much as we can to everybody. It gets hard because you know you're trying so many things. There are so many irons in the fire. We don't want to stretch ourselves much further because of our staffing issues. A lot of those libraries I mentioned have a lot more staff and they're able to do a lot more. So, the staff is kind of pulled here and there, but they seem to be doing it just quite willingly. We get so many positive -- so much positive feedback. We're getting that through Claudia Strange, her office receives social media comments. A lot of them are extremely -- most of them are extremely positive about how people are finding their way, getting great resources, and how they are happy with the library, how their children are happy with coming to -- when they come to storytime. So that is an improvement, and we're -- I think we can't do anything but go up. I'm just really excited about where we are right now.

MRS. NINA RADAKOVICH: You're developing a culture of customer service.

MRS. GAYLE H. HOLLOMAN: Yes. It's going -- it's going along very well. So we're looking forward to just doing more and more things.

CHAIR PRISCILLA BORDERS: Well, I appreciate you have an update. Because, you know, this Board has talked about a lot of those individual pieces throughout the years. The fact that they're all coming together in full circle. I mean, the Social Worker, I remember Chip brought that up years ago. Look, we have a Social Worker making a tremendous impact. Now, you have the literacy partnership, and that's part of the Strategic Plan. We updated our policies, and are going to go through those again. But the fact that the Board, you know, has your -- you know, you have our support. You only can do this and get to where we are if we work collectively. I think that the way that the library is functioning, and kudos to the staff, acknowledgment that's collective efforts of everyone. So again, thank you so much for that update.

MRS. GAYLE H. HOLLOMAN: Oh, you're welcome. It's just almost 180, at least I'm not 360, and it's amazing. I'm very pleased with it, and think that staff sees their good work. I think they know now how we appreciate it. Every month I send out happy birthday announcements to those who celebrate their birthdays. I think that makes a difference in some moral and thought. We just can't do enough, of course, but to say thank you. But we're doing what we feel we can at the moment.

AFPL FOUNDATION M.O.U. - UPDATE

24-06 DRESS CODE POLICY - DISCUSSION

FCLS LIBRARY LOAN POLICY - DISCUSSION

CODE OF CONDUCT - DISCUSSION

CHAIR PRISCILLA BORDERS: Any other questions or comments regarding Central Library? If not, we're going to proceed. We're going to tackle a couple things at one time. So for the Foundation MOU Policy, the dress code, the library loan policy, and the dress

code. Please know that we did, Nina and I had a final review of those documents. We incorporated everybody's comments and suggestions, and we made the necessary edits including the recommendations and the suggestions from staff. So those four documents are now with the Attorney. You know, I want to be mindful of how long it takes to read that, and so I told her it's not an action item today. So please take your time, and we'll see if whether or not that's going to be an action item for the next Board meeting. But take your time. So I just wanted to put that on record. But I appreciate it, that it's her, her staff has that to review. Other than that, we have nothing further to discuss regarding those four items. So until they become action items, we'll wait. So given that, do we have any updates regarding the rental policy?

RENTAL POLICY - DISCUSSION

MRS. GAYLE H. HOLLOMAN: We're still working on it, in fact, I have a meeting tomorrow, and we meet every Thursday, and we're still working on it. It's a big -- it is a big commitment, a big deal to work on. It's amazing, the parts and pieces that go into it. Because there are so many departments that are going to be a part of it. We want to have a lot of cohesion, and that's part of the problem is trying to get -- because what we do here is so different from what someone else will do in that department. So we're trying to make sure that we're not too far off the mark when we start looking at what rooms and areas are you going to allow to be rented, and then how much you're going to charge for it so that you don't have us competing against each other. So that's part of it right there too. We're getting there. I think it's probably not going to be in vain, they'll take it to the Board of Commissioners. But I think it will probably be in June, at the June meeting. But we're working steadily. There are about, I think, ten of us on the committee.

MR. JOE PIONTEK: What sort of comparison are you using to determine the rents? I mean, down here is very valuable space.

MRS. GAYLE H. HOLLOMAN: Right. Well, we looked at other library systems, comparable ones and huge ones like the Harold Washington Library in Chicago. They have this thing called a Winter Garden, which people have a -- they have a lot of beautiful weddings there and all. So, yes, we looked at that, of course, they're so far off the mark. It's a beautiful space and it costs a lot of money. So we started at the high, low, and middle ranges to start trying to figure out just how much we should charge. So we worked on that and submitted. Joe Davis looked at it, and he said he didn't think it was much out of line because he's familiar with the rentals that they did with the Atrium.

MR. JOE PIONTEK: Okay.

MRS. GAYLE H. HOLLOMAN: That they did with the Atrium when it was being rented. It's not right now being rented to the public. But -- so they've got something to kind of go on. So that's what we're looking at, you know, how do we fit in comparison. Then at some point, it's going to have to be looked at by those people who -- like, we have a Real Estate Department that will look at how we are the in the whole market.

MR. JOE PIONTEK: Oh, good.

MRS. GAYLE H. HOLLOMAN: But it's where we are in this area. That's going to be critical because we also know that we would be compared to what hotels offer --

MR. JOE PIONTEK: Right.

MRS. GAYLE H. HOLLOMAN: -- and others, and they're right here, right round us. For us, it's going to be the Central Library's event center and auditorium downstairs. It's also going to be the auditorium at Auburn and the auditorium at Alpharetta. It won't be the meeting rooms and all that. They'll continue basically as they are. The only thing we intend to do there is to hope they them put an online rental -- what do you call it -- place of rental ability, so that you can look online and see that this branch meeting room is now open or a reading or study room is now open and available. You could actually go on online and sign up to have it for a period of time, and hour here, two hours there. That's where we want to get to be --

MR. JOE PIONTEK: But we wouldn't be charging for the --

MRS. GAYLE H. HOLLOMAN: But we wouldn't be charging at all.

MR. JOE PIONTEK: -- study rooms, yes.

MRS. GAYLE H. HOLLOMAN: So the only ones are the three that I mentioned that we would -- the four that I mentioned that would be actually charging for.

MR. JOE PIONTEK: I think that's great, and you're doing a great job there.

MRS. GAYLE H. HOLLOMAN: So we're trying -- we're compared to like the aviation center, we're compared to what they're trying to do and at 141 and lots of other places. So it's going to be really interesting to see how it turns --

MR. JOE PIONTEK: It's tough.

MRS. GAYLE H. HOLLOMAN: -- out. It's real hard. It's harder than I had expected.

MR. D. CHIP JOYNER: The rental spaces, will the revenue go to the general fund, or could it go to the Library --

MRS. GAYLE H. HOLLOMAN: Right now, it's slated to go in the general fund. But what we plan to ask is for it to be done differently. Sso that's going to be something that the Board of Commissioners will have to consider. More than likely, consider we don't know where we -- it was tried some years ago, and we lost on some other issues, so we'll see.

MRS. NINA RADAKOVICH: The fine money has always gone to the general fund.

MRS. GAYLE H. HOLLOMAN: Everything goes back to the general fund.

MR. JOE PIONTEK: Okay. I'm crazy about that.

MRS. GAYLE H. HOLLOMAN: I mean, you know, we get our -- we get our overall budget though out of all of that.

MR. JOE PIONTEK: Yes.

MRS. GAYLE H. HOLLOMAN: So I guess that's how they still want to continue to look at it. But we're going to ask, and they can say, yay or nay. It's not just me, I mean, everybody on the committee wants to do that because they see the benefit, you know, of it for their various departments. But we don't know how it would go over. We'll see.

MR. PAUL KAPLAN: I got a question. The vacancy downstairs in the Central Library, anything on that open space? What we're ever going to do with it?

MRS. GAYLE H. HOLLOMAN: Well, we have quite a few open spaces here.

MR. PAUL KAPLAN: No, the one on -- the one downstairs lobby, main area. You talked about having coffee shop there --

MRS. GAYLE H. HOLLOMAN: No, we had a -- we've had some people to look at it, even fairly recently, and seemed very excited on the day they were here. I haven't heard anything from them, that was three weeks ago. So we don't know. We just -- we've been hoping for many years to be able to get that space utilized by someone to activate it by someone. But so far, no. So we'll see what happens.

MR. D. CHIP JOYNER: So if someone wanted to rent that space, what's the process?

MRS. GAYLE H. HOLLOMAN: We'll need to have first starting with an email to state your thoughts on it, and then I pass it on to Joe Davis and others for review, and they'll start the process.

MR. D. CHIP JOYNER: So that'll --

MRS. GAYLE H. HOLLOMAN: Usually, Tim Dimond will come out, because he's with Real Estate, and start the discussion.

MR. D. CHIP JOYNER: Okay. So it's not an RFP process?

MRS. GAYLE H. HOLLOMAN: It would have to end up going, more than likely, through our RFP process at some point. But they'd have to negotiate it through all of that. I just move it up the line.

MR. DAMIAN DENSON: I saw that you had yoga classes at one of the libraries. I was trying to find it. But the rooftop open space here would be a great space for that too.

MRS. GAYLE H. HOLLOMAN: It would be.

MR. DAMIAN DENSON: Yes.

MRS. GAYLE H. HOLLOMAN: We're getting some work look -- some reviews of that space right now.

MR. DAMIAN DENSON: Okay.

MRS. GAYLE H. HOLLOMAN: It would be excellent. We're actually thinking of offering chair yoga here. That's been kind of taking off around the nation.

MR. DAMIAN DENSON: Yes.

MRS. GAYLE H. HOLLOMAN: So we're thinking of that. But they have it in many places, a lot of these exercise classes especially yoga, we've had for a number of years at Northeast Spruill Oaks, at Ocee, at Alpharetta. I think Wolf Creek has had some of those classes.

MRS. NINA RADAKOVICH: Peachtree.

MRS. GAYLE H. HOLLOMAN: Peachtree.

MR. JOE PIONTEK: Possibly, some of that should be free?

MRS. GAYLE H. HOLLOMAN: Oh, yes.

MR. JOE PIONTEK: A yoga class.

MRS. GAYLE H. HOLLOMAN: They are free, currently.

MR. JOE PIONTEK: I got that.

MRS. GAYLE H. HOLLOMAN: Because, you know, we have to be free and open to the public.

MR. JOE PIONTEK: Yes, yes.

MRS. GAYLE H. HOLLOMAN: -- for the things we do. So we don't charge folks. It's a good thing.

CHAIR PRISCILLA BORDERS: Well, anybody else with any comments or questions?

MR. D. CHIP JOYNER: Just going back on circulation, Auburn Avenue was down. Did you mention why Auburn Avenue, the circulation was down? It looked like it said 43 percent.

MRS. GAYLE H. HOLLOMAN: Auburn doesn't circulate.

MR. D. CHIP JOYNER: Or what was the stat?

MRS. GAYLE H. HOLLOMAN: Well see, maybe that's an error, I don't know. Let me look.

MR. JOE PIONTEK: You mean the visits were down?

MRS. GAYLE H. HOLLOMAN: Visits are --

MR. D. CHIP JOYNER: Oh, under branches total, Auburn Avenue Research, percentage changed, 44 percent. It's the very last, second to last line.

MRS. GAYLE H. HOLLOMAN: Where --

MR. D. CHIP JOYNER: Under the circulation status report.

MRS. GAYLE H. HOLLOMAN: Well, they don't really circulate. I don't know how we got that number. I need to look and check on this. Because they don't circulate anything, everything is research.

MR. D. CHIP JOYNER: Right.

MRS. GAYLE H. HOLLOMAN: That didn't answer the question, I did not, I'm sorry. We've had some real confusing stats since we had the cyber-security attack. So I need to find out what that's about, I don't really know.

MR. JOE PIONTEK: Very real numbers though, I mean, you're talking about 40 in one case, 171.

MRS. GAYLE H. HOLLOMAN: That's true. That is odd, because, you know, nothing circulates there.

MR. JOE PIONTEK: The visits are great though.

MRS. GAYLE H. HOLLOMAN: I'm sorry?

MR. JOE PIONTEK: Visits are great.

MRS. GAYLE H. HOLLOMAN: Oh, Yes.

MR. JOE PIONTEK: They're high.

ADJOURNMENT

MOTION

CHAIR PRISCILLA BORDERS: If you just can give us an update next Board meeting regarding that, we would appreciate it. Anything else? Without anything -- without anything further and no new business, I'll entertain a motion to adjourn.

MR. JOE PIONTEK: So, moved.

CHAIR PRISCILLA BORDERS: Do I have a second?

MS. BEVERLY RICE: Second.

CHAIR PRISCILLA BORDERS: All those in favor?

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Thank you guys so much.

(Whereupon, the Regular Meeting of the Board of Trustees concluded at 4:37 p.m.)

Director's Report

Gayle H. Holloman, Executive Director

April 2024

Highlights:

- The Milton Library had a fantastic start to the month with a huge Solar Eclipse Viewing Event on Monday, April 8th. Staff had over 1200 patrons walk through the door that day and gave away over 700 pairs of eclipse glasses at the branch. The Branch Manager secured 2000 glasses that were distributed to participating libraries to hand out.
- South Fulton Library staff hosted the BFF Girlz Book Club which is an organization that aims to foster a love of books and learning among girls ages 6-11. The club offers monthly book discussions, creative writing workshops, and fun activities that inspire girls to read more and discover new genres and perspectives.
- A creative writing workshop was held at the Roswell Library in partnership with Roswell High School's Chapter of the National English Honor Society
- The Hapeville Library staff held a Digital Readiness Workshop for older adults to help them with better use of their devices.
- The Fairburn Library staff hosted a Lego, Robotics and STEM event for ages 6 to 14.
- The Alpharetta Library's first annual Storytelling Festival was held in partnership with the City of Alpharetta and the Friends of the Alpharetta Library. It was a huge success with 699 participants.
- Early voting took place at many of the branches.
- A Kids Comic Corner Book Club was launched at the East Atlanta Library.
- The West End Library hosted a Make a T-Shirt Bag in honor of Earth Day
- Staff attended the annual Public Library Conference held in Columbus, Ohio.
- Staff continued to plan the 2024 Summer Reading Program and annual Children's Book Festival
- Staff continued to plan the 2024 One Book, One Read Event
- Staff continued to plan the 30th Anniversary Celebration of the Auburn Avenue Library
- Staff at the Central Library continued to plan the launch of Career Online High School
- Social Services staff added targeted assistance for veterans
- Outreach Services staff provided information and programming at Commissioner sponsored events

April Observances/Recognition:

1. National Poetry Month
2. Jazz Appreciation Month
3. Financial Literacy Month
4. National Library Week
5. Drop Everything and Read Events
6. Volunteer Appreciation Program
7. Observance of Ramadan
8. Earth Day

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF APRIL 30, 2024

Doc #24-24

SERVICE	2024 BUDGET	APRIL	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	15,125,003	1,737,846	5,133,224	-	5,133,224	34%	9,991,779
PART TIME SALARY	536,034	40,561	116,293	-	116,293	22%	419,741
BENEFITS	8,010,154	862,736	2,576,757	-	2,576,757	32%	5,433,398
BOOKS	3,327,502	1,163,159	1,167,823	826,891	1,994,714	60%	1,332,788
OFFICE EQUIP. REPAIR	35,500	-	233	12,284	12,517	35%	22,983
EQUIPMENT	67,000	1,150	1,150	8,021	9,171	14%	57,829
OFFICE FURNITURE	3,500	615	615	-	615	18%	2,885
PROFESSIONAL SERV	26,800	-	-	2,370	2,370	9%	24,430
COPIER MACHINE	226,000	20,535	18,587	-	18,587	8%	207,413
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	124,748	11,072	31,965	15,190	47,155	38%	77,593
COMPUTER HARDWARE	651,400	-	361,274	-	361,274	55%	290,126
RENT	238,750	5,165	38,911	6,046	44,957	19%	193,793
OTHER SERVICES	536,000	21,298	107,925	27,186	135,110	25%	400,890
TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
HOSPITALITY EXPENSE	23,420	309	309	-	309	1%	23,111
VEHICLE MAINTENANCE	31,511	-	65	-	65	0%	31,446
GENERAL INSURANCE	622,596	69,257	277,027	-	277,027	44%	345,569
ARTS-CFS	750	-	-	-	-	0%	750
CONTINGENCY	322,811	-	-	-	-	0%	322,811
TOTAL	29,921,479	3,933,703	9,832,157	897,987	10,730,144	36%	19,191,335

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - ORG TYPE APRIL

AS OF APRIL 30, 2024

ORGANIZATION	SERVICE	2024 BUDGET	APRIL	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,294,477	1,293,764	3,825,067	-	3,825,067	34%	7,469,410
	PART TIME SALARY	536,034	40,561	116,293	-	116,293	22%	419,741
	BENEFITS	6,062,931	657,660	1,963,364	-	1,963,364	32%	4,099,568
	BOOKS	2,517,643	354,308	358,972	826,891	1,185,863	47%	1,331,780
	OFFICE EQUIP. REPAIR	32,000	-	233	8,784	9,017	28%	22,983
	EQUIPMENT	25,000	1,150	1,150	-	1,150	5%	23,850
	OFFICE FURNITURE	1,500	615	615	-	615	41%	885
	PROFESSIONAL SERV	20,000	-	-	2,140	2,140	11%	17,860
	COPIER MACHINE	225,000	20,535	18,587	-	18,587	8%	206,413
	SUPPLIES	36,200	6,513	12,437	3,661	16,098	44%	20,102
	RENT	238,750	5,165	38,911	6,046	44,957	19%	193,793
	OTHER SERVICES	253,323	14,540	54,874	-	54,874	22%	198,449
	HOSPITALITY EXPENSE	14,400	41	41	-	41	0%	14,359
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	51,109	204,437	-	204,437	50%	200,389
	ARTS-CFS	750	-	-	-	-	0%	750
	CONTINGENCY	208,484	-	-	-	-	0%	208,484
		114,327	-	-	-	-	0%	114,327
TOTAL		21,988,645	2,445,961	6,594,980	847,522	7,442,502	34%	14,546,143

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - ORG TYPE APRIL

AS OF APRIL 30, 2024

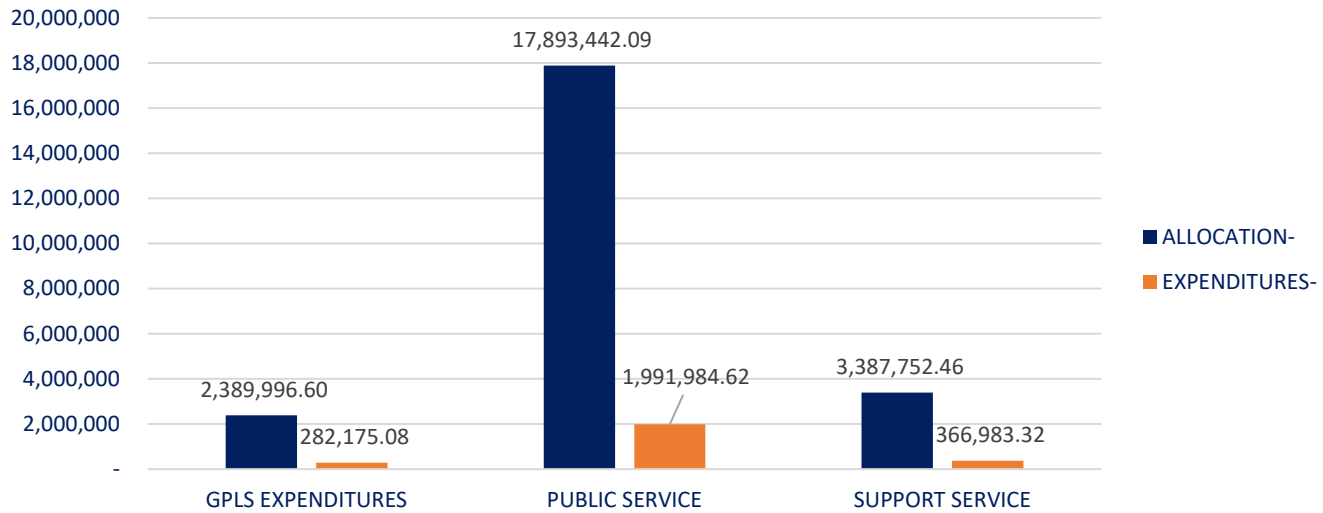
ORGANIZATION	SERVICE	2024 BUDGET	APRIL	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	2,189,004	246,410	723,285	-	723,285	33%	1,465,719
	SALARIES-OVERTIME	-	-	-	-	-	#DIV/0!	-
	BENEFITS	1,198,748	120,574	360,123	-	360,123	30%	838,625
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	42,000	-	-	8,021	8,021	19%	33,979
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	6,800	-	-	230	230	3%	6,570
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	88,548	4,559	19,528	11,529	31,057	35%	57,491
	COMPUTER HARDWARE	651,400	-	361,274	-	361,274	55%	290,126
	OTHER SERVICES	282,677	6,759	53,051	27,186	80,237	28%	202,440
	TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
	HOPITALITY	9,020	268	268	-	268	3%	8,752
	VEHICLE MAINTENANCE	28,511	-	65	-	65	0%	28,446
	GENERAL INSURANCE	217,770	18,148	72,590	-	72,590	33%	145,180
TOTAL		4,732,978	396,716	1,590,184	50,465	1,640,649	35%	3,092,329

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - ORG TYPE APRIL

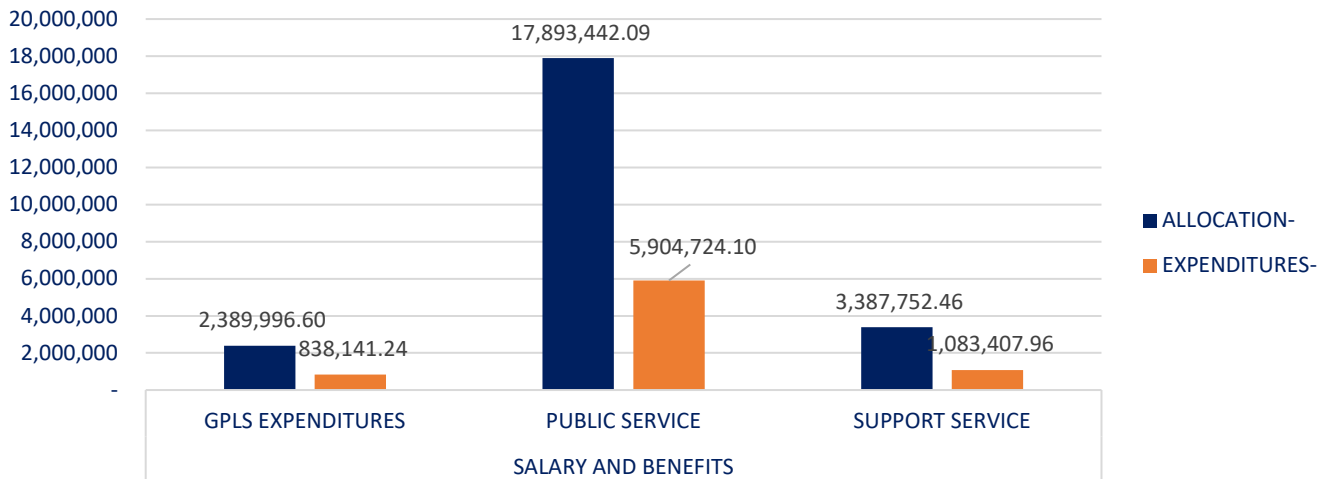
AS OF APRIL 30, 2024

ORGANIZATION	SERVICE	2024 BUDGET	APRIL	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,641,522	197,672	584,872	-	584,872	36%	1,056,650
	BENEFITS	748,475	84,503	253,270	-	253,270	34%	495,205
	BOOKS	809,859	808,851	808,851	-	808,851	100%	1,008
TOTAL		3,199,856	1,091,026	1,646,992	-	1,646,992	51%	1,552,863

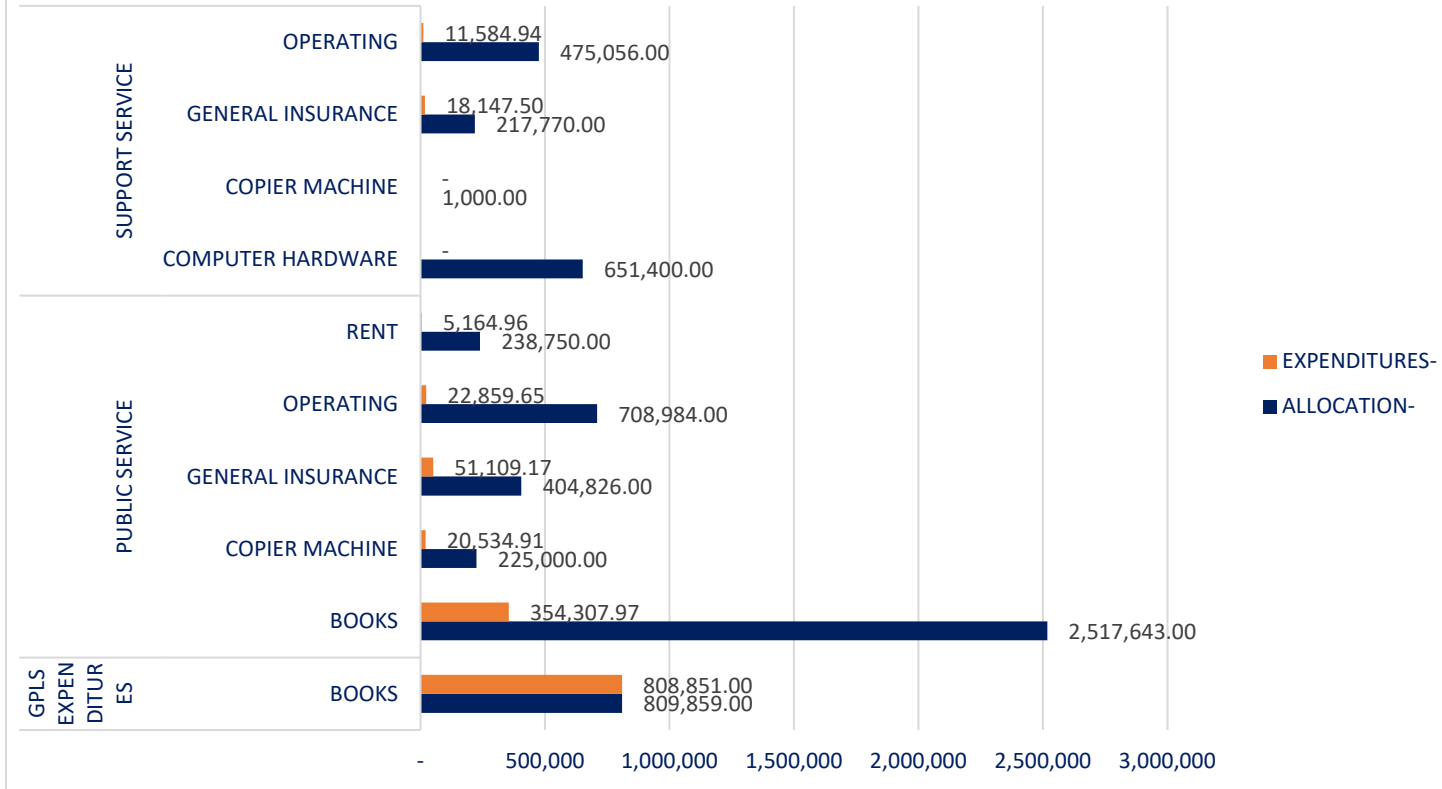
APRIL SALARY AND BENEFITS EXPENSES BY PROGRAM



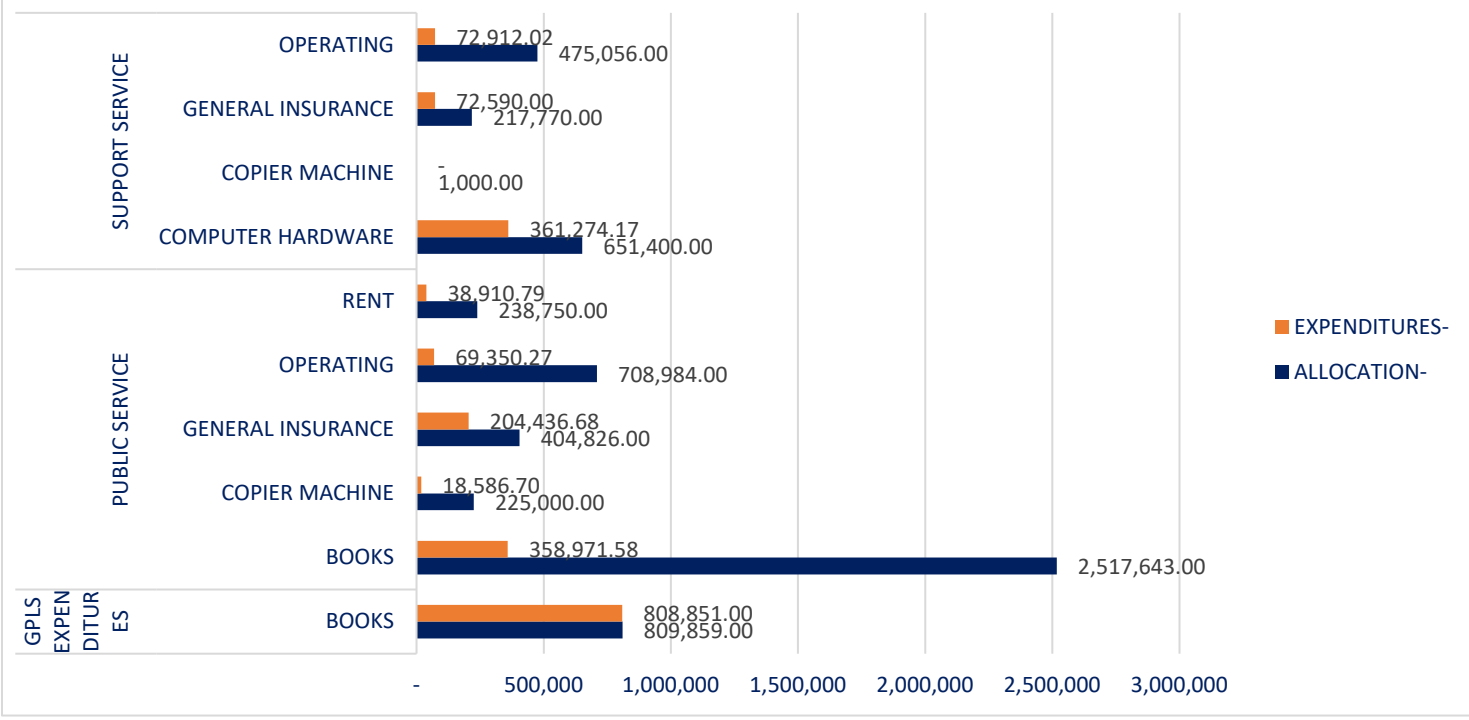
APRIL YEAR TO DATE EXPENSES BY PROGRAM



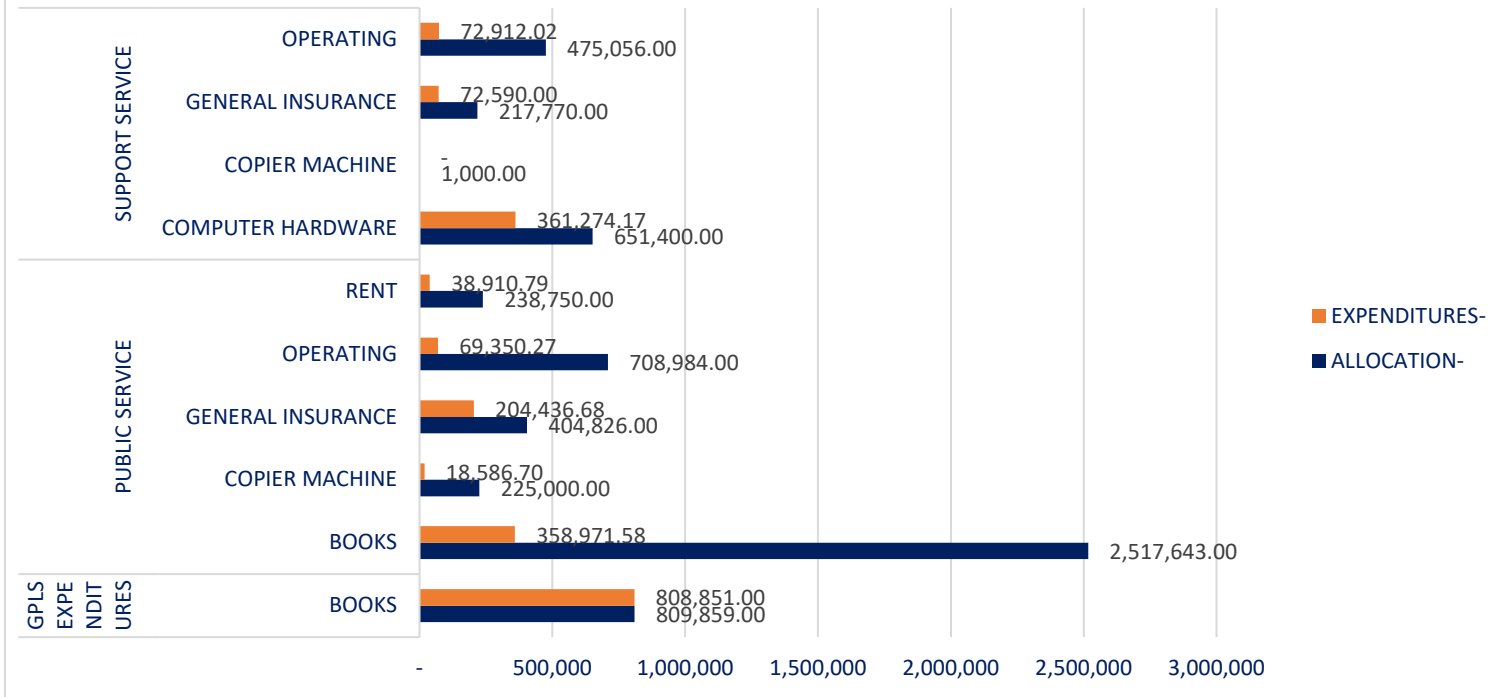
APRIL OPERATING EXPENSES BY PROGRAM



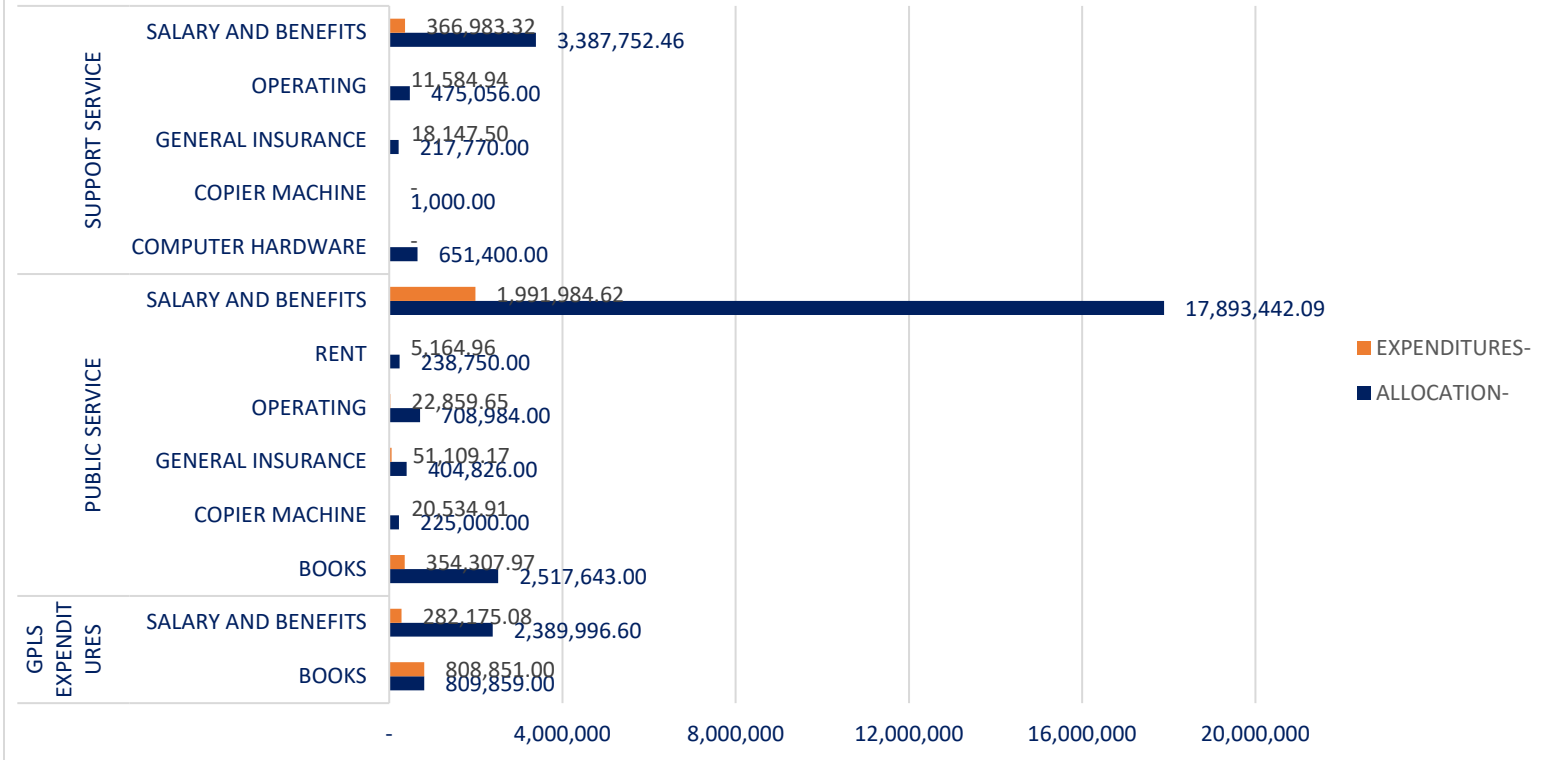
YEAR TO DATE OPERATING EXPENSES BY PROGRAM



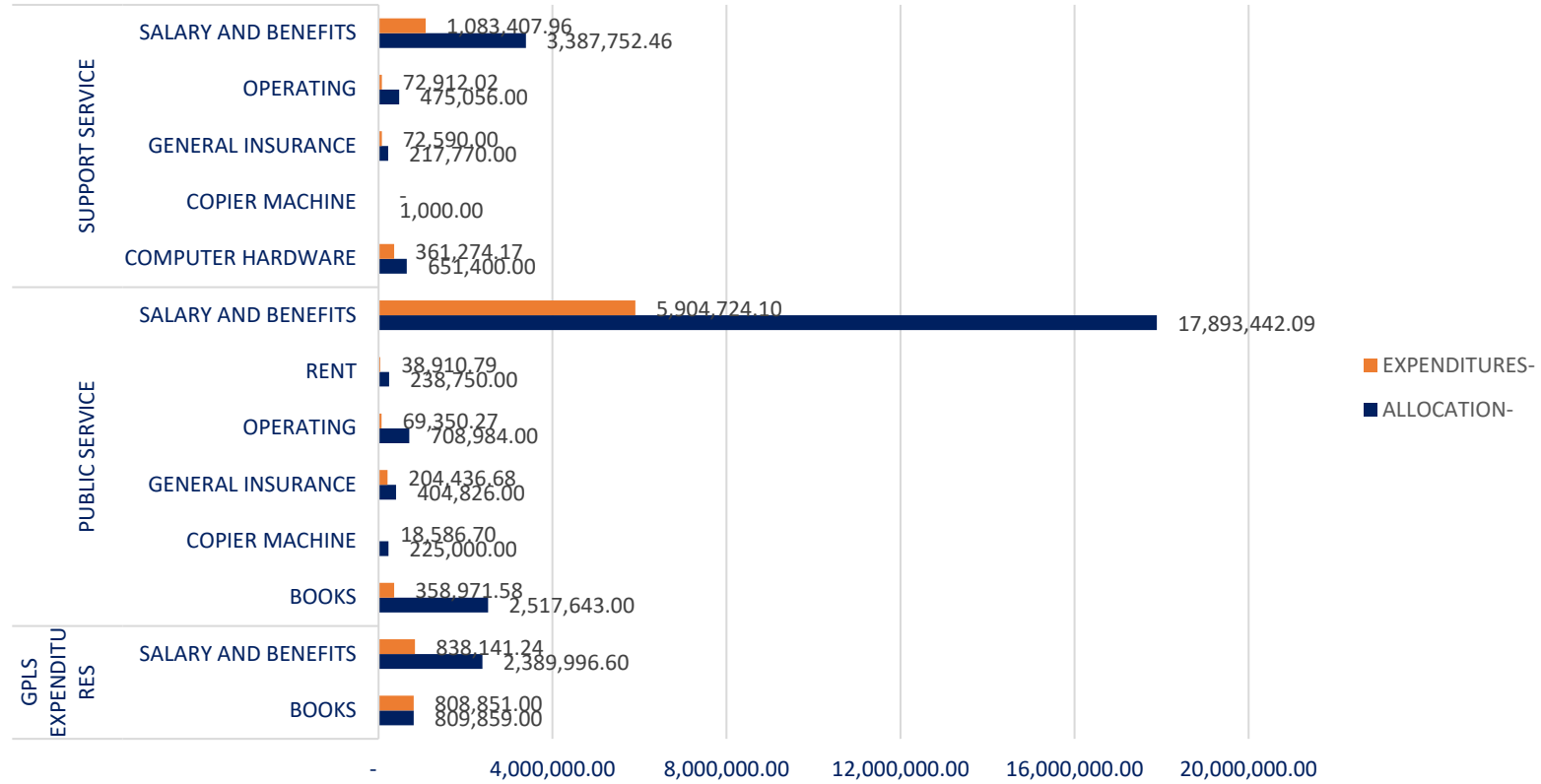
YEAR TO DATE OPERATING EXPENSES BY PROGRAM



APRIL TOTALS EXPENSES BY PROGRAM



APRIL GRAND TOTAL EXPENSES BY PROGRAM



FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF MARCH 31, 2024

Doc. #24-19

SERVICE	2024 BUDGET	MARCH	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	15,125,003	1,164,356	3,395,378	-	3,395,378	22%	11,729,625
PART TIME SALARY	536,034	29,016	75,732	-	75,732	14%	460,302
BENEFITS	8,010,154	580,538	1,714,021	-	1,714,021	21%	6,296,134
BOOKS	3,327,502	-	4,664	1,896,178	1,900,842	57%	1,426,660
OFFICE EQUIP. REPAIR	35,500	-	233	12,284	12,517	35%	22,983
EQUIPMENT	67,000	-	-	9,171	9,171	14%	57,829
OFFICE FURNITURE	3,500	-	-	-	-	0%	3,500
PROFESSIONAL SERV	26,800	-	-	-	-	0%	26,800
COPIER MACHINE	226,000	-	(1,948)	-	(1,948)	-1%	227,948
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	124,748	14,052	20,893	14,866	35,759	29%	88,989
COMPUTER HARDWARE	651,400	361,274	361,274	-	361,274	55%	290,126
RENT	238,750	33,746	33,746	11,211	44,957	19%	193,793
OTHER SERVICES	536,000	45,902	86,626	25,059	111,685	21%	424,315
TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
HOPITALITY	23,420	-	-	-	-	0%	23,420
VEHICLE MAINTENANCE	31,511	65	65	-	65	0%	31,446
GENERAL INSURANCE	622,596	69,257	207,770	-	207,770	33%	414,826
ARTS-CFS	750	-	-	-	-	0%	750
CONTINGENCY	322,811	-	-	-	-	0%	322,811
TOTAL	29,598,668	2,298,205	5,898,453	1,968,769	7,867,222	27%	22,054,257

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE MARCH

AS OF MARCH 31, 2024

ORGANIZATION	SERVICE	2024 BUDGET	MARCH	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,294,477	870,182	2,531,303	-	2,531,303	22%	8,763,174
	PART TIME SALARY	536,034	29,016	75,732	-	75,732	14%	460,302
	BENEFITS	6,062,931	443,571	1,305,704	-	1,305,704	22%	4,757,227
	BOOKS	2,517,643	-	4,664	1,087,327	1,091,991	43%	1,425,652
	OFFICE EQUIP. REPAIR	32,000	-	233	8,784	9,017	28%	22,983
	EQUIPMENT	25,000	-	-	1,150	1,150	5%	23,850
	OFFICE FURNITURE	1,500	-	-	-	-	0%	1,500
	PROFESSIONAL SERV	20,000	-	-	-	-	0%	20,000
	COPIER MACHINE	225,000	-	(1,948)	-	(1,948)	-1%	226,948
	SUPPLIES	36,200	-	5,924	5,984	11,907	33%	24,293
	RENT	238,750	33,746	33,746	11,211	44,957	19%	193,793
	OTHER SERVICES	253,323	13,916	40,334	-	40,334	16%	212,989
	HOSPITALITY EXPENSE	14,400	-	-	-	-	0%	14,400
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	51,109	153,328	-	153,328	38%	251,498
	ARTS-CFS	750	-	-	-	-	0%	750
	CONTINGENCY	322,811	-	-	-	-	0%	322,811
TOTAL	TOTAL	21,988,645	1,441,540	4,149,019	1,114,456	5,263,475	24%	16,725,170

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE MARCH

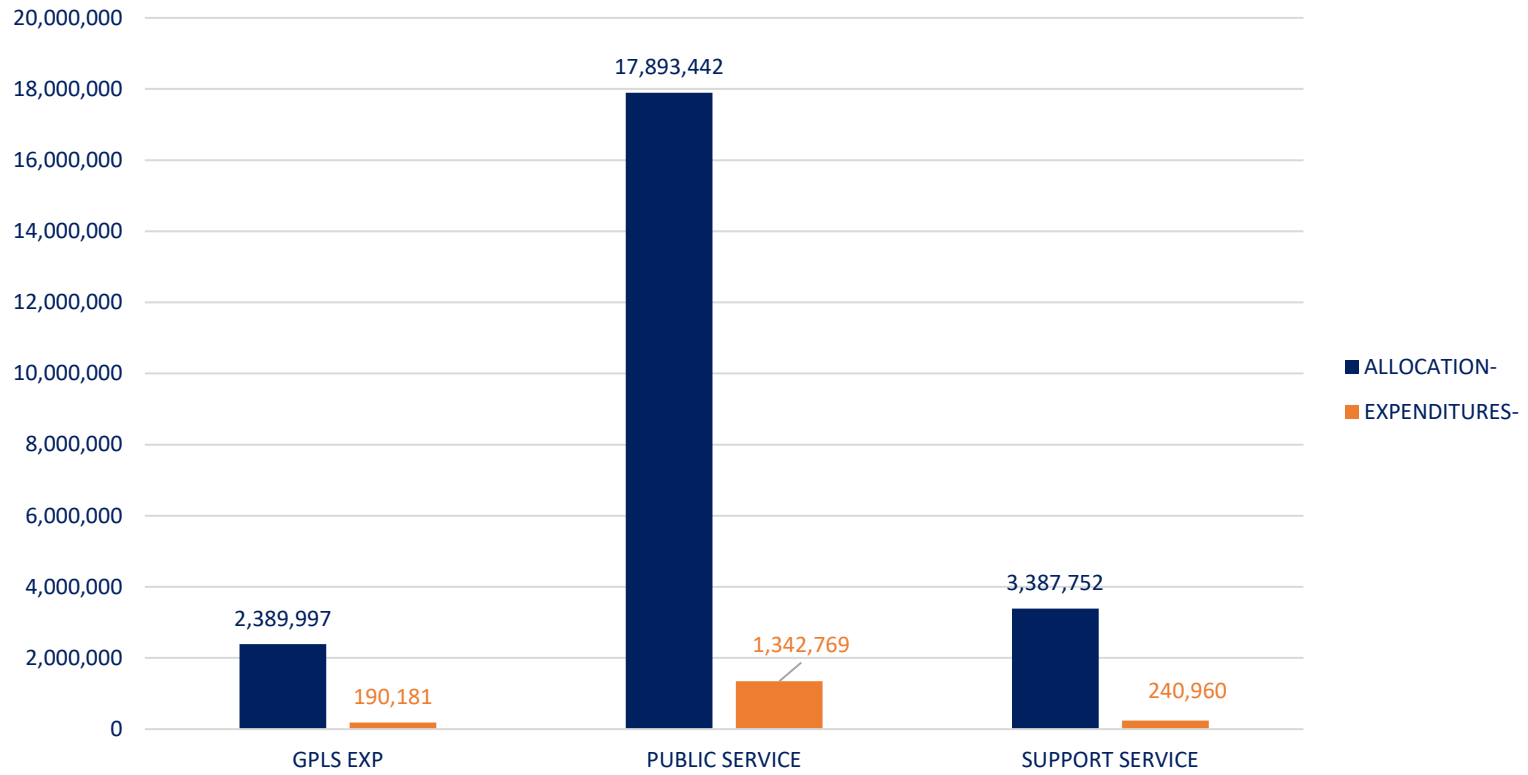
AS OF MARCH 31, 2024

ORGANIZATION	SERVICE	2024 BUDGET	MARCH	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	2,189,004	161,213	476,875	-	476,875	22%	1,712,129
	BENEFITS	1,198,748	79,747	239,550	-	239,550	20%	959,199
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	42,000	-	-	8,021	8,021	19%	33,979
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	6,800	-	-	-	-	0%	6,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	88,548	14,052	14,969	8,882	23,851	27%	64,697
	COMPUTER HARDWARE	651,400	361,274	361,274	-	361,274	55%	290,126
	OTHER SERVICES	282,677	31,986	46,292	25,059	71,351	25%	211,326
	TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
	HOPITALITY	9,020	-	-	-	-	0%	9,020
	VEHICLE MAINTENANCE	28,511	65	65	-	65	0%	28,446
	GENERAL INSURANCE	217,770	18,148	54,443	-	54,443	25%	163,328
TOTAL		4,732,978	666,485	1,193,468	45,462	1,238,930	26%	3,494,048

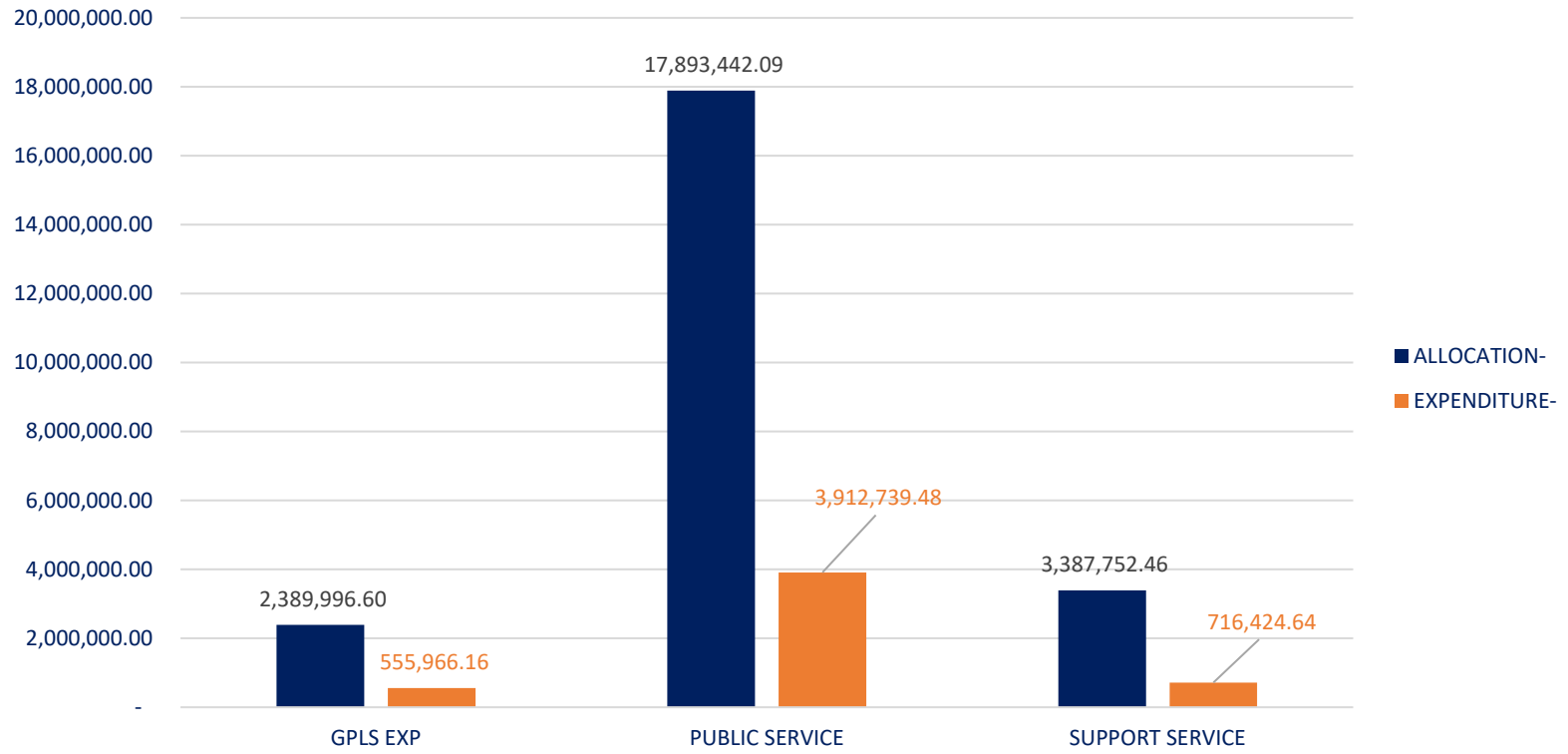
FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE MARCH
AS OF MARCH 31, 2024

ORGANIZATION	SERVICE	2024 BUDGET	MARCH	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,641,522	132,961	387,199	-	387,199	24%	1,254,323
	BENEFITS	748,475	57,220	168,767	-	168,767	23%	579,708
	BOOKS	809,859	-	-	808,851	808,851	100%	1,008
TOTAL		3,199,856	190,181	555,966	808,851	1,364,817	43%	1,835,038

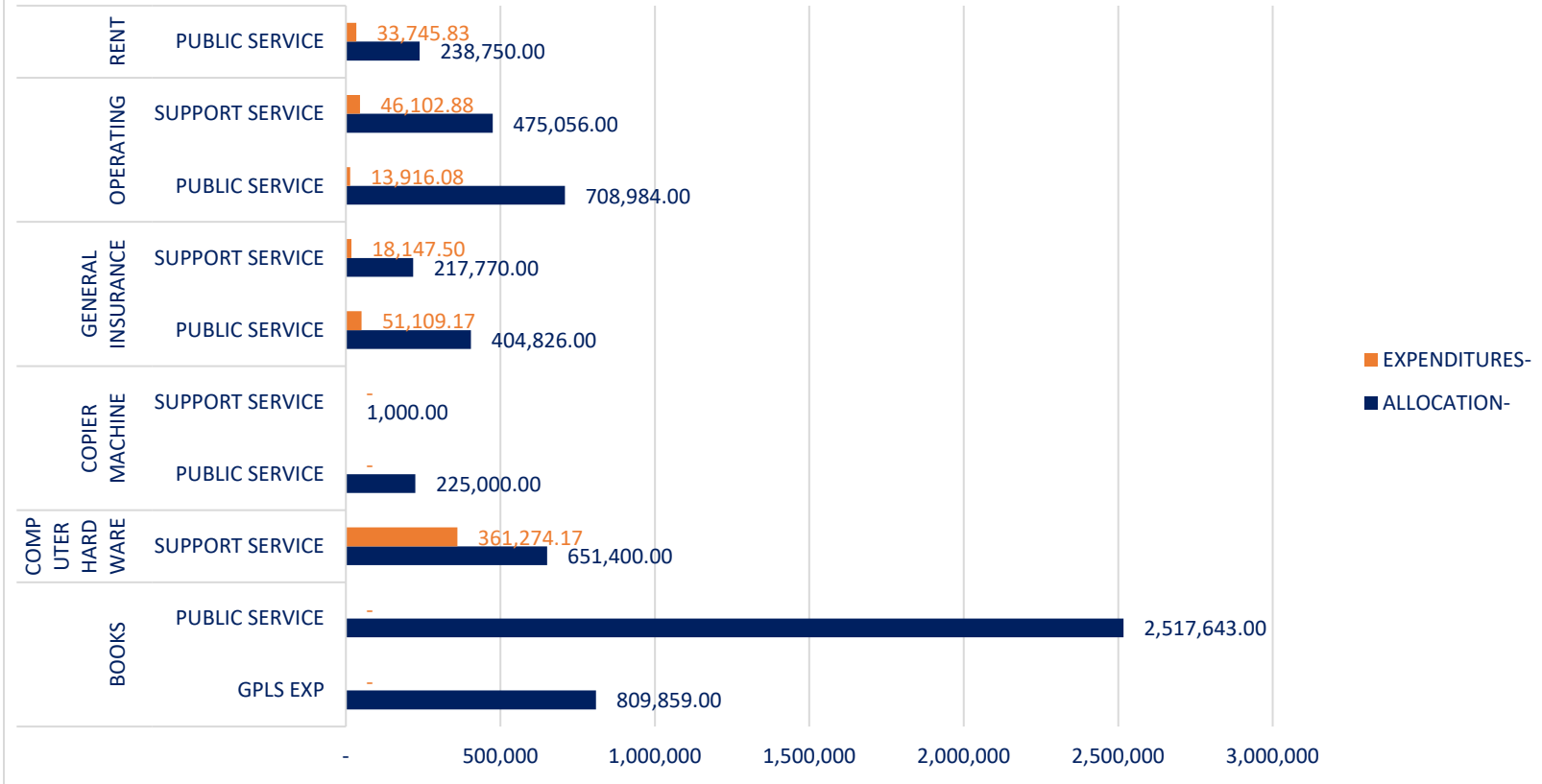
MARCH SALARY AND BENEFITS BY PROGRAM



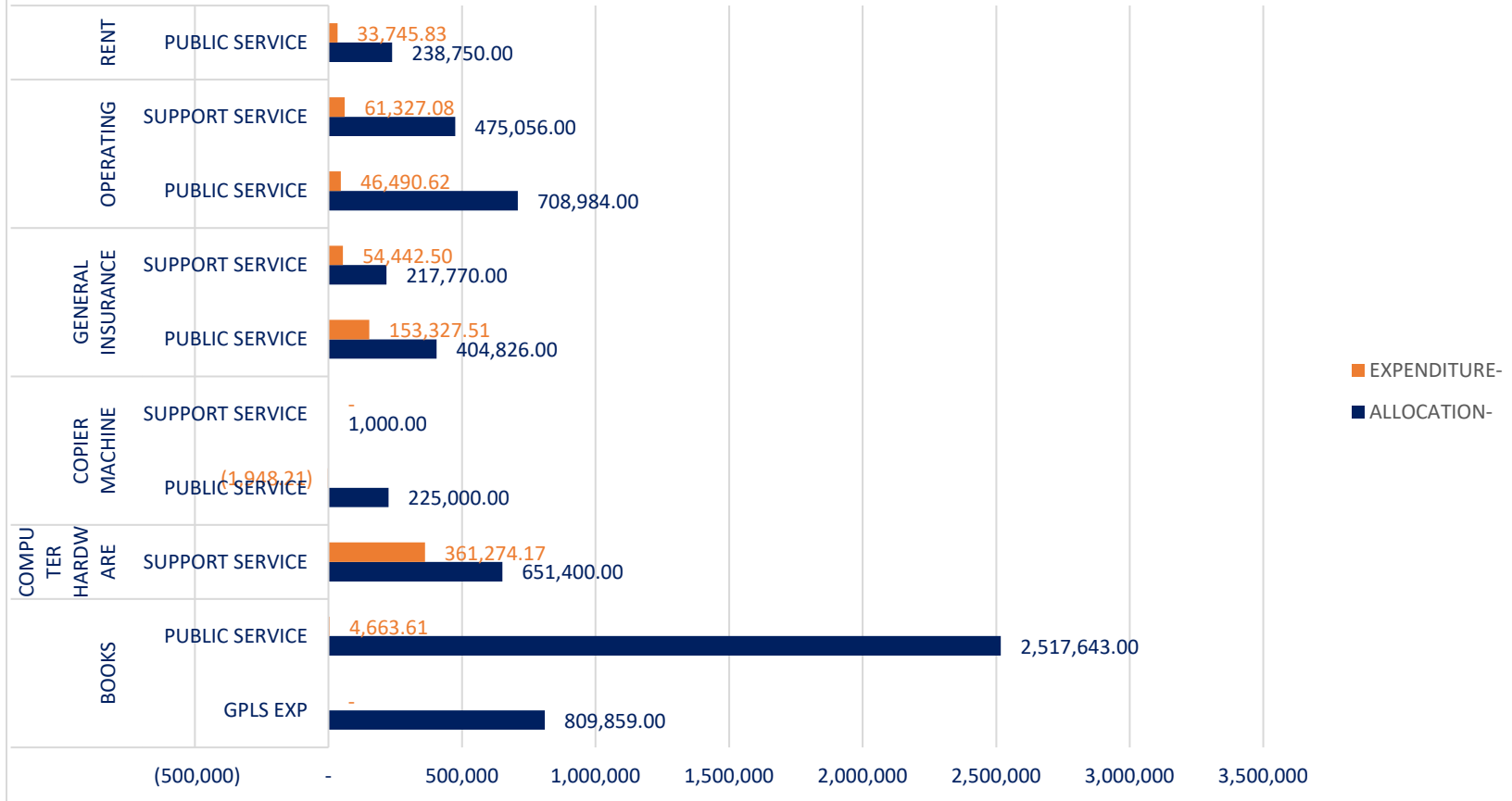
MARCH YEAR TO DATE SALARY AND BENEFITS



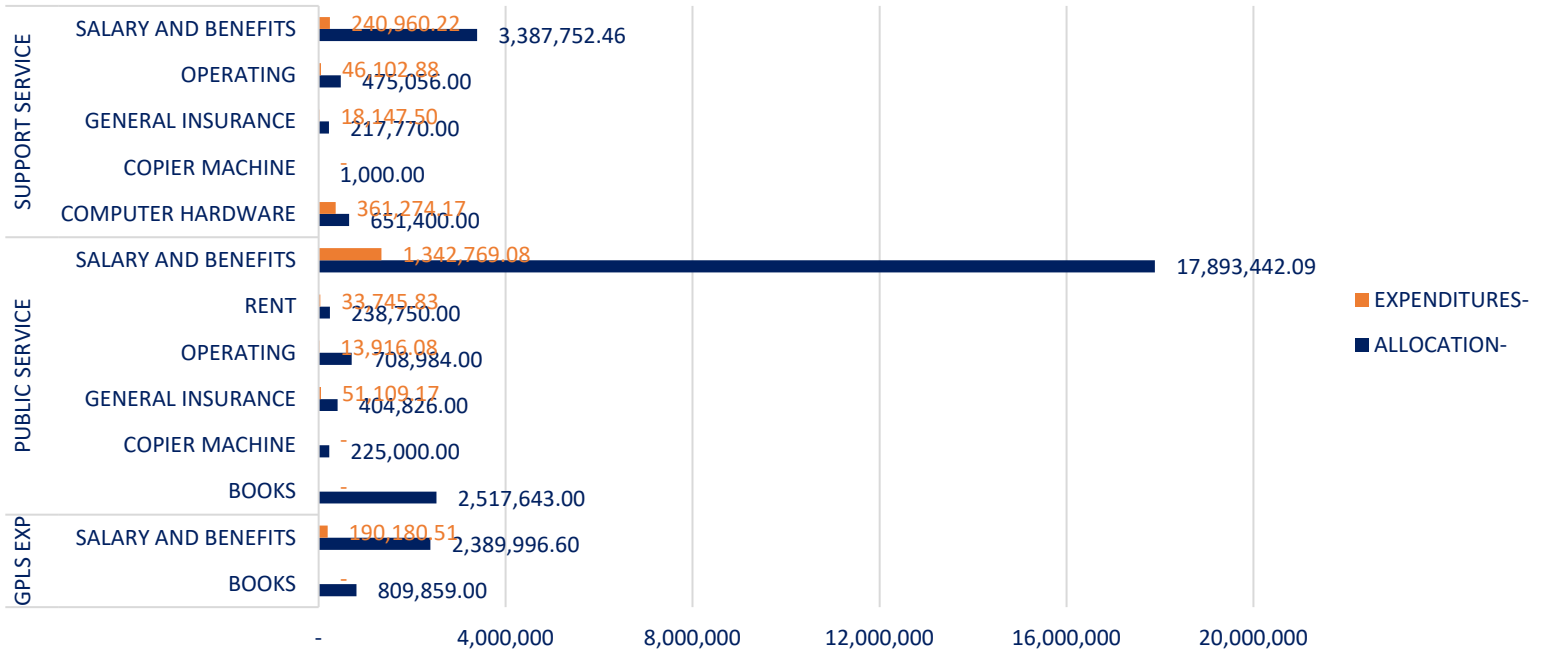
MARCH OPERATING EXPENSES BY PROGRAM



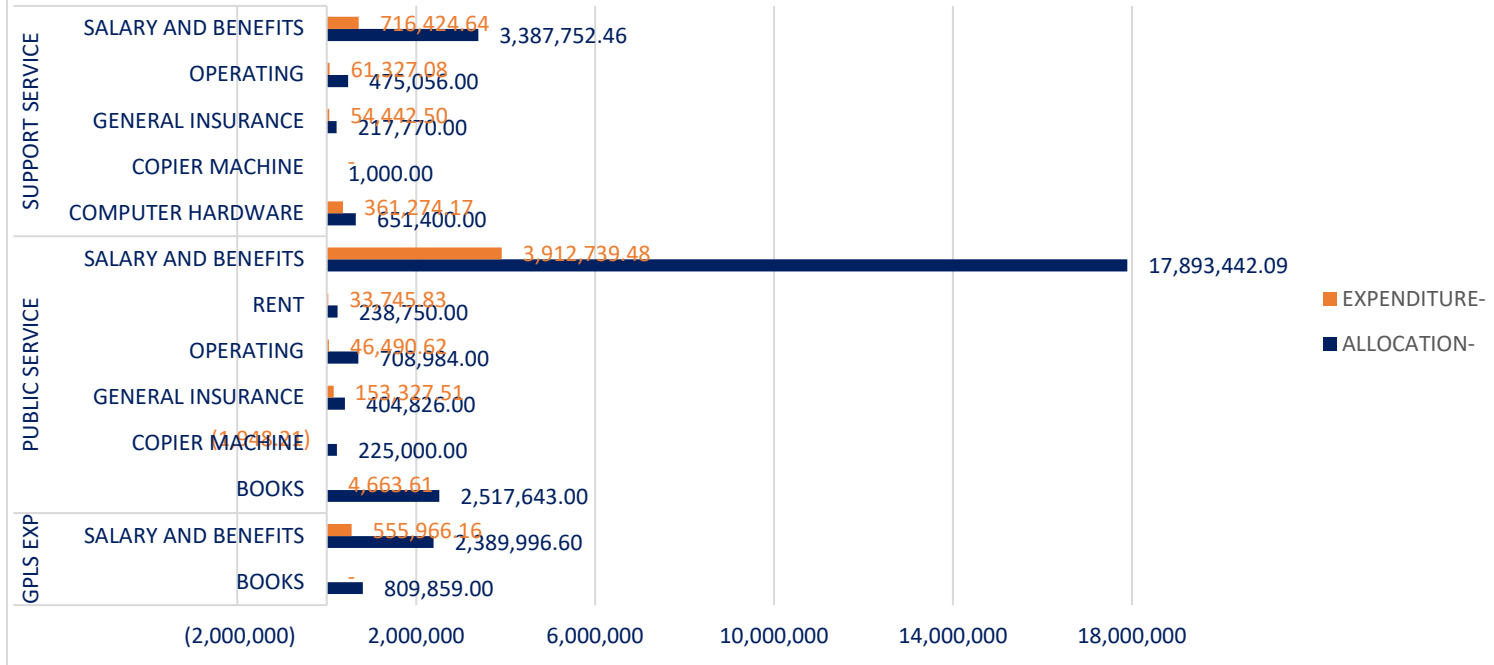
MARCH YEAR TO DATE OPERATING EXPENSES BY PROGRAM



MARCH TOTAL EXPENSES BY PROGRAM



MARCH GRAND TOTAL EXPENSES BY PROGRAM



FULTON COUNTY PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY FEBRUARY

AS OF FEBRUARY 29,2024

Doc. #24-14

ORGANIZATION	2024 BUDGET	FEBRUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	ALLOCATION	EXPENDITUES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	15,125,003	1,131,085	2,231,022	-	2,231,022	15%	12,893,981
PART TIME SALARY	536,034	28,249	46,716	-	46,716	9%	489,318
BENEFITS	8,010,154	564,248	1,133,483	-	1,133,483	14%	6,876,672
BOOKS	3,327,502	-	4,664	858,920	863,584	26%	2,463,918
OFFICE EQUIP. REPAIR	35,500	-	233	12,284	12,517	35%	22,983
EQUIPMENT	67,000	-	-	3,021	3,021	5%	63,979
OFFICE FURNITURE	3,500	-	-	-	-	0%	3,500
PROFESSIONAL SERV	26,800	-	-	-	-	0%	26,800
COPIER MACHINE	226,000	-	(1,948)	-	(1,948)	-1%	227,948
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	124,748	50	6,841	6,854	13,695	11%	111,053
COMPUTER HARDWARE	651,400	-	-	-	-	0%	651,400
RENT	238,750	-	-	-	-	0%	238,750
OTHER SERVICES	536,000	20,981	40,724	47,874	88,599	17%	447,401
TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
HOPITALITY	23,420	-	-	-	-	0%	23,420
VEHICLE MAINTENANCE	31,511	-	-	-	-	0%	31,511
GENERAL INSURANCE	622,596	69,257	138,513	-	138,513	22%	484,083
ARTS-CFS	750	-	-	-	-	0%	750
CONTINGENCY	322,811	-	-	-	-	0%	322,811
TOTAL	29,921,479	1,813,870	3,600,248	928,954	4,529,202	15%	25,392,277

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE FEBRUARY

AS OF FEBRUARY 29, 2024

ORGANIZATION	SERVICE	2024 BUDGET	FEBRUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,294,477	841,289	1,661,121	-	1,661,121	15%	9,633,356
	PART TIME SALARY	536,034	28,249	46,716	-	46,716	9%	489,318
	BENEFITS	6,062,931	428,529	862,133	-	862,133	14%	5,200,798
	BOOKS	2,517,643	-	4,664	858,920	863,584	34%	1,654,059
	OFFICE EQUIP. REPAIR	32,000	-	233	8,784	9,017	28%	22,983
	EQUIPMENT	25,000	-	-	-	-	0%	25,000
	OFFICE FURNITURE	1,500	-	-	-	-	0%	1,500
	PROFESSIONAL SERV	20,000	-	-	-	-	0%	20,000
	COPIER MACHINE	225,000	-	(1,948)	-	(1,948)	-1%	226,948
	SUPPLIES	36,200	-	5,924	-	5,924	16%	30,276
	RENT	238,750	-	-	-	-	0%	238,750
	OTHER SERVICES	253,323	12,965	26,418	-	26,418	10%	226,905
	HOSPITALITY EXPENSE	14,400	-	-	-	-	0%	14,400
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	51,109	102,218	-	102,218	25%	302,608
	ARTS-CFS	750	-	-	-	-	0%	750
	CONTINGENCY	322,811	-	-	-	-	0%	322,811
TOTAL		21,988,645	1,362,142	2,707,479	867,705	3,575,183	16%	18,413,462

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE FEBRUARY

AS OF FEBRUARY 29, 2024

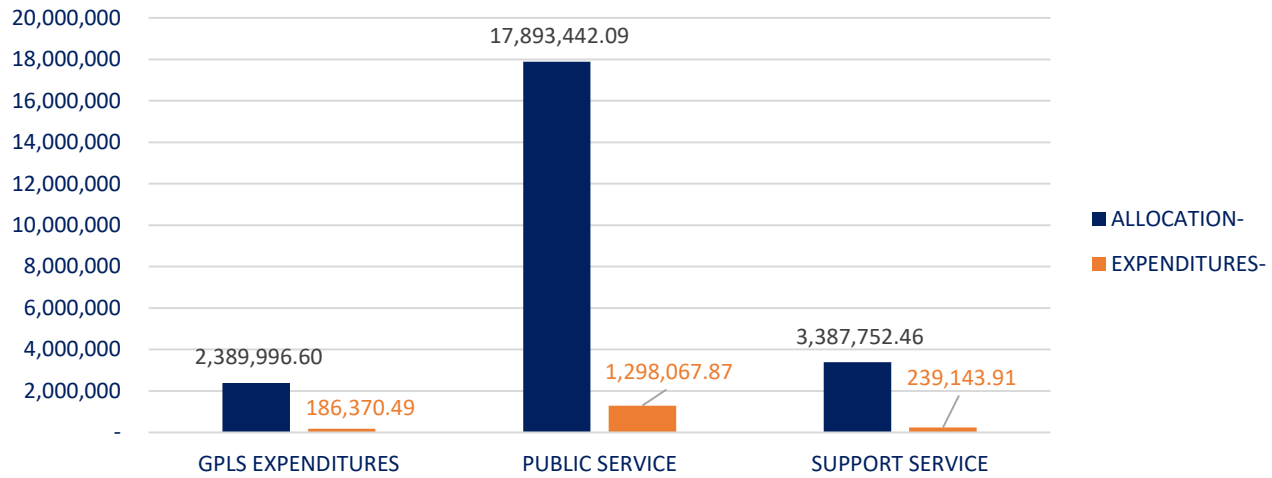
ORGANIZATION	SERVICE	2024 BUDGET	FEBRUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	2,189,004	159,787	315,662	-	315,662	14%	1,873,342
	BENEFITS	1,198,748	79,357	159,802	-	159,802	13%	1,038,946
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	42,000	-	-	3,021	3,021	7%	38,979
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	6,800	-	-	-	-	0%	6,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	88,548	50	918	6,854	7,772	9%	80,776
	COMPUTER HARDWARE	651,400	-	-	-	-	0%	651,400
	OTHER SERVICES	282,677	8,017	14,306	47,874	62,181	22%	220,496
	TRAVEL/CONFERENCE	11,500	-	-	-	-	0%	11,500
	HOPITALITY	9,020	-	-	-	-	0%	9,020
	VEHICLE MAINTENANCE	28,511	-	-	-	-	0%	28,511
	GENERAL INSURANCE	217,770	18,148	36,295	-	36,295	17%	181,475
TOTAL		4,732,978	265,358	526,984	61,249	588,233	12%	4,144,746

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE FEBRUARY

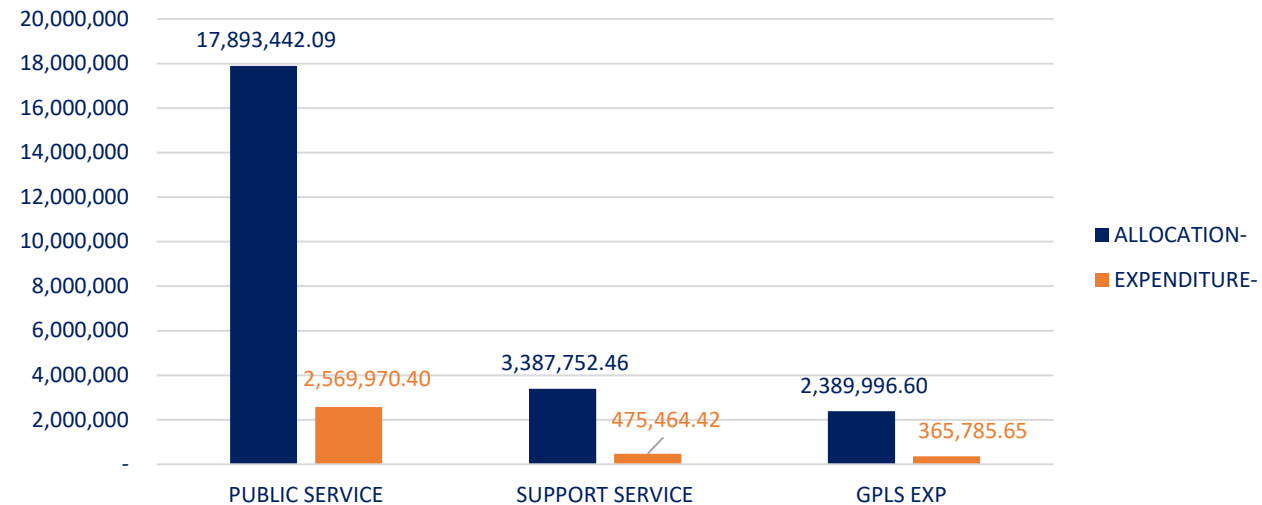
AS OF FEBRUARY 29, 2024

ORGANIZATION	SERVICE	2024 BUDGET	FEBRUARY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,641,522	130,009	254,239	-	254,239	15%	1,387,283
	BENEFITS	748,475	56,362	111,547	-	111,547	15%	636,928
	BOOKS	809,859	-	-	-	-	0%	809,859
TOTAL		3,199,856	186,370	365,786	-	365,786	11%	2,834,070

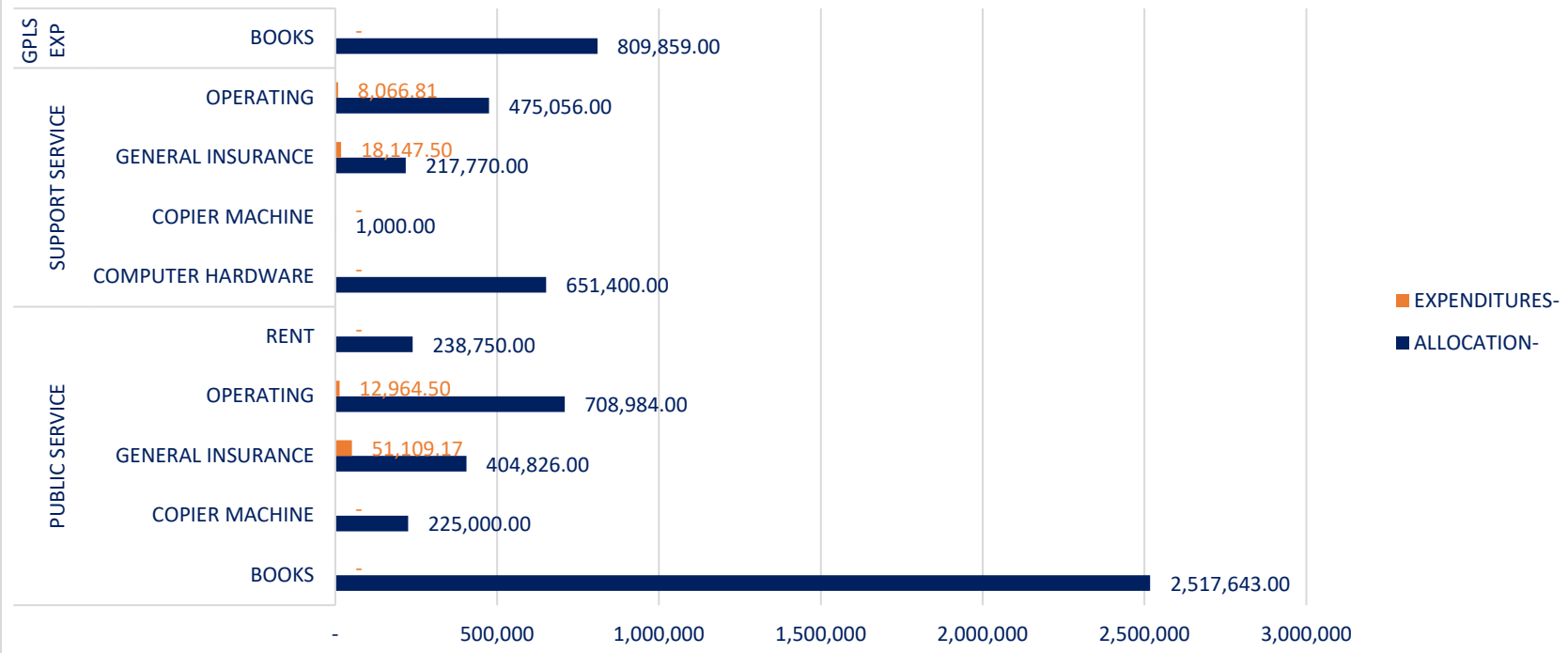
FEBRUARY SALARY AND BENEFITS BY PROGRAM



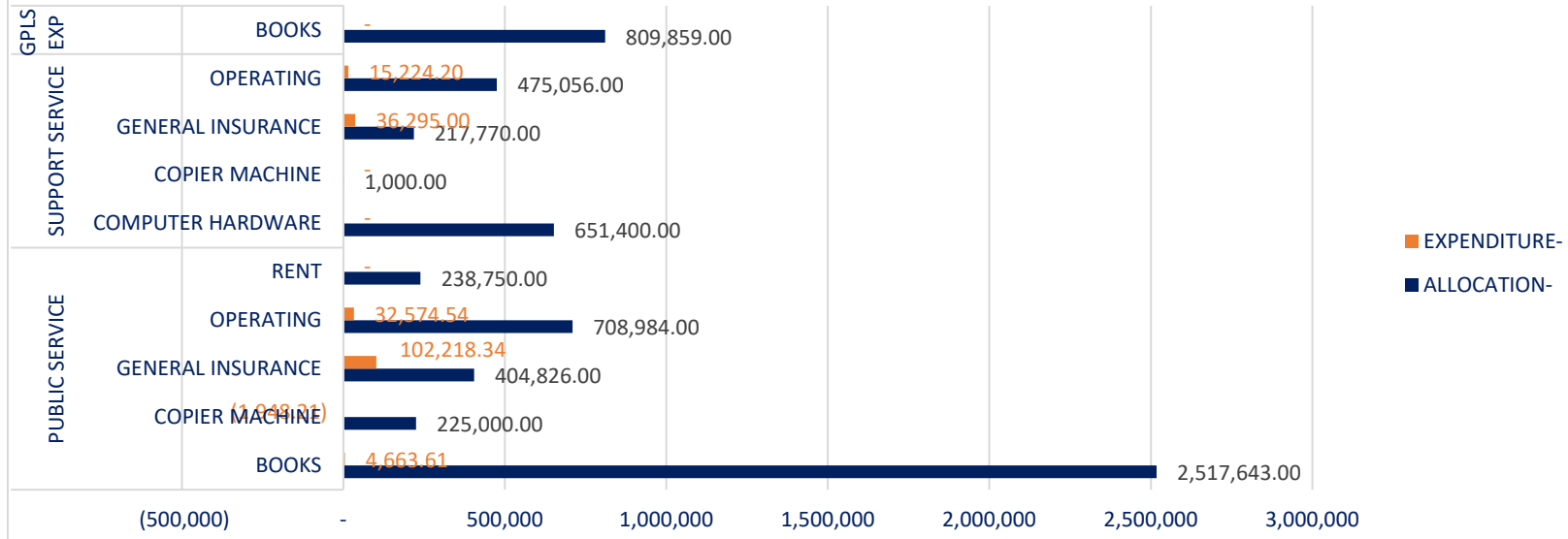
FEBRUARY YEAR TO DATE SALARY AND BENEFITS BY PRGORAM



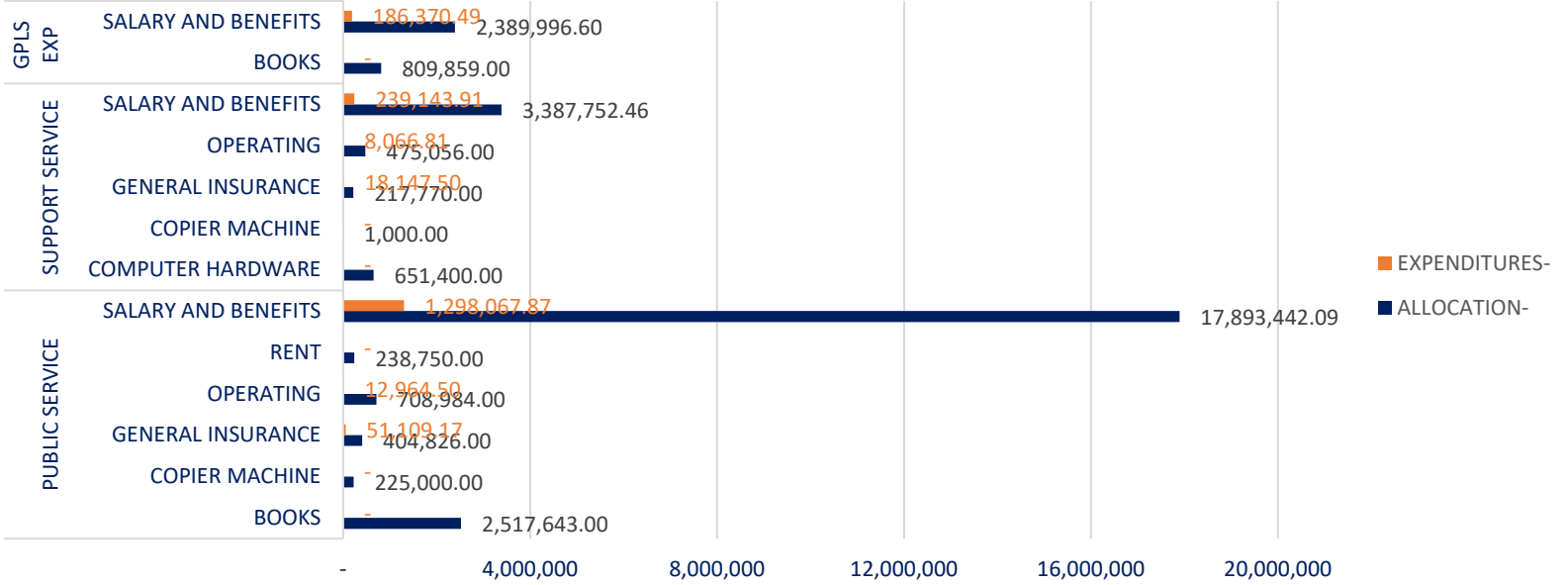
FEBRUARY OPERATING EXPENSES BY PROGRAM



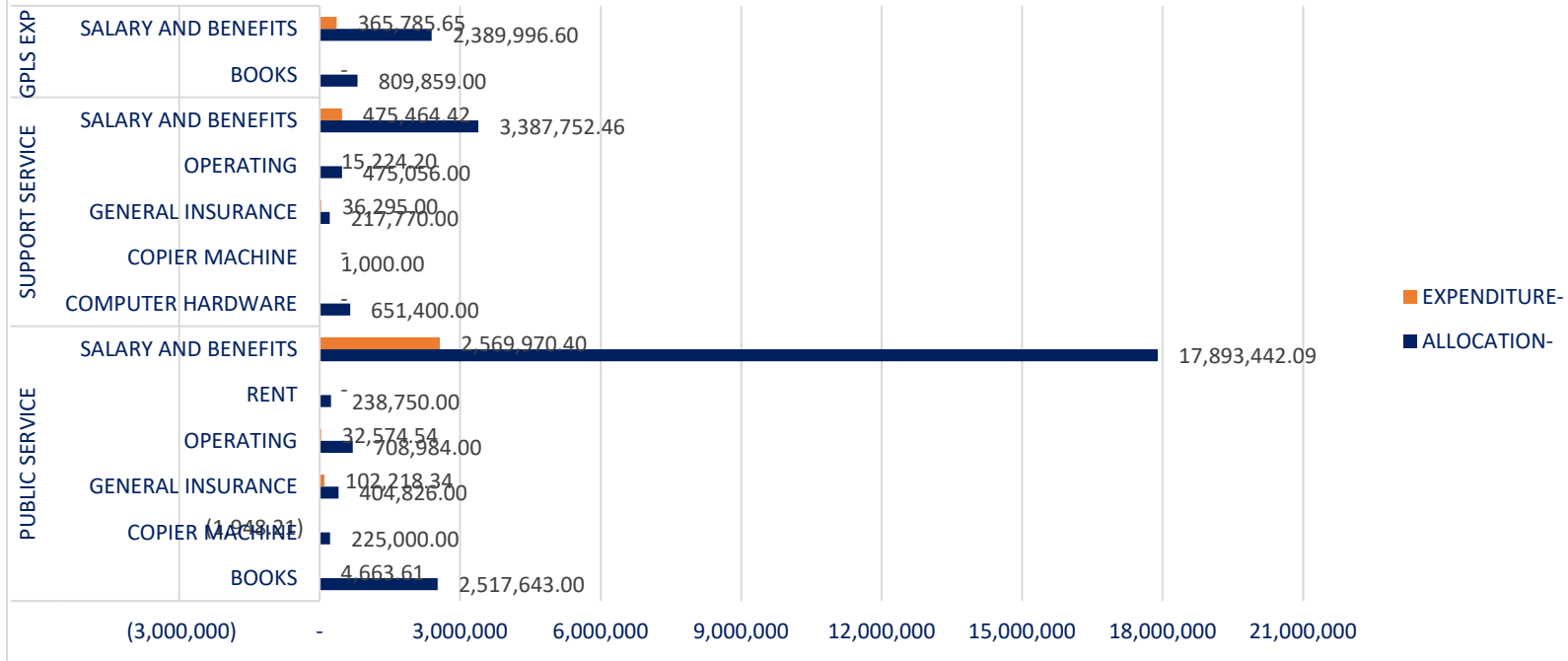
FEBURARY YEAR TO DATE OPERATING EXPENSES BY PROGRAM



FEBRUARY TOTAL EXPENSES BY PROGRAM



FEBRUARY GRAND TOTAL EXPENSES BY PROGRAM



Monthly Usage Summary - April 2024

Doc. #24-25

Activity and Description	2024	YTD	2023	YTD	YTD % +/-
Circulation					
Total number of items checked out of the library	180524	745970	168706	703118	6%
Holds					
Number of requests by patrons	45,702	188225	42266	181968	3%
Visits					
Number of people entering a library for any reason	303580	746547	132411	1202392	-38%
Computer/Internet Usage					
Number of computer sessions (Internet access and office softw	74101	220358	65869	262334	-16%
Number of hours of computer use	29,472	87475	27227	106631	-18%
Web Page Visits					
Number of times people have visited the library's websites	1206128	4957363	841275	3628076	37%
Web Visitors					
Number of people who visited the library's websites	206,137	818911	166360	698534	17%
Virtual Circulation					
Number of materials downloaded or streamed	154624	655547	133911	534326	23%
Virtual Circulation Users					
Number of people who downloaded or streamed	34792	143442	28075	113303	27%
Children's programs					
Library sponsored programs offered for children (birth - 12)	319	1256	222	912	38%
Number of people attending programs	8303	28706	6051	23786	21%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	110	372	52	202	84%
Number of people attending programs	1139	4081	150	901	353%
Adult Programs					
Library sponsored programs offered for adults (18 +)	347	1254	295	1138	10%
Number of people attending programs	3778	14076	4281	15931	-12%
Programs - Total					
Library sponsored programs offered (includes all-ages not coun	1020	3564	686	2689	33%
Number of people attending programs	19995	67896	13406	49494	37%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	416	1394	379	1383	1%
Number of people attending meetings or activities	6166	20330	6362	22095	-8%

April 2024 Executive Write Up

Due to the cyber-attack, not all library visits were recorded through our gate software in the first quarter of this year. Working with IT and Bibliotheca we were able to get almost all libraries up by the beginning of April. Getting the gate software back online also meant counts that were not recorded the last two months now show up in the April count. This is why the visit numbers are much higher for some branches.

We have updated the virtual circulation numbers for the first quarter of 2024. We saw a large increase in Access Videos numbers in March. We reached out to the vendor and learned that these numbers were due to web crawler activity. The vendor provided revised numbers that excluded web crawler activity for January, February, and March. The vendor also shared that they did some work to exclude web crawlers going forward, and that the first full month of those changes will be May. The Strategy Office has been a part of this conversation, and we expect these numbers to be stable going forward.

We have updated the web page views and web user numbers for the first quarter to align with the Strategy Office numbers.

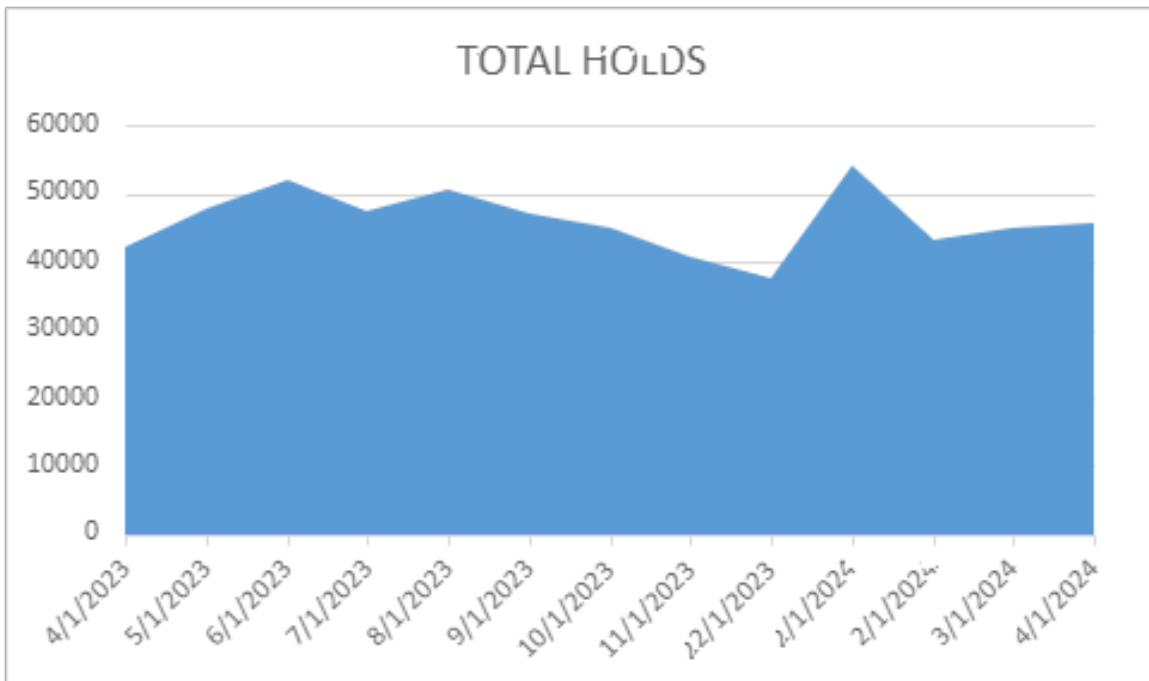
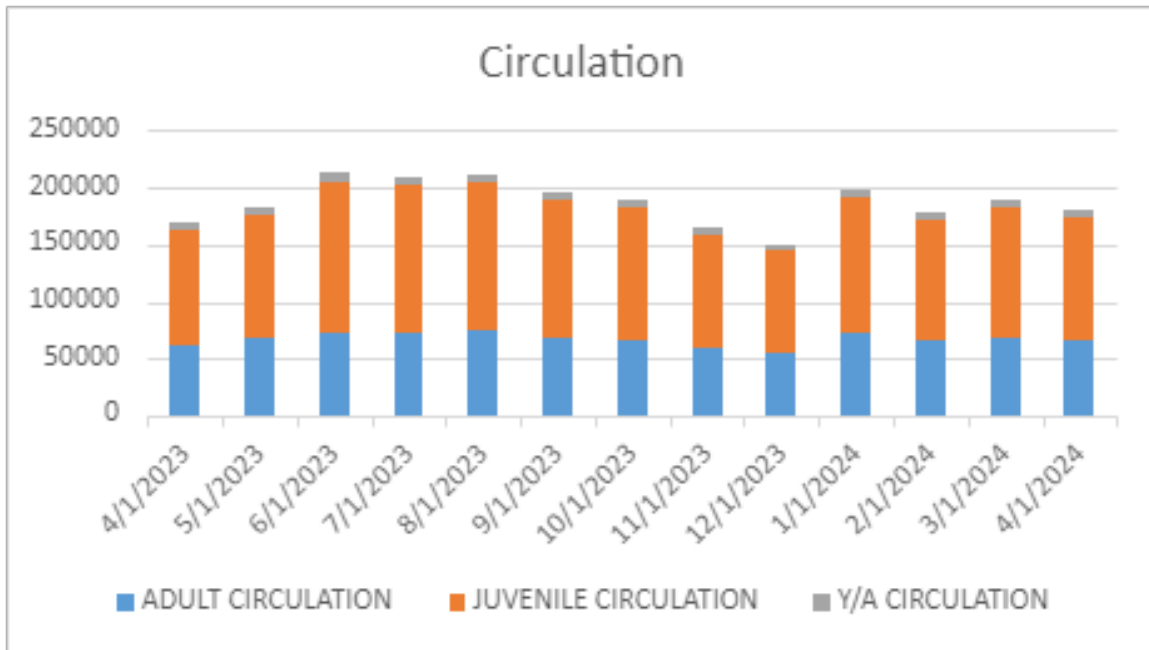
Fulton County Library System Circulation Stats - April 2024

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2024 TOTAL	Month-2023 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2024 CIRC	YTD 2023 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	390	531	22	2	945	684	261	38.16%	3,969	3,063	906	29.58%
ADAMSVILLE/COLLIER HEIGHTS	555	548	39	0	1142	1073	69	6.43%	5,467	4,198	1,269	30.23%
ALPHARETTA	5581	12268	578	18	18445	20160	-1715	-8.51%	74,812	83,543	-8,731	-10.45%
BUCKHEAD	4160	5003	236	3	9402	8746	656	7.50%	39,549	35,657	3,892	10.92%
CLEVELAND AVE	22	1	0	0	23	848	-825	-97.29%	96	3,144	-3,048	-96.95%
COLLEGE PARK	726	1106	89	4	1925	1098	827	75.32%	7,794	5,149	2,645	51.37%
DOGWOOD	576	279	80	0	935	999	-64	-6.41%	4,072	4,288	-216	-5.04%
EAST ATLANTA	2099	3516	109	0	5724	5144	580	11.28%	23,911	21,877	2,034	9.30%
EAST POINT	94	28	2	0	124	1619	-1495	-92.34%	582	6,666	-6,084	-91.27%
EAST ROSWELL	4391	7275	267	14	11947	11599	348	3.00%	48,113	46,510	1,603	3.45%
EVELYN G. LOWERY @ CASCADE	934	1152	96	0	2182	2073	109	5.26%	8,445	7,920	525	6.63%
FAIRBURN	580	796	49	0	1425	1347	78	5.79%	6,145	5,546	599	10.80%
GLADYS S. DENNARD @ SOUTH FULTON	1264	1654	153	2	3073	2305	768	33.32%	11,806	9,717	2,089	21.50%
HAPEVILLE	620	1023	83	3	1729	1211	518	42.77%	7,374	5,080	2,294	45.16%
JOAN P. GARNER @ PONCE DE LEON	4517	5065	331	10	9923	9811	112	1.14%	41,383	39,684	1,699	4.28%
KIRKWOOD	1623	3862	127	3	5615	4781	834	17.44%	22,296	19,885	2,411	12.12%
LOUISE WATLEY @ SOUTHEAST ATLANTA	791	967	282	3	2043	1836	207	11.27%	8,294	7,109	1,185	16.67%
MARTIN LUTHER KING, JR	61	29	3	0	93	997	-904	-90.67%	1,605	4,498	-2,893	-64.32%
MECHANICSVILLE	217	347	39	1	604	468	136	29.06%	2,722	1,818	904	49.72%
METROPOLITAN	1413	2920	89	3	4425	4138	287	6.94%	19,807	17,632	2,175	12.34%
MILTON	4310	9920	392	5	14627	8782	5845	66.56%	60,586	45,410	15,176	33.42%
NORTHEAST/SPRUILL OAKS	2937	6650	388	12	9987	8976	1011	11.26%	40,345	38,864	1,481	3.81%
NORTHSIDE	3207	5586	191	6	8990	7910	1080	13.65%	38,699	33,341	5,358	16.07%
NORTHWEST @ SCOTTS CROSSING	746	1589	64	0	2399	3558	-1159	-32.57%	13,639	13,930	-291	-2.09%
OCEE	4520	11274	811	8	16613	16221	392	2.42%	67,706	63,739	3,967	6.22%
PALMETTO	507	952	55	0	1514	1318	196	14.87%	5,707	5,913	-206	-3.48%
PEACHTREE	2296	1472	107	8	3883	3882	1	0.03%	16,818	16,754	64	0.38%
ROSWELL	5479	7963	472	10	13924	13046	878	6.73%	55,613	53,226	2,387	4.48%
SANDY SPRINGS	6699	10901	528	7	18135	16263	1872	11.51%	73,180	66,928	6,252	9.34%
WASHINGTON PARK	654	748	53	2	1457	1332	125	9.38%	5,324	5,759	-435	-7.55%
WEST END	653	716	50	0	1419	1099	320	29.12%	5,685	4,838	847	17.51%
WOLFCREEK	976	1630	154	2	2762	2887	-125	-4.33%	12,186	11,364	822	7.23%
BRANCHES TOTAL	63598	107771	5939	126	177434	166211	11223	6.75%	733,730	693,050	40,680	5.87%
CENTRAL	1977	874	134	9	2994	2373	621	26.17%	11,964	9,638	2,326	24.13%
OUTREACH SERVICES	0	0	0	0	0	0	0	0	9	15	-6	-40.00%
AUBURN AVENUE RESEARCH	96	0	0	0	96	122	-26	-21.31%	267	415	-148	-35.66%
SYSTEM TOTAL	65671	108645	6073	135	180524	168706	11818	7.01%	745,970	703,118	42,852	6.09%

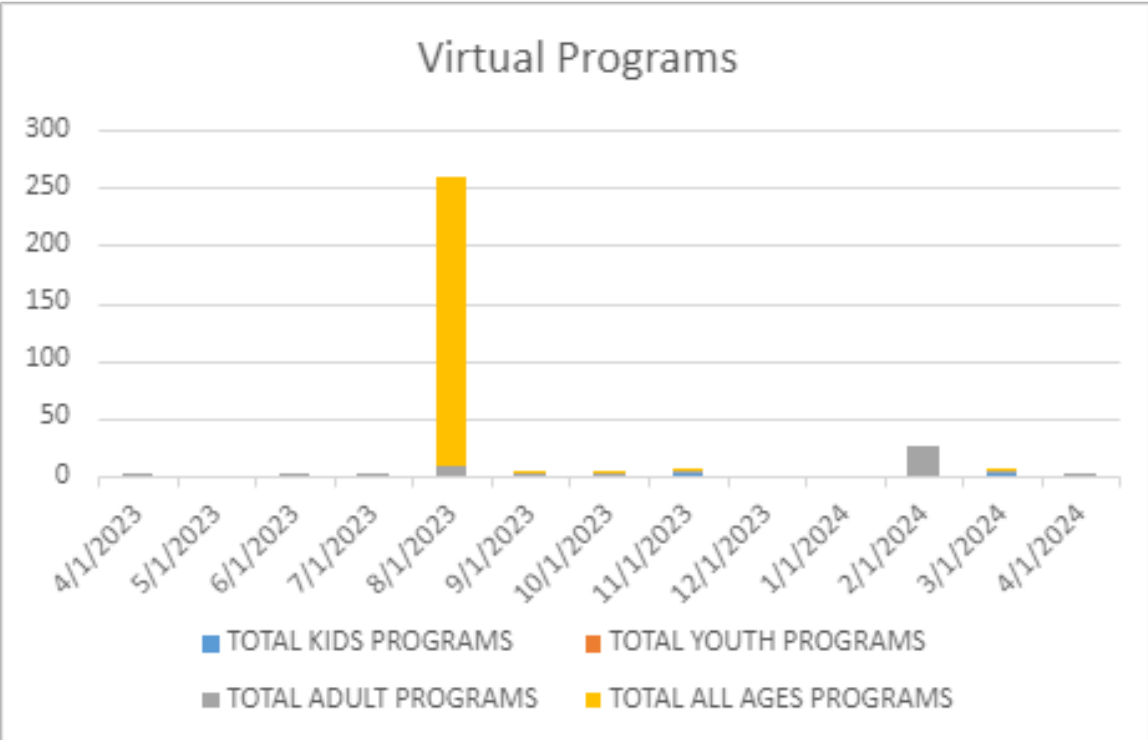
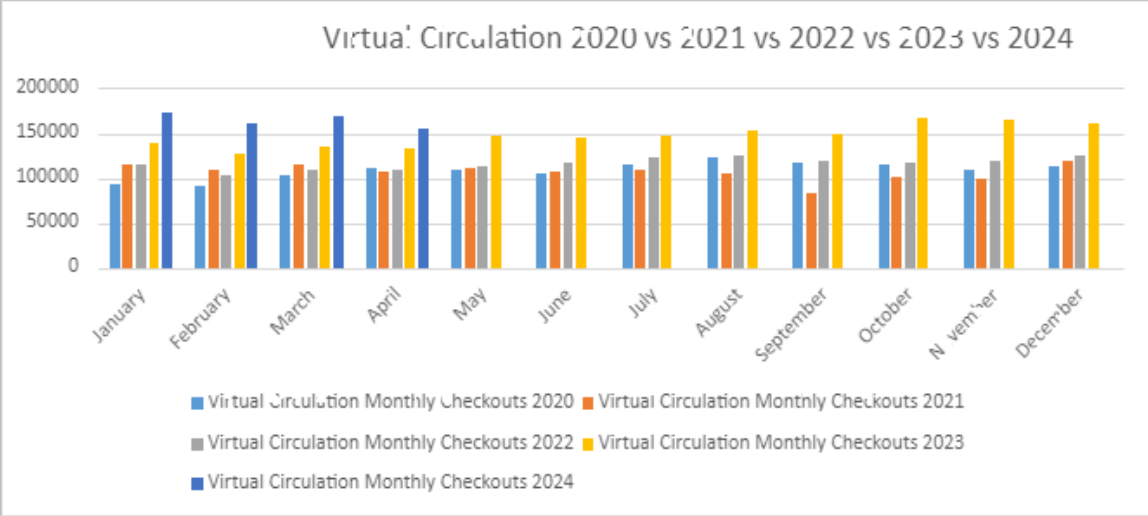
FULTON COUNTY SYSTEM STATS AT A GLANCE - April 2024

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	945	97	2262	4,393	13	6	0	0	0
ADAMSVILLE/COLLIER HEIGHTS	1,142	102	2972	10,381	16	151	3	19	1
ALPHARETTA	18,445	612	1156	72,765	58	1891	22	680	0
BUCKHEAD	9,402	585	3080	5,639	23	808	22	434	1
CLEVELAND AVE	23	25	0	0	0	0	0	0	0
COLLEGE PARK	1,925	143	4383	4,474	11	114	2	19	0
DOGWOOD	935	57	1301	10,843	15	101	6	55	0
EAST ATLANTA	5,724	268	1679	2,847	6	108	7	52	0
EAST POINT	124	78	0	0	0	0	0	0	0
EAST ROSWELL	11,947	289	624	17,357	44	601	5	49	6
EVELYN G. LOWERY @ CASCADE	2,182	231	2779	7,596	33	662	24	328	0
FAIRBURN	1,425	158	1026	3,232	14	193	7	125	6
GLADYS S. DENNARD @ SOUTH FULTON	3,073	231	3194	14,218	48	807	25	165	2
HAPEVILLE	1,729	87	1528	0	36	368	22	314	1
JOAN P. LOWERY @ PONCE DE LEON	9,923	378	7307	8,481	23	437	1	11	0
KIRKWOOD	5,615	203	389	4,856	20	448	7	55	1
LOUISE WATLEY @ SOUTHEAST ATLANTA	2,043	70	2606	3,613	72	331	12	88	0
MARTIN LUTHER KING, JR	93	60	0	0	0	0	0	0	0
MECHANICSVILLE	604	59	2588	3,470	1	0	11	116	0
METROPOLITAN	4,425	157	3406	6,409	27	428	38	459	0
MILTON	14,627	367	674	8,215	74	2080	13	326	2
NORTHEAST/SPRUILL OAKS	9,987	206	308	5,425	55	825	9	131	3
NORTHSIDE	8,990	229	625	12,613	30	1514	5	95	0
NORTHWEST @ SCOTTS CROSSING	2,399	104	1865	16,680	17	291	9	97	0
OCEE	16,613	400	661	9,047	28	546	10	152	0
PALMETTO	1,514	58	317	1,806	17	205	8	127	5
PEACHTREE	3,883	304	805	8,747	21	260	0	0	0
ROSWELL	13,924	423	1698	3,103	45	995	12	76	0
SANDY SPRINGS	18,135	587	3545	18,894	78	1586	12	176	7
WASHINGTON PARK	1,457	51	2286	4,455	14	166	6	102	3
WEST END	1,419	113	2279	4,514	15	152	11	139	0
WOLFCREEK	2,762	184	952	100	11	258	24	636	1
BRANCHES TOTAL	177,434	6,916	58,295	274,173	865	16,332	333	5,026	39
CENTRAL	2,994	390	15753	23,864	150	3610	83	1140	6
VIRTUAL PROGRAMS					3	23			
OUTREACH VIRTUAL PROGRAMS	0	44	0	0	2	30	0	0	0
AUBURN AVENUE RESEARCH	96	1	53	5,543	0	0	0	0	0
SYSTEM TOTAL	180,524	7,351	74,101	303,580	1,020	19,995	416	6,166	45

April 2024 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation user's numbers were revised upward due to Hoopla.



Virtual Program Attendance

