



**FULTON  
COUNTY**  
LIBRARY  
SYSTEM

# **BOARD OF TRUSTEES**

MEETING  
INFORMATION PACKET

JUNE 26, 2024



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**FULTON COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING  
JUNE 26, 2024 - 4:00 P.M.  
AGENDA**

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda\* Doc. #24-28
- IV. Approval of Minutes - May 22, 2024 \* Doc. #24-27
- V. Chairman's Report
- VI. Summer Reading Program & Children's Book Festival - Discussion, Marcia Divack,  
Branch Group Administrator
- VII. Work Orders Report - Paul Kaplan
- VIII. Adult Summer Reading Program & One Book One Read - Teryn Gilliam,  
Branch Group Administrator
- IX. Director's Reports Doc. #24-31
  - Library Services and Trends
  - Monthly Financial Report - May Doc. #24-29
  - Monthly Usage Summary Doc. #24-30
  - FCLS Look Ahead Events/Programs
- X. Unfinished Business Doc. #24-06
  - A. Central Library - Update
  - B. AFPL Foundation M.O.U. - Update
  - C. Dress Code\* - Discussion
  - D. FCLS Library Loan Policy - Discussion
  - E. Code of Conduct\* - Discussion
  - F. Rental Policy - Discussion
- XI. New Business
- XII. Adjournment

\*Action is anticipated on this item

**Doc# 24-27**



**FULTON  
COUNTY  
LIBRARY  
SYSTEM**

**FULTON COUNTY LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**MAY 22, 2024 - 4:00 P.M.**



Members Present: Borders, Priscilla - Chair  
Denson, Damian J.  
Jordan, Linda, (via Zoom)  
Joyner, D. Chip  
Kaplan, Paul  
Piontek, Joe  
Radakovich, Nina - Vice Chair  
Rice, Beverly

Members Absent: None

Also In Attendance: Holloman, Gayle H. - Executive Director  
Clary, Audrey - Assistant to the Director's Office  
Culler, Jennifer - Supervising County Attorney (via Zoom)  
White, Sarah - Senior County Attorney

Guest: Alexander, Anissa  
Small, Dr. Cheryl - Central Library Administrator  
Stellrecht, Laura

Webinar Attendees: One

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Board Chair Priscilla Borders called the meeting to order at 4:01 p.m.

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**CALL TO ORDER**

**CHAIR PRISCILLA BORDERS:** Good evening, everyone. It is 4:01, and we're going to begin today's Board of Trustees meeting. My name is Priscilla Borders, I am Board Chair. We'll proceed to see whether or not we have public comments. Do we have any public comments for today?

**PUBLIC COMMENTS**

**MRS. AUDREY CLARY:** There are no public comments.

**24-23 ADOPTION OF AGENDA****MOTION**

**CHAIR PRISCILLA BORDERS:** Thank you. Thank you so much for that. So the adoption of the agenda, are there any corrections or additions? If not, I'll entertain a motion to adopt the agenda for today.

**MR. PAUL KAPLAN:** So, moved.

**CHAIR PRISCILLA BORDERS:** I have a first, do I have a second?

**MS. BEVERLY RICE:** Second.

**CHAIR PRISCILLA BORDERS:** Second. All those in favor of adopting today's agenda, signify by saying aye.

**TRUSTEES:** Aye.

**CHAIR PRISCILLA BORDERS:** Any opposed? As a matter of -- for the record, Ms. Jordan is joining us, she's a member of the Board of Trustees, and she's joining us virtually. Because technically, you're not out of the jurisdiction, you're here by attendance, but your vote will not count. But we do have quorum. So let's move on. We have a presentation today by Dr. Cheryl Small regarding the Career Online High School. Dr. Small, when you have the ability, could you please introduce your guest.

**CAREER ONLINE HIGH SCHOOL DISCUSSION, DR. CHERYL SMALL, CENTRAL LIBRARY ADMINISTRATOR****ANISSA ALEXANDER****LAURA STELLRECHT**

**DR. CHERYL SMALL:** I will.

**CHAIR PRISCILLA BORDERS:** Thank you so much.

**DR. CHERYL SMALL:** Good afternoon.

**CHAIR PRISCILLA BORDERS:** There you are.

**DR. CHERYL SMALL:** All right. Good afternoon, everyone. Again, you know who I am, I'm Cheryl, Central Library Administrator. I have two of my colleagues with me, Laura Stellrecht and Anissa Alexander. Mr. Daniel Asomah, he's on your agenda, he couldn't be here today because he is managing testing over at the Southeast Atlanta Library. He's over the GED Center, as well as the center here at Central, so we have two. Since I mentioned the GED, I wanted to first let you know that we're talking about the Career Online High School Program, and it's very different from the GED program. Just so that you know the distinction, the GED program, we've had it for a number of years, I think

over 12 years, so it's been very successful. But this program is a new complement to what it is that we're offering as a library, and it has a unique component, and that is the career path. It has a career prep component that we're very excited about. So I wanted to first tell you about that program. It's sponsored by a company called Career Horizon-- by Smart Horizon. Smart Horizon is an online accredited program that's been around for a while. It's the first to be accredited in the world according to their website, and also the first accredited program that has this career component to it. In addition to that, this program also meets the mission of the library and the patrons and the communities we serve, as well as our strategic initiative. The Library Foundation has funded this program with fundraising from Truist Foundation I think I can say that. So we're hoping to offer at least 12 scholarships, with the hope of doubling that number. We're at a beginning, the program began May 1<sup>st</sup>, so we're here at -- where are we now? Today is May 22<sup>nd</sup>, we're here at May 1<sup>st</sup>, but I wanted to just tell you a bit about what we're going to do and the impact that it's going to have in the community. I'll begin with two statistics. Number one, APS Schools had an 86.6 graduation rate in 2023. Fulton County Schools had a 20 -- I'm sorry, 90.3 graduation rate for 2023, and that's based on the Georgia Department of Education. So those are good numbers, but what about the remainder? So, our hope is that programs like this and our GED program captures some of those persons who are not able or did not finish high school. It doesn't sound like it is a huge gap, but it's a significant one. We want people to be able to provide amenable lifestyle for themselves and take care of their families. So this Career Online Program has significant benefits for the library. First of all, it adds accessibility to education. Most of you know what we do, we offer educational opportunities and an elevation for community we serve. So accessibility to education is very important. Offering this online high school program ensures that education is within the reach of everyone. Number two would be the support for nontraditional students. We know some of the rationale for students not finishing or adults not finishing high school is that they had other commitments or they work or they have schedules that just weren't amenable to attending school daily. So, supporting this nontraditional student means that we offer this program as a means for them to complete high school within their own schedules, whether it's because they have to work, or whether they have family members they're taking up -- taking care of, but they can complete this program at their own pace. Third for me, would be career advancement. This program, and again, very different from the other program, GED, in that it offers a career readiness component and a nice list of career opportunities in different areas like office management, childcare, retail customer service, food and hospitality, an introduction to manufacturers. So we're very excited about the program. It began May 1<sup>st</sup>, like I said before. At this point, I am going to ask Laura and Anissa to talk about our process and statistics. Thank you all.

**MS. ANISSA ALEXANDER:** The brochure we're handing out is an internal program summary of kind of the process.



**MS. LAURA STELLRECHT:** You'll first see the program summary. This program offers many standard slates of high school courses. It's accredited -- oh, it's accredited by POPIA, which is also the accrediting body for several of the area public and private schools. Students will take language arts, math, science, social studies, as well as a career course that they get to choose. They have 18 months to complete the program. They can transfer in any previous high school credits, GED credits or high set credits in order to help them finish faster and to reflect the work that they've already done. Then the process as far as us, like gathering students, they take a survey online first to show that they've fulfilled all the requirements. Then they have to take a prerequisite course to show that they have the time and the resources to successfully complete the program. Then we'll invite them in for an interview where we get to know more about their career aspirations and their plans for completing school. Then they'll be finally put into the actual full Career Online High School Program. They have 30-day probationary period, where they work with their academic coach to make sure that they can be successful in the program. After that, we'll finalize the award of the scholarship, and they'll be full students of the program.

**MS. ANISSA ALEXANDER:** So we're still in the early days, as far as kind of our initial feedback and kind of any statistics as far as, you know, graduation for kind of going from step to step, how many people are we retaining. But in general, we've had really positive feedback. Since we've opened the program, we've had I would say, at least two to three days filling out the application for the initial survey. We've been reaching out to them weekly, to kind of provide response to see if they are in the service area, first and foremost. If they're not, we actually -- we've gotten some people that were in Gwinnett, which has their own affiliation with the same program, so being able to kind of redirect to other appropriate resources has been good. We've gotten a pretty strong response in person, and from different flyers that we've sent out. So overall at least from the information that we've gotten from the programs, they project that on average, anyone who finishes the program at least 66 percent are going to be either planning to or will move on to higher education, which I think is an interesting stat. So we'll have to see our own metrics as far as like, how much of an impact we're having with this program. But it's optimistic, I think.

**DR. CHERYL SMALL:** I'll say, I think finally, is that the Library Foundation is sponsoring again, the first 12 scholarships. That's a value of about \$1500 per student, so that's pretty significant, and they're willing to double that cost. So we're really excited about that. Does anybody -- oh, one other thing. Laura and Anissa are new to the Library System, they're Librarians. This is their first year, and we're excited to have them. They're -- they've been very, very good, very smart young ladies. So with that, do you all have any questions for us?

**MR. PAUL KAPLAN:** How do you publicize this? How does it get out to the field?

**DR. CHERYL SMALL:** All right. So, of course, our library website. We're working with the PR team, we have the flyers, and we have posters we've sent to every branch. Every branch has flyers and posters, and of course, our website, and the other outlets that PR and Marketing will use to advertise our program. Also, Smart Horizons themselves and their website. I think Laura mentioned that Gwinnett County Public Library is a part of this program as well.

**MR. PAUL KAPLAN:** How many students is it open to right now? Did you say at least 12?

**DR. CHERYL SMALL:** We have 12 scholarships. If we receive students who actually pass the preliminary parts of it, and that's just to find out if they have the necessary skill set to complete the program. You have to have completed at least ninth grade. Am I right about that? Ninth grade. So you know, when you're looking for persons who have some aspect of study skills, has the time, has the focus, you have a laptop, perhaps, you have internet access and have the time to actually finish the program. So we have this, a bit of a two-week, two-week timeframe for them to -- for us to make an assessment, not us, but Smart Horizons to make an assessment based on their completion of this preliminary part of two weeks. Did that answer your question?

**MR. PAUL KAPLAN:** Yes.

**MR. DAMIAN DENSON:** I'm sorry, I was reading while some of the speaking was happening. But have any started that preliminary process?

**DR. CHERYL SMALL:** Yes, we have.

**MR. DAMIAN DENSON:** Also for the --

**DR. CHERYL SMALL:** So students go online --

**MR. DAMIAN DENSON:** at least 12, at least 12 for those scholarships?

**DR. CHERYL SMALL:** But we have -- we have more.

**MR. DAMIAN DENSON:** Oh --

**DR. CHERYL SMALL:** We haven't designated the scholarships yet.

**MR. DAMIAN DENSON:** Okay.

**DR. CHERYL SMALL:** Because they have to go through the preliminary --

**MR. DAMIAN DENSON:** Right.

**DR. CHERYL SMALL:** it's a pretty -- it's a brief course that they go to -- go through.

**MR. DAMIAN DENSON:** Okay.

**DR. CHERYL SMALL:** So it's probably assessing math skills, writing skills, and those types of things, time management to see if they'll actually able to do this within the two weeks.

**MR. DAMIAN DENSON:** Okay.

**DR. CHERYL SMALL:** If they complete the two weeks, then we're offering them the scholarship.

**MR. DAMIAN DENSON:** Okay.

**DR. CHERYL SMALL:** So don't forget we began May 1<sup>st</sup>. So, we've had a lot of entries, a lot of people complete the surveys. In the survey, it's a list of information, are you -- are you able to dedicate five hours a week? Are you able to -- what was some of the other questions? Do you have a laptop?

**MR. DAMIAN DENSON:** Right.

**DR. CHERYL SMALL:** Do you have Internet access, those kinds of questions. Then we also added an open-ended question at the end. I thought it might be a good idea to just have one blank question so that they can ask a question, convey a concern, or something like that. So in the first week, we did get a few applications that where persons had concerns about -- I think one young lady put in there that she had six children, and she needed some assistance in another area. So with that in mind, we also have a Social Worker on staff.

**MR. DAMIAN DENSON:** Oh, okay.

**DR. CHERYL SMALL:** So we're going to partner with that aspect of it if we get those kinds of things. So it's a public library, that's what we do, we're offer resources, and we'll do that within this program as well. Yes, sir.

**MR. D. CHIP JOYNER:** What's the average age you expect?

**DR. CHERYL SMALL:** Yes, there's a huge range. We had one person who's 80 years of age who's interested in getting--. So, there's a huge range.

**MR. D. CHIP JOYNER:** But is there an average that a person has been away from school from a certain number of years?

**DR. CHERYL SMALL:** 20 to 30.

**MR. D. CHIP JOYNER:** 20 to 30?

**DR. CHERYL SMALL:** 20 to 30, yes. Yes, ma'am.

**MS. BEVERLY RICE:** Is the program totally virtual?

**DR. CHERYL SMALL:** Yes, ma'am, it's totally virtual.

**MS. BEVERLY RICE:** Is there a teacher online to assist them?

**DR. CHERYL SMALL:** So with the career readiness part of it, they're actually assigned a coach.

**MS. BEVERLY RICE:** How are modifications implemented?

**DR. CHERYL SMALL:** How are modifications to the --?

**MS. BEVERLY RICE:** For the student. Say for instance, they have all the qualifications, they meet the qualifications, but they have a reading disability.

**DR. CHERYL SMALL:** Well, I think probably within this first two weeks, with the first preliminary course and the program, Smart Horizon, they're -- because we don't have access to that portion of it. So Smart Horizons, the company --

**MS. BEVERLY RICE:** Okay.

**DR. CHERYL SMALL:** Who provide the coaching would probably be able to sight any--

**MS. BEVERLY RICE:** Modify the program.

**DR. CHERYL SMALL:** concerns. Yes.

**MS. BEVERLY RICE:** So it would fit their needs.

**DR. CHERYL SMALL:** I'm sure they would work with them and provide any other additional assistance. But that's what the program is designed to do. So we haven't totally begun, we're still taking applications. We're waiting for students to complete the first two weeks.

**MS. BEVERLY RICE:** Is this countywide, so it can be affiliated with any libraries?

**DR. CHERYL SMALL:** Yes, ma'am. It's open to all Fulton County residents so anybody can apply.

**MR. DAMIAN DENSON:** I know it's early, but is a graduation a part of this? Because that would be really nice.

**DR. CHERYL SMALL:** So again, this is our first year.

**MR. DAMIAN DENSON:** Yes.

**DR. CHERYL SMALL:** It's been in existence for a long, this program. Gwinnett County Public Library actually has a graduation June 9<sup>th</sup>. It's a big to-do. They've been doing it for a number of years. I don't know how long. But yes, it's -- it's really -- it's going to be very celebratory that I -- from what I understood.

**MR. PAUL KAPLAN:** I see one career path I would put in here.

**DR. CHERYL SMALL:** Okay.

**MR. PAUL KAPLAN:** You have the trades, right now, the trades are hurting for mechanical contractors are hurting. In that business in Illinois, we're finding that it's hard to get apprentices so you can go into it anywhere. That's something else that's really lacking. I'm wondering if that's something we could probably eventually put into here.

**DR. CHERYL SMALL:** I don't know.

**MR. PAUL KAPLAN:** Something that's in the trades.

**DR. CHERYL SMALL:** I'm not sure. There are a lot of technical schools here. We've tried to create a partnership with them, I'm kind of -- we're still trying. But that may be one aspect of working in that area. Because I would think with the trades, it may -- there needs to be a person -- in person, I would think, compared to some of these.

**MR. PAUL KAPLAN:** Okay.

**MS. BEVERLY RICE:** Can you do this program incarcerated?

**DR. CHERYL SMALL:** That's a good question. I'm not sure. We haven't had applicant, I would have to go back to Smart Horizons and ask them, have they ever had an applicant who's incarcerated. I do not know the answer to that question. We'll ask about that.

**MR. D. CHIP JOYNER:** Is this a nonprofit organization or a for-profit organization?

**DR. CHERYL SMALL:** Well, we're paying 1500 per student, so --

**MR. D. CHIP JOYNER:** The Career Online High School Company --

**DR. CHERYL SMALL:** Correct.

**MR. D. CHIP JOYNER:** Smart Horizons, are they a nonprofit or they're for profit?

**DR. CHERYL SMALL:** I would think its profit, we're paying --

**MR. D. CHIP JOYNER:** Profit.

**DR. CHERYL SMALL:** The Foundations has raised money for us to pay for each student's tuition.

**MS. BEVERLY RICE:** What happens if a student does not complete the program? They start and do not -- they're within the 12 --

**DR. CHERYL SMALL:** Yes.

**MS. BEVERLY RICE:** -- it's paid for, they start, but they don't complete it?

**DR. CHERYL SMALL:** But there's always a second chance.

**MS. BEVERLY RICE:** A second chance?

**DR. CHERYL SMALL:** Yes. So we have the coaches and counselors attached to the program.

**MS. BEVERLY RICE:** Okay.

**DR. CHERYL SMALL:** The idea is to help them actually complete. So we -- well, not us, but the program itself, because we're not counselors, coaches are teachers. They will be supporting the students if there's a -- but there has been instances in other programs, because this is the first time for us. In other programs, as they've explained that, you get a second chance depending on what's transpired. Most of the time it's something that's happened, or there's some type of disability, but they will assist.

**CHAIR PRISCILLA BORDERS:** Does anyone else have any questions or comments? We thank you so much, and welcome, and thank you for spearheading this program. I think it's an additional boost to all the programs that we're offering, very much in line with the Strategic Plan. Thank you.

**DR. CHERYL SMALL:** Thank you. Thank you for having us.

**MR. D. CHIP JOYNER:** Thank you.

### **CHAIRMAN'S REPORT**

**CHAIR PRISCILLA BORDERS:** All right. The next matter on the agenda is the Chairman's report. I just have two quick things just too sort of summarize on. Nina and I had the opportunity to participate in two community events. One was the partnership that the library just spearheaded with the American Heart Association, where they actually had the blood pressure monitor kits here at several libraries. It was a phenomenal presentation because you actually got to see the kits, and you actually got to see them used. The blood pressure was high. But, you know, but it was -- she was a little bit concerned when they took her blood pressure, but she had it taken more than once. But that was a really, really good partnership, and they're excited. Gayle did speak on that. We were pleased to be there and represent and send greetings on behalf of the Board of Ed -- not the Board of Education, the Board of Trustees. The other event that we participated in was the 30<sup>th</sup> Anniversary of the Auburn Library. That was a very, very good program, it was very good. I can tell you from the dedicated service from the Librarians there, they really, love what they're doing. They do a good job in making sure that the community knows what service they provide for Fulton County. We were also able to speak to representative from Nikema Williams' office. They provided a Proclamation for

the Library. I told them if they could share this with me, I would love to read it because it is for the 30<sup>th</sup> Anniversary of the Auburn Library. So if you don't mind, I'd like to read the Proclamation, and it's entitled: United States House of Representatives Proclamation Tribute to Auburn Avenue Research Library of African American Culture and History. Whereas, Auburn Avenue Research Library and African American Culture and History is part of the Fulton County Library System, and is the first public library in the southeast to offer archival collections dedicated to the study and research of African American culture and history as well as other people of African descent. And whereas in 1921, the Auburn Avenue research library on African American Culture and History became Atlanta's first public library branch for African Americans. During that time, numerous women of color managed and administrated the facility. They also provided educational community programming. And whereas, the special non-circulating collection known as the Negro History Collection was developed by Annie L. McPheeters, the first Black Professional Librarian in the Atlanta Public Library System. It's comprised of volumes owned by the Auburn Branch in combination with titles acquired through an adult education project, which now grew to include a group of children's books, a collection of periodicals, and African American scholarly journals such as the Atlanta Daily World, Crisis Journal of Negro Education and Negro History Bulletin. And whereas, the Auburn Avenue Research Library on American African Culture and History has been a cornerstone of the Greater Atlanta area for over six decades. It's unique collections, archives, and educational landscape serves as a hub of resources, knowledge and learning of African American History. The library continues to embody a legacy that is relevant today, and resides in the thriving Fifth District. Whereas, Auburn Research Library on African American Culture and History anchors the west end of Atlanta Sweet Auburn Historic District, it's a corridor of African American excellence, education, business, entrepreneurships, and community and civic leadership thrives. Now, therefore be it resolved that I, Nikema Williams, Member of the United States House of Representatives hereby issued this Congressional Proclamation in recognition of the 30<sup>th</sup> Anniversary of the Auburn Avenue Research Library. And with this, thereof, it was signed on that date by Nikema Williams, Member of Congress. So I wanted to read that because it was a phenomenal event, the 30<sup>th</sup>. I can tell you, those libraries -- those Librarians have the spirit of that library and the stories that were told from their years there was very interesting. There's a lot of stuff in that library I didn't know. One thing that I found interesting is they all collected obituaries, because they said that was one of the things. If anybody had any obituaries, put them there. Any documents, even your own documents, put them in there. Because I'm like, I'm -- there's stuff, like, I know my son will not keep, but I'm going to put over there. But I was really pleased. Nina, do you have any comments with any events that we attended?

**MRS. NINA RADAKOVICH:** Oh, I thought it was fascinating. It was a glimpse of a very high level, not secret information, but unknown information. They were throwing out names. If they would put in writing, and I think they're going to do that, it's going to be

fascinating to a lot of people. But they brought up Michael Lomax, who I had not heard of in so long, because he left the city, you know, and went to New Orleans. Well, he evidently was responsible for raising a lot of money for that branch, and was it 1992?

**MRS. GAYLE H. HOLLOMAN:** That sounds about right.

**CHAIR PRISCILLA BORDERS:** Yes.

**MRS. NINA RADAKOVICH:** When they built it, before the renovation.

**MRS. GAYLE H. HOLLOMAN:** They opened in '94, I think it was.

**MRS. NINA RADAKOVICH:** But he went around to various unusual sources of income, and delivered checks. So he was instrumental in that building coming into existence. So, that was just one thing, but they talked about their habits and how things were then. It was just -- and they all cherish that time there. They would, you know, you could tell they respected each other, and they -- they really value that time that they were there. Aren't they having more activities over the course of the next year?

**MRS. GAYLE H. HOLLOMAN:** They are. They're planning to have a lot more activities going through the end of the year. So we're very excited about it. It's a great time. My story about Auburn is that I started out with the library as Docent in '94, carrying people through the branch on the day that they opened. I met up with the lady who was over Volunteer Services at that time. She had told me that they were going to be hiring for Children's Librarians, and I was about to graduate with my MLS. I ended up making a connection with her, and then a connection with one of the Branch Group Administrators. I was offered the opportunity to apply for a job, and then I was offered to come back in for a final -- for the final offer. Of course, me being me, I said, I don't want to be a Children's Librarian. But I end up being a Children's Librarian, and I loved it. But it was because of the Auburn experience that I was able to even get that close to knowing about it. Since I had decided a change in career, it was just perfect. So I always say that Auburn is my start.

**CHAIR PRISCILLA BORDERS:** Thanks for that. But I love the stories. The one story they told, they have a collection of years, about 30 years ago, they had a poetry or story writing contest, and then -- and they collected all these stories. Low and behold, one of the stories from 30 years ago was the past Mayor's.

**MRS. NINA RADAKOVICH:** Keisha Bottoms.

**CHAIR PRISCILLA BORDERS:** Keisha Bottoms story from 30 years --

**MRS. NINA RADAKOVICH:** She said, I guarantee --

**CHAIR PRISCILLA BORDERS:** -- she submitted a --

**MRS. NINA RADAKOVICH:** -- this handwritten essay is upstairs in that storage room with all the rest of them. You could find -- and they -- someone's going to do it. Some graduate student is going to come in here and do research and come across that stuff and say, oh, goody. Then we'll all know, you know, how they felt --

**CHAIR PRISCILLA BORDERS:** That's right. They're willing to take anything you can give them as a part -- and it's -- we may not see as history, but somebody's looking back

now. Then it's like the obituaries, once it leads down the road to something. So I'm like, wow, I never knew that.

**MRS. GAYLE H. HOLLOMAN:** We have a lot of the papers of Ambassador Young --

**MR. JOE PIONTEK:** Oh, Yes.

**MRS. GAYLE H. HOLLOMAN:** Andrew Young. So that's been a significant growth in collecting, and they have really done a lot with that. John -- he used to be head of the Commission, John Eaves, Dr. John Eaves has been writing his memoirs there as well. So he goes there periodically and sits in a space, and it's been very nice for him. He called me one day and told me how much he's enjoyed doing that. So it serves a variety of interests and activities and thought, and it's just an amazing place. So if you ever get some time to spend there, please do.

**MR. D. CHIP JOYNER:** Did Fulton County --

**MRS. NINA RADAKOVICH:** Makes history --

**MRS. AUDREY CLARY:** Did we accept the minutes? Did we accept the minutes?

**CHAIR PRISCILLA BORDERS:** Did we accept the minutes?

**MRS. AUDREY CLARY:** No, we didn't accept the minutes.

**CHAIR PRISCILLA BORDERS:** We'll come back. We'll go to -- thank for that.

**MR. D. CHIP JOYNER:** Did Fulton County TV film the event?

**CHAIR PRISCILLA BORDERS:** They were not there.

**MRS. GAYLE H. HOLLOMAN:** I don't think they were there.

**CHAIR PRISCILLA BORDERS:** But they did -- I know they had someone taking photos. I think -- great panel discussion with all these Librarians. I mean, they were like -- when I say they really love their job, they really love the --

**MR. D. CHIP JOYNER:** Oh, that's great.

**CHAIR PRISCILLA BORDERS:** they could tell you the history about everything there. Because when they -- when they told us how the library was formed, they said, no, you think fund -- this wasn't fundraising, these were people meeting the Auburn way at Paschal's on how to raise money. They talked to people -- we, you know, like, oh, my gosh, there were people were behind the -- people behind the scenes, behind the scenes, to get the money.

**MRS. NINA RADAKOVICH:** Yes, they were talking about the Atlanta way.

**CHAIR PRISCILLA BORDERS:** Yes.

**MRS. NINA RADAKOVICH:** They said, if you don't know, this is what it is. It was just a reminder of so many talks, about the way Atlanta used to be. They brought up, you know those T-shirts, "Atlanta Influences Everything." One of them, one of the founders of that is the nephew, I think --

**CHAIR PRISCILLA BORDERS:** The nephew of the Librarian --

**MRS. NINA RADAKOVICH:** -- one of the Librarian -- but they're just ahead of everybody else. They know everything.

**MRS. GAYLE H. HOLLOMAN:** Mrs. McPheeters?



**CHAIR PRISCILLA BORDERS:** Yes.

**MRS. GAYLE H. HOLLOMAN:** Oh, wow.

**CHAIR PRISCILLA BORDERS:** Yes, that was her nephew. She said --

**MRS. GAYLE H. HOLLOMAN:** Oh, wow, I didn't know that.

**CHAIR PRISCILLA BORDERS:** Yes. I mean, we learned a lot. Because we're like, you know, we were -- it was a very, very good program, very good program. They did a great job.

**MRS. GAYLE H. HOLLOMAN:** But those are our long-established, long-term employees who were Librarians, and they were career Librarians, and they were on it everywhere they ever worked in the system. Some of them only worked at Auburn all that time. They did -- have done phenomenal work throughout the years, and left a real legacy. So we're very proud of it.

**CHAIR PRISCILLA BORDERS:** Yes, and they spoke volumes of, you know, the work. You can tell they cherish the Auburn Library, and the fact that where it's located, not only -- because it wasn't there before because they -- the Auburn Library was someone else. It wasn't always there.

**MRS. GAYLE H. HOLLOMAN:** No, it wasn't always there. I can't remember exactly where it was.

**CHAIR PRISCILLA BORDERS:** It wasn't -- was it called the --

**MRS. NINA RADAKOVICH:** Was it where the MLK branch is now?

**CHAIR PRISCILLA BORDERS:** No, I don't remember. But it wasn't called the Auburn - - it was called -- there's a precursor to this library.

**MRS. GAYLE H. HOLLOMAN:** Right.

**CHAIR PRISCILLA BORDERS:** But they even knew that history --

**MRS. GAYLE H. HOLLOMAN:** Oh, Yes.

**CHAIR PRISCILLA BORDERS:** -- and like, I did not know that. Yes, they were ready -

**MRS. GAYLE H. HOLLOMAN:** Don't want to start, because I can't get the whole story together, but you're right.

**CHAIR PRISCILLA BORDERS:** Yes, but they gave a very --

**MRS. GAYLE H. HOLLOMAN:** But Yes, Auburn Avenue has such significance in the Black community. Because when I was growing up, I'm a native of Atlanta, you know, that's where our doctors were on that street. They were all on Auburn, the dentist, the pharmacist, all of these -- and then of course, the nightclubs that people went to, all that were older than me at that time. But all of those things were on that street, you know, and you just went there. Like, it was fabulous. I never will forget it. We used to -- it was just an amazing place, and they used to have a lot of different things going on there, still do. But it's nothing like it was before because things have changed so much. But it was a fabulous place, and people really looked forward to going there and shopping there. It was a true business district for African Americans at the time.

**MR. D. CHIP JOYNER:** Its size of collection, how does it compare to like, the Moorland-Spingarn and what's the library in Harlem?

**MRS. GAYLE H. HOLLOMAN:** Schomburg?

**MR. D. CHIP JOYNER:** The Schomburg, yes.

**MRS. GAYLE H. HOLLOMAN:** Well, we're not -- we're not quite there, you know, yet. But we're getting there, and there's a lot of good work that's done there and a lot of research that's done there. Ours centers so much on Atlanta Proper, because we've had such a historical significance in the civil rights movement and all of that. Of course, they do a lot of work within the diaspora. I think some of the others are a little bit more broad, a little broader with, especially with those others of the diaspora. So we don't collect quite the same way. But nevertheless, our Archivist does an amazing job. As already has been said, the Librarians are phenomenal. So it's growing, and it's doing real well. The Administrator, Victor Simmons, the Administrator of the Auburn Avenue Research Library worked for the New York Public, and worked the Schomburg at one point. So we have that influence.

**MR. D. CHIP JOYNER:** Okay.

#### **24-22 APPROVAL OF MINUTES - APRIL 24, 2024**

##### **MOTION**

**CHAIR PRISCILLA BORDERS:** Well, if there are no comments, let us sort of backtrack and go to approval of minutes. I hope everybody had the opportunity to review the April 24, 2024 minutes. If there's any -- if there are no corrections or additions, I'll entertain a motion to adopt the minutes as provided in your binder for May -- for April 24, 2024.

**MRS. NINA RADAKOVICH:** I have two corrections.

**CHAIR PRISCILLA BORDERS:** Okay.

**MRS. NINA RADAKOVICH:** On page 10, right under my name, I find information on page 10, right under my name that had funded the intern's commission, page 10.

**CHAIR PRISCILLA BORDERS:** Under what?

**MRS. NINA RADAKOVICH:** Right under my name.

**CHAIR PRISCILLA BORDERS:** Oh.

**MRS. NINA RADAKOVICH:** It says commission, it should be compensation.

**CHAIR PRISCILLA BORDERS:** Not commission, it should be compensation, intern's compensation.

**MRS. NINA RADAKOVICH:** Then on page 12, it said you're developing the culture of customer service. So it's customer -- so it's customer, take the S off, and then --

**CHAIR PRISCILLA BORDERS:** Service.

**MRS. NINA RADAKOVICH:** -- put the word service.

**CHAIR PRISCILLA BORDERS:** Service, here. Aside from those two corrections, is there anything else? If not, I'll entertain a motion to adopt the minutes of April 24, 2024.

**MR. PAUL KAPLAN:** So, moved.

**CHAIR PRISCILLA BORDERS:** Do I have a second?

**MR. JOE PIONTEK:** Second.

**CHAIR PRISCILLA BORDERS:** All those in favor of adopting the April 24, 2024, minutes with said corrections, please signify by saying aye.

**TRUSTEES:** Aye.

**CHAIR PRISCILLA BORDERS:** All those opposed? Minutes are approved, minutes are adopted, I mean. So, let's move on to the next matter on the agenda, the work orders, Mr. Kaplan.

### **WORK ORDERS REPORT**

**MR. PAUL KAPLAN:** Okay. The work orders from April 1<sup>st</sup> through the end of April, which was April 30<sup>th</sup>, we had 177 work orders, and they completed 131. So you're practically 74 percent completed. The breakdown, and it's plumbing, electrical, HVAC, miscellaneous. Nothing really outstanding, however, and I haven't been able to research because I had to make some phone calls. A lot of problems at Central Library with the system, it seems like every month, something has to be done. There's always some kind of tweak or something that's happening with the system. I don't know if you notice it at all, Director, it just, it seems like every month there's something going on, and I'm trying to find out what's happening, and --

**MRS. GAYLE H. HOLLOMAN:** Right. There were a lot of things happening. We've had Ronald Ayers, our Building Maintenance Manager involved in that. There are just a lot of things that tend to just happen. We don't have any forewarning in most cases. So they just tend to emerge, and but they have been getting on it real quickly. We -- and to -- I think it's down from where it used to be though, very much so. The rain has not posed a problem for us like it used to. So they were able to stop that and fix some of those leaks, or fix all of those leaks so far. But, yes, you're right. I don't know that there's any single thing that's causing it though.

**MR. PAUL KAPLAN:** No, it's just sporadic, it's all -- but it's always something.

**MRS. GAYLE H. HOLLOMAN:** Right.

**MR. PAUL KAPLAN:** To run this building, it takes this much --

**MRS. GAYLE H. HOLLOMAN:** It takes a lot.

**MR. PAUL KAPLAN:** -- work.

**MRS. GAYLE H. HOLLOMAN:** The Central Library is different than anything else that we --

**MR. PAUL KAPLAN:** Yes.

**MRS. GAYLE H. HOLLOMAN:** -- operate.

**MR. PAUL KAPLAN:** That is something I looking -- I'm just going to talk to some people about it, just to see if I have a feeling what's happening. Other --

**MR. D. CHIP JOYNER:** You said the system --

**MR. PAUL KAPLAN:** Other than --

**MR. D. CHIP JOYNER:** -- was that an HVAC system?

**MR. PAUL KAPLAN:** What's that?

**MR. D. CHIP JOYNER:** When you said system, is that HVAC system?

**MR. PAUL KAPLAN:** The HVAC have a -- its multiple systems here --

**MR. D. CHIP JOYNER:** Oh, okay.

**MR. PAUL KAPLAN:** There isn't only just one thing.

**MRS. GAYLE H. HOLLOMAN:** Right.

**MR. PAUL KAPLAN:** It's just, there's so many different things going on. I will tell my fellow Board Members that in the libraries that you go to and you look at, and if you see something specific, just wondering about, jot me a note, and I will certainly look at it. Without bother our Director and somebody else, I'll -- let me go through the backdoor, so to speak, find out what's happening. Just send me a note, just send me an email, I'll certainly look into it and see what's going on. I can't be everywhere, but it can be nice -- at least I have some other eyes out there. Other than that, if there are any questions, if not, the miscellaneous was over 70 items. Miscellaneous, that's moving furniture, moving -- I just don't know how they do it all in one month. It just -- I'd like to see all the people doing this all the time. But it gets done. Like I said, they're doing a great job.

**MRS. GAYLE H. HOLLOMAN:** They are.

**MR. PAUL KAPLAN:** I haven't heard anything about the landscaping much at all.

**MRS. GAYLE H. HOLLOMAN:** No, they did get a landscaper scheduled, so to speak. So I think it's working very well. The libraries are looking a whole lot better. In fact, I went to the Adamsville Library one Saturday, and it was -- the landscaping was just fantastic. I couldn't believe it. Everything was edged up properly, cut nicely, and all the flower beds were in place and in order. The trees looked great, had mulch around them. It was really very well done. So those are the things that we want to see. The reason I happened to be there, because I had been told just the opposite. But what they were really complaining about was not so much the landscaping, as the fact that you can't really see the sign because it's very muted and faded into the paint on the building, which is kind of a cream color. So unless you know its library, you might not know it's a library. So that was the complaint. So we're trying to work with seeing if we can at least make it black, make the letters black or something, so that they stand out more. So that was really what had been the patron's complaint. But a lot of that, the problems we were having with landscaping has gotten a lot better.

**MR. PAUL KAPLAN:** Because last couple of years, it wasn't.

**MRS. GAYLE H. HOLLOMAN:** No.

**MR. PAUL KAPLAN:** We had some problems with it.

**MRS. GAYLE H. HOLLOMAN:** No.

**MR. PAUL KAPLAN:** The only other complaints I get when they're going to wash the windows? Do they wash it every month? I said, you know --

**MRS. GAYLE H. HOLLOMAN:** Oh, no.

**MR. PAUL KAPLAN:** -- as if we don't have people around -- what, if we had to do it every month, we have -- a need a new budget, that's all I have to tell you, but --

**MRS. GAYLE H. HOLLOMAN:** No, window washing is a real problem.

**MR. PAUL KAPLAN:** That's just one of those, you know, we try to do what can.

**MRS. GAYLE H. HOLLOMAN:** I know. I remember when I as Central Library Administrator, and I was getting very upset one day because I kept going up and down the steps between one and two, and they have this humongous window, and it was dirty, dirty, dirty. I kept calling, when you going to do something? Well, we haven't done it in 10 years, we'll get to it. So I was like, okay. That was a whole different crowd of people now. So I think we get a different response, but so it -- that for some reason, is a real problem, the window washing. I don't know if people just aren't in that business much or what. But that seems to be a real problem, and we're still working toward it though. But with the buildings being so new, it's not as noticeable as it once was.

**MR. PAUL KAPLAN:** No.

**MRS. GAYLE H. HOLLOMAN:** But it'll get there, because some of these are -- we're going to get a little bit older now, so we'll be working on that.

**MR. PAUL KAPLAN:** Other than that, if it is no questions, pretty much things are getting done, and I really -- there's nothing really outstanding at this point. But again, you see something, drop me a note. Send me something, and I'll look into. That is it.

**CHAIR PRISCILLA BORDERS:** Thank you again, Mr. Kaplan for all your work with keeping us abreast of all the maintenance with the libraries. So if nothing further, let's move on to Director's reports.

## **24-26 DIRECTOR'S REPORTS**

### **LIBRARY SERVICES AND TRENDS**

**MRS. GAYLE H. HOLLOMAN:** Yes. Thank you so much, and good afternoon. Well, a lot has been going on this month, as you probably noted, and as you look through the report. But I do want to make you aware of it real quickly before I forget it, that we now have an IT staff member on board. In fact, he met Mr. Kaplan a few moments ago.

**MR. PAUL KAPLAN:** Yes.

**MRS. GAYLE H. HOLLOMAN:** He has been assigned to us for, we don't know yet, but for an unlimited time. You know, years ago, we used to have our own IT department, and then with shared services, it got moved back to the county. So because of some of the things that are going on, we've got him now, and he's here every day, has a space that's been allocated. We're looking forward to being able to really address a lot of those problems, not just here at Central, but system wide. So I just want you all to know. It will take some time for some of the things that are happening. But I think this is a good step forward. We're having a lot more meetings, in which I'm also involved. I think that along with that and Brazos Price, who serves as our liaison with IT, I think we're going to be much better off as we move forward. So I'm excited about that. As we look through the month, there were a lot of wonderful things, starting out with the solar eclipse viewing. One of our Managers, the Manager of the Milton Library, Todd Williamson, back in February got with NASA and ordered 2,000 glasses that he was able to send out to the

various branches that wanted them. It was a phenomenal effort and phenomenal thing to have accomplished, so that people were to view them with those supportive glasses. So we just got a lot of things, as you see here, a lot of workshops, classes, Legos, robotics, yoga classes, comic corner at one of the libraries, make a T-shirt for Earth Day, all kinds of things going on during the month of April, and we were very excited about it. We are just doing a lot of initiatives, and I think what's happening, it's kind of like, it's almost like once you put out the Strategic Plan, once that got in place, things just seem to be falling into place within all aspects of the Strategic Plan, all the three areas. I'm just very happy to see that staff has really stepped up to it, and they seem to be very engaged and involved in working toward making it even better. So whether it's literacy, whether it's -- has to do with technology, whether it has to do with partnerships, we're doing all those things that the Strategic Plan pointed out that we needed to do, and we're building it and building it, you know, from the ground up, so to speak, in some cases. But there again, we're approaching it, I think, with the right spirit in the right order. So I don't if you had any questions about that report for the month. But just a lot of things took place. National Poetry Month, Jazz Appreciation Month, Financial Literacy, National Library Week, Drop Everything and Read, Volunteer Appreciation Program, which was awesome; the observance of Ramadan, Earth Day, all of those things were things that we -- and more that the staff honed in on and supported to get out more information to the public so that they would be aware and involved and engaged as well. So any, comments about any of that or questions? We move finally, to our -- you want me to go forward?

**CHAIR PRISCILLA BORDERS:** Yes, please.

**24-24 MONTHLY FINANCIAL REPORT - APRIL**

**24-19 MONTHLY FINANCIAL REPORT - MARCH**

**24-14 MONTHLY FINANCIAL REPORT - FEBRUARY**

**MRS. GAYLE H. HOLLOMAN:** To our financial reports, as you know, April and March, where in February -- February, March and April, were really kind of interesting because of the cyber security attack, so we were not able to get the -- the statistics were all what they call wonky, so to speak. So we were not able to really get them together. But you see them now in this packet. We're right at about \$19 million of our fund balance for the rest of the year. So all of that, a lot of that, of course you know, goes to salaries and benefits. But we've got a lot of things in play, and with the help of the Foundation, we're able to make a lot of things happen that we would not be able to support with the current budget that the library has. So we really are in full indebtedness and gratefulness to the Foundation for putting us in a good place and in places where we wanted to be. So with all these signature programs and what have you and our Staff Development Day that's coming up, we just have been able to, for the last two or three years, to really marshal in those programs and those projects and events that we wanted to do for so many years. That we were able to do in some ways, but just not quite able to fund at the capacity that we wanted to. So that's much better, and we're -- we greatly appreciate it.

**MR. D. CHIP JOYNER:** Director Holloman, I should know this answer, but do we accrue expenses?

**MRS. GAYLE H. HOLLOMAN:** We do in some cases. Like for instance, there may be something that we have to purchase, that IT says we have to purchase. So, we do those types of things, they're usually pretty small. But I'm trying to think of what else when you incur, we pay for some maintenance of our vehicles, they work that out.

**MR. D. CHIP JOYNER:** But these reports are accrual, they're not cash basis?

**MRS. GAYLE H. HOLLOMAN:** No, they're not. This is our -- these are our expenditures that we have, using the funding that we've been granted. Now we do have equipment that we pay for. We pay for the office repair items, where we have to send something out, we pay those things, we buy our own supplies. So those are things that we pay. But they're not --

**MR. D. CHIP JOYNER:** Like, for example, March operating expenses by program, public-service books, so there's no expenditures. So, is it, we get invoiced at one time, or we just haven't spent any money at all?

**MRS. GAYLE H. HOLLOMAN:** Well, no, we get invoiced from all these different vendors that we deal with. We have vendors for everything. So they do invoice us, and we pay for those things.

**MR. D. CHIP JOYNER:** Okay. So it's just saying allocations, 2.5 million, but nothing's been --

**MRS. GAYLE H. HOLLOMAN:** For books?

**MR. D. CHIP JOYNER:** -- expended yet. Yes, under March.

**MRS. GAYLE H. HOLLOMAN:** Okay, I'm looking at March. They committed 57 percent, so 1.4 is left, was left. You did say March, right?

**MR. D. CHIP JOYNER:** I did, March operating expenses by program.

**MRS. GAYLE H. HOLLOMAN:** Oh, I'm looking at the wrong thing. I'm not finding -- March operating expenses by program. Oh, you're looking at the March and salary benefits by program?

**MR. D. CHIP JOYNER:** March operating expenses by program, and it has expenditures and allocations. Then the last --

**MRS. GAYLE H. HOLLOMAN:** By program.

**MR. D. CHIP JOYNER:** Second to the last section, it was books, public service for GPLS expense.

**MRS. GAYLE H. HOLLOMAN:** Okay, now, those things are GPLS. They give us a certain amount of money that we can allocate to use in ways that we like, and we buy books with that, that funding. Also, we have other GPLS money that we receive, the Georgia Public Library Service that subsidizes the salaries of 15 employees. Usually, those are at the higher pay grades, so, it supplements that.

**MR. D. CHIP JOYNER:** Okay. So this is available in the budget, but it hasn't been spent yet?

**MRS. GAYLE H. HOLLOMAN:** Right.

**MR. D. CHIP JOYNER:** Okay. So, yes, that's why I was just wondering, is it accrual? Do we take this and spread it out over 12 months, or it's there until a check is written?

**MRS. GAYLE H. HOLLOMAN:** It's not necessarily the spread out, not evenly. It's used all year, each month, and all year. The idea, of course, is to not leave the money on the table.

**MR. D. CHIP JOYNER:** Okay.

**MRS. GAYLE H. HOLLOMAN:** Does that answer what you're asking?

**MR. D. CHIP JOYNER:** It does. But just on here, it hasn't been used yet. Or it's just not reported in here.

**MRS. GAYLE H. HOLLOMAN:** Well, March was -- this may still be a little messed up.

**MR. D. CHIP JOYNER:** Oh, okay, okay.

**MRS. GAYLE H. HOLLOMAN:** Because we had a lot of problems.

**MR. D. CHIP JOYNER:** Okay.

**MRS. GAYLE H. HOLLOMAN:** I'll ask Jamar about that. But we did have a lot of problems with it. But let's see what happened with April. Looking for it, I think they're still looking a little bit strange. By program, let's see. No. I'll need to ask.

**MR. D. CHIP JOYNER:** Thank you.

**MRS. GAYLE H. HOLLOMAN:** Thank you for bringing it up. But I don't know if that's some sort of error on our part, or that was another one of those consequences of the cyber-attack.

**MR. D. CHIP JOYNER:** Because if it's not used, I'd hate to see it cut next year.

**MRS. GAYLE H. HOLLOMAN:** Well, now, the -- you're strictly talking about the GPLS funding right now? Because the GPLS funding is pretty much set, but I've got to find out why we're not showing it's -- we're not using it, because we are using it. We had to -- we have to continue with these books being bought and all of our subscriptions. We have our newspapers and magazines that we purchase, all of our online services, so the money is being used.

**MR. D. CHIP JOYNER:** Okay.

#### **24-25 MONTHLY USAGE SUMMARY**

**MRS. GAYLE H. HOLLOMAN:** Okay. So now, we have the monthly usage report. You will see that huge number of 353 percent of the number of people attending programs. As I think I mentioned a couple of times recently, we are finding people coming back more and more to our programs. I think it really helped us this month, with the month April with the solar eclipse situation, because we counted all those people who came to the building to stand outside and to get the glasses and all of that. So I think that that really boosted our numbers. I still have some concerns about the number of people attending meetings or activities. But we're not having as many people ask to use the meeting rooms as we once did. So I'm not quite sure if they're finding other places to meet, or they're just not meeting. I don't quite know, but we need to find out. We have MPUs and other



organizations that used to meet on a regular basis and we're not seeing quite as much of that activity anymore. Teen programs have gone up, and that's a real plus because that's the age group that we tend to lose. Nobody brings up, they come on their own. If they don't come, we don't get the numbers. So I'm proud to see that that's going up. Did you all have any questions about anything on like that monthly usage?

**MS. BEVERLY RICE:** I didn't have a question, but I would like to comment that MPUs are still meeting on Zoom.

**MRS. GAYLE H. HOLLOMAN:** Okay.

**MS. BEVERLY RICE:** So that's one of the reasons why they're not --

**MRS. GAYLE H. HOLLOMAN:** Okay.

**MS. BEVERLY RICE:** -- meeting here.

**MRS. GAYLE H. HOLLOMAN:** Well, that's good to know.

**MS. BEVERLY RICE:** Yes.

**MRS. GAYLE H. HOLLOMAN:** Thank you. I knew it had to be because they got really used that. Like, it's probably a lot easier for community groups --

**MS. BEVERLY RICE:** Yes.

#### **FCLS LOOK AHEAD EVENTS/PROGRAMS**

**MRS. GAYLE H. HOLLOMAN:** But we are finding that it's -- that number is down from what it used to be. So, thank you Then the look ahead is, we have a lot of programs coming up. You all know about the Children's Book Festival, Summer Reading Program. Starting on June 1 is Children's Book Festival at the Alpharetta Library on June 22<sup>nd</sup>, at the South Fulton Library on June 29<sup>th</sup>. So we've got all these things coming up, and it's very exciting, a very exciting time for us. With the Career Online High School, with all the things that we're continuing, GED, that you heard about earlier, we're just really getting the name out there, and people are really responding, and that's -- that's a good thing. We have a lot of exhibits downstairs on the first floor here at Central. Throughout the organization, we've got people coming for author visits and book talks. The staff's going out to the schools. Of course, the schools now are testing, they were last week and everything, the school's about to end. But we've been able to get into the schools more and more, and so that's a real plus. We're still trying to come up and assess how we can work very closely on some other literacy initiatives, especially regarding children who are not reading on grade level. So you'll hear more and more about that as we move forward, and see just what we can do. Dr. Rice, we may actually be calling upon you. I thought about this the other day. Since you were a reading specialist, that we may need your help, because we really do want to do some work through the Foundation that we think would be beneficial. But we're just -- we're trying to figure out how to go about it. Since we're not trained reading specialists in any way or teachers, we need the direction of --

**MS. BEVERLY RICE:** Okay.

**MRS. GAYLE H. HOLLOMAN:** -- where to start. So that's what the -- what's been the hold up. So please look out for me to get with you on that, if that's okay.

**MS. BEVERLY RICE:** Most certainly.

**MRS. GAYLE H. HOLLOMAN:** Okay, thank you. Any questions about anything right now that I've said, or anything else?

**CHAIR PRISCILLA BORDERS:** Nothing further? If there's nothing, we can proceed to Central Library update.

### **UNFINISHED BUSINESS**

#### **CENTRAL LIBRARY - UPDATE**

**MRS. GAYLE H. HOLLOMAN:** Okay. I did want to make mentioned to you that I did attend the Georgia Public Library Services Spring Directors' Conference in Albany, Georgia two weeks ago, and it was very phenomenal. I had not been there in person, I've been on virtually for three years. So, I was in person for the first time in a long time to get with my colleagues. It was really wonderful to see everybody from all over Georgia. The larger library systems and the smaller library and medium library systems. It was just good to be in the room with everybody, and of course, Julie Walker, who is our Chancellor for the State Libraries and everything. It was just a good time to be there and talk and learn what they're doing and to support all the initiatives and what have you, and because they support us. They also have the Georgia Library Service for the Blind and Print Disabled, which is downstairs in this building. So they lease space from us. So it was good to be with them and to interact. So just wanted you to know that I did that, and I've got a couple of more things coming up similar. So we're excited about it and things are looking up. The Central Library is just an amazing place in so many ways. We -- I had someone to tell me at -- the best compliment I think I received in a while, was recently at the GPLS Spring Directors' Conference, had one of the Directors from a small library in South Georgia. I don't know him very well, and I hadn't -- I only seen his name in emails and stuff a lot, but I finally met him. He -- I was with a group of people, we were standing there talking, and he walked, and he said, oh, I just wanted to ask you, how do you do it? I said, how do I do what? He says, how do you get the Central Library working so quietly? He said, I came there to visit you. I said, well, you should have stopped in. He said, well, I didn't have much time. He said he went to every floor, and people were working quietly, they were just -- everybody was just on task. The computer floor, he said it was phenomenal to see all those computers. He just loved the fact that people were just quietly working and going about their business. How do you keep it like that? I said, well, I'm so glad you were there on that day. So anyway, but he was very complimentary, and I was proud to hear that Central Library had gotten off in the -- in the, everybody talking about us and saying good things about us. So that's always a positive because we get -- we tend to get negatives more than we get positives. So that was really a plus. We all got a little laugh out of it. But it's true, it is -- it has changed quite a bit, and things are a lot better and going along very well. I think the synergy between security here at Central and the staff has gotten a lot better because Dr. Small has spent a lot of time having meetings with both, independently and collectively so that they can get on one page more,

and I think, I do see that happening. I see it much more than maybe in past years. So we're just, I think, moving in a positive direction.

**MR. PAUL KAPLAN:** Good.

**MRS. GAYLE H. HOLLOMAN:** The program we had the other day on heart health was wonderful. People are just doing a great job. I look forward to summer reading. I would like to have the Managers for -- the Administrators for summer reading and a couple others come next month to your meeting. Then in June, for summer reading and Children's Book Festival, that would be Marcia Divack. Then in the July, probably would be Teryn Gilliam, who is our Adult Services Coordinator as well as a Branch Group Administrator. She was the one who helped to spearhead the Heart Health Program. So we've got a lot of people, I think you'd like to hear from. We want to make sure that they get a chance to meet you, and you get a chance to see them and know them, because there's a lot of great work going on. I'm just getting very, very excited about it, because I think the tables are turned. I think people see the direction we're going, and I think it all stemmed from the Strategic Plan. We have the Foundation to thank for that, because it really has become our blueprint, it really has.

**MS. BEVERLY RICE:** Well, I have a positive also. I met a young lady on Sunday at church. I said -- and she has four children. I said, what are you all doing for the summer? She said, we're going to spend the summer at the library.

**MRS. GAYLE H. HOLLOMAN:** Okay.

**MS. BEVERLY RICE:** She's from South Fulton. She said, they have a lot of activities there and programs, and we're just going to be going to the library and spending a lot of time there. I said, great, you know.

**MRS. GAYLE H. HOLLOMAN:** That's excellent. Thank you. I appreciate that. Tell her, thank you. Well, those are the things. Those are the stories we like to hear. Every day, Claudia Strange, who is our Public Relations Manager, is always sending us comments that she gets on social media. They're all so positive, it's just amazing. So I'm just glad to know that, you know, these things are working. She has a little bit more staff now than she had. She needs more, but they're able to capture all this information off the website and our social media outlet. So that's real positive. We're looking forward to the new edition of the Library Access, so look out for that. It'll have all the summer programs and things, so that people will know. We're also going to be featured in Parent Magazine, so Atlanta Parent, so that's what it's called, Atlanta Parent, and so we're excited about that. I think that happened maybe a couple of years ago, and so now we're able to get back in there, and they're working with us on that. I think we're going to be able to get some headway with some of the radio stations to announce some of our programming, particularly for summer reading, and things that are happening here at Central. So it's all looking up and looking good, and that's all we can ask for.

**MR. D. CHIP JOYNER:** That's great.

**CHAIR PRISCILLA BORDERS:** That's good. Thank, please do thank Marketing and Claudia for keeping us abreast. Because we do get our emails and reminders because sometimes like, oh, I did say I was going. So she reminds me like, you know, and they do, they work out the logistics for us. So --

**MRS. GAYLE H. HOLLOMAN:** Good.

**CHAIR PRISCILLA BORDERS:** Yes, thank her for --

**MRS. GAYLE H. HOLLOMAN:** I'm glad to hear it.

**CHAIR PRISCILLA BORDERS:** helping us be at the events.

**MRS. GAYLE H. HOLLOMAN:** Okay. Well, thank you. I will make sure she knows it.

#### **AFPL - FOUNDATION MOU - UPDATE**

#### **24-06 DRESS CODE - DISCUSSION**

#### **FCLS LIBRARY LOAN POLICY - DISCUSSION**

#### **CODE OF CONDUCT - DISCUSSION**

#### **RENTAL POLICY - DISCUSSION**

**CHAIR PRISCILLA BORDERS:** Anything, any comments or questions about Central Library? Okay. So I'm going to tackle the Foundation MOU, the dress code, the loan policy, and the code of conduct to let you know those will not be action items today. So I have nothing further to update you regarding those. So regarding the rental policies, anything?

**MRS. GAYLE H. HOLLOMAN:** Nothing right now. We have not met in about two weeks, so we probably should start meeting again next week. Joe Davis was in the building today, but we didn't set the time when we'll have the next meeting. But we're still working on it.

**CHAIR PRISCILLA BORDERS:** Okay. Other than that, if anybody has any questions or comments regarding those.

**MR. PAUL KAPLAN:** I'll make a comment about the Foundation. You know, I've been down here, I know, probably eight years on the Board. It seems the Foundation had really coming along. I -- I'm hearing more and more programs that they're supporting. I see you smiling all the time when we're talking about the Foundation. I think it's great. I don't know what they're doing on that end, but it's working out well, and I'm looking at you. I, you know, so I'm just very happy about it. They're supporting this high school thing, I mean, I think it's terrific.

**MRS. GAYLE H. HOLLOMAN:** It is. It's phenomenal.

**CHAIR PRISCILLA BORDERS:** I can tell you, with their -- the Executive Director Erin, she's very intentional, making sure that not only does she have a relationship with the Board, that we know what's happening. But they're -- with making sure that Gayle is apprised of everything. So I think having that relationship, and that -- and it has to be a partnership. They do understand it's a partnership, and -- and I have echoed that we're willing to support the relationship. But we're -- first and foremost that Gayle has to be apprised of everything, and she has the final say with anything that happens, where the

money goes. So that, they understand that, and she's very mindful to keep me abreast if there's anything that needs to be known for the Board, so. Yes.

**MR. D. CHIP JOYNER:** The handouts we received last week, the MOU, dress code, and policies, are those the final drafts, the ones that we received --

**CHAIR PRISCILLA BORDERS:** No.

**MR. D. CHIP JOYNER:** -- last week? Okay.

**CHAIR PRISCILLA BORDERS:** No. They're at the Attorneys.

**MR. D. CHIP JOYNER:** Okay.

**CHAIR PRISCILLA BORDERS:** So, and what we're still having -- you know, we're still have a -- in fact, for the MOU and the policy, they're suggesting a policy for the MOU. Nina and I are having a meeting with the Executive Director to make sure they we're all aligned. Because we're -- they're still reiterations. So you will get more emails from me. But right now, as of today, there's no action item. So you'll get a final draft before it'll come -- you'll get headway from me saying, okay, it's going to be an action item.

**MR. D. CHIP JOYNER:** Okay.

**CHAIR PRISCILLA BORDERS:** That, I don't know when it's going to be an action item. So there's still discussions, because for the -- I know for one thing that I want to just let everybody know, for the -- we had the information that we shared with the Attorney regarding the emergency process that we wanted added to the code of conduct. Was it the code of conduct? Yes, the code of conduct. Basically, the question that was raised, and it was valid, because how does this deal with --

**MRS. NINA RADAKOVICH:** Conduct.

**CHAIR PRISCILLA BORDERS:** -- conduct of the patrons? It doesn't. So we've got to figure out where we're going to put that language. It doesn't really belong in the code of conduct. So we're -- there's a lot of tweaking on the -- in the outside. So once we figure out where everything goes, how we can get what we want in certain language, we'll make sure that you'll get a final draft of everything from me before. I'll let you know it's going to be an action item at an upcoming Board meeting.

**MR. D. CHIP JOYNER:** Okay.

**MR. PAUL KAPLAN:** In my previous library system, what we did with it, we had a code of conduct. And what we did, we had a whole book on emergency procedures.

**CHAIR PRISCILLA BORDERS:** Okay.

**MR. PAUL KAPLAN:** Separated completely, had everything in detail. It even had the names, the contact people that everything that happens, and it was like a chain of phones, phone calls.

**CHAIR PRISCILLA BORDERS:** Yes.

**MR. PAUL KAPLAN:** But it's -- and that, of course, we were only dealing with a couple libraries.

**CHAIR PRISCILLA BORDERS:** Right.

**MR. PAUL KAPLAN:** Not all 34. So, but it was a separate item, separate book. It was not in the code of conduct, it was emergency procedures. Everybody knew exactly what has to be done.

**CHAIR PRISCILLA BORDERS:** Then for us, that our emergency procedures are dictated by the county. So, we know that's there, but we don't have anything separate for the Library Systems.

**MR. PAUL KAPLAN:** That, we need.

**MRS. NINA RADAKOVICH:** They do have an emergency action plan.

**CHAIR PRISCILLA BORDERS:** Yes.

**MRS. GAYLE H. HOLLOMAN:** We do, sort of. It's old, but we do.

**MRS. NINA RADAKOVICH:** Then we could have that --

**CHAIR PRISCILLA BORDERS:** So, I'm experimenting. Because I'm like, are you making a recommendation that we have something separate?

**MR. PAUL KAPLAN:** No.

**CHAIR PRISCILLA BORDERS:** Okay. Because I'm like, okay, Nina.

**MR. PAUL KAPLAN:** I'm just making a comment, that's all I'm doing.

**CHAIR PRISCILLA BORDERS:** Okay. So we'll look into it.

**MRS. NINA RADAKOVICH:** But seriously, our policies are of various lengths.

**CHAIR PRISCILLA BORDERS:** Yes.

**MRS. NINA RADAKOVICH:** We could have a short emergency policy, and just put it under that, and anything else that might come up. But that was one of the things we said could do.

**CHAIR PRISCILLA BORDERS:** We will look into it. We will -- we'll discuss it with the Attorney, because I know that language is not going to be part of code of conduct. Whether or not we have to have a separate policy for the library -- an updated policy for the Library, we'll put it on the list. So we'll tell you what we come up with next Board meeting. Because that's a lot of action items to be coming up. But we will look into that. But if there are no further comments, there's nothing under new business. If there's no questions or comments -- okay.

**MRS. GAYLE H. HOLLOMAN:** I'd just like to say, I hope you're reading your book. The Measure --

**CHAIR PRISCILLA BORDERS:** Yes.

**MR. JOE PIONTEK:** Yes.

**MS. BEVERLY RICE:** Yes.

**MRS. GAYLE H. HOLLOMAN:** For the One Book, One Read, it's coming up quickly.

**CHAIR PRISCILLA BORDERS:** I know, next month. Next month.

**MRS. GAYLE H. HOLLOMAN:** August.

**CHAIR PRISCILLA BORDERS:** August.

**MRS. GAYLE H. HOLLOMAN:** August 10<sup>th</sup>.

**CHAIR PRISCILLA BORDERS:** August 10<sup>th</sup> okay. There's something else on my calendar. So, if there's another else, no additional comments, I'll entertain a motion to adjourn.

**ADJOURNMENT**

**MOTION**

**MR. JOE PIONTEK:** I move we adjourn.

**MS. BEVERLY RICE:** Second.

**CHAIR PRISCILLA BORDERS:** Second, all those in favor?

**TRUSTEES:** Aye.

**CHAIR PRISCILLA BORDERS:** Thank you, everyone.

**(Whereupon, the Regular Meeting of the Board of Trustees concluded at 5:07 p.m.)**

Fulton County Library System (FCLS)

Doc. #24-31

## **Director's Report**

Gayle H. Holloman, Executive Director

May 2024

### **Highlights:**

May was another busy month around the Library System. Staff worked hard to plan the upcoming 2024 Summer Reading Program for all ages; and the upcoming annual Children's Book Festival.

Observances focused on the following:

1. Asian American Pacific Islander Heritage Month
  2. Mother's Day
  3. Older Americans' Month
  4. Mental Health Awareness Month
  5. Cinco de Mayo
- Sandy Springs Library staff observed Asian American Pacific Islander Heritage Month with three wonderful programs: Drums of Okinawa, Kamishiba Storytelling, and a themed Family Storytime. The Atlanta group, Drums of Okinawa, gave an energetic performance and introduced library patrons to Japanese taiko drumming. Following the drum performance, members from the Japan-America Society of Georgia enthralled a captivated audience with Kamishibai, a form of storytelling that originated in the streets of Japan. Staff with assistance from a volunteer conducted an AAPI-themed storytime.
  - Roswell Library staff presented a very successful outreach program at the Benson Senior Center. There were 31 people in attendance who received information about library cards, services, and more.
  - The Hapeville Library offered a Digital Readiness Workshop for older adults, which is becoming a much-needed service for patrons. Digital Readiness provides patrons with knowledge on how to use their devices to locate health-related resources. The Hapeville Senior Center and patrons in the Hapeville Community were in attendance. Patrons were required to bring their laptops, cell phones, or tablets. Patrons discovered ways technology can improve health and learned how to connect.
  - At the Fairburn Library, enthusiastic patrons listened to Master Gardener Thomas Thompson who conducted another gardening workshop.
  - Adult programming at the Northeast Spruill Oaks Library (NESO) included the Mah Jong series and has been very well received by Johns Creek residents. Those who have attended raved about the series and have requested the library set up a "meet up" for more regular



playing opportunities for those who have now learned the game. Thanks to the Friends of the Library at NESO, the program was provided with two Mah Jong sets and the Mah Jong cards needed to play the game. The library is looking forward to keeping the program going!

- Yoga for Bone Health has really taken off at NESO and is gaining more attendance at each class! A very dedicated volunteer leads the class in yoga poses that are for all body types and all ages of adults.
- At the Cascade Library, 90 children and 18 adults participated in the "Jigsaw Puzzle". Everyone had a blast.
- The staff at the Metropolitan Library hosted an Energy Assistance Workshop with Fulton County Community Action Authority that helped almost 200 individuals apply for assistance paying their electric bills. Library staff helped to make copies of necessary documentation for the group of mostly senior patrons. Some of the seniors began lining up outside the library long before it opened, so the staff with the Community Action Authority began immediately starting the process outside the library while people waited in line. It was a tremendous team effort between two Fulton County departments!
- The Chess Club program continued at the Wolf Creek Library.
- The Adamsville-Collier Heights Library staff hosted Comic Book Saturday and patrons were shocked that they were given free comic books.
- Participants at the Alpharetta Library loved *Spill the Beans*, a spinoff of the popular *Spill the Tea* program. Coffee lovers sampled coffees from a variety of countries, including Mexico and Honduras, courtesy of a new local partnership with *Cloudland Coffee*.
- Staff at the Milton Library created a Summer Reading Program video to share with area schools. Two schools plan to show and share the video with students and families.
- The Library Director attended the 2024 Spring Directors' Conference of the Georgia Public Library Service, held in Albany, Georgia.

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - TOTAL LIBRARY**

AS OF MAY 31, 2024

Doc. #24-29

SERVICE	2024 BUDGET	2024 MAY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	%	BALANCE
REG SALARY	15,133,372	1,175,780	6,309,004	-	6,309,004	42%	8,824,368
PART TIME SALARY	536,034	36,744	153,037	-	153,037	29%	382,996
BENEFITS	8,012,858	474,805	3,051,561	-	3,051,561	38%	4,961,297
BOOKS	3,267,502	270,408	1,438,231	664,995	2,103,225	64%	1,164,277
OFFICE EQUIP. REPAIR	43,500	-	233	12,284	12,517	29%	30,983
EQUIPMENT	67,000	-	1,150	13,293	14,443	22%	52,557
OFFICE FURNITURE	3,500	-	615	-	615	18%	2,885
PROFESSIONAL SERV	26,800	1,839	1,839	5,800	7,639	29%	19,161
COPIER MACHINE	226,000	19,206	37,792	-	37,792	17%	188,208
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	124,748	19,686	51,651	9,479	61,130	49%	63,618
COMPUTER HARDWARE	651,400	-	361,274	-	361,274	55%	290,126
RENT	238,750	-	38,911	81,019	119,929	50%	118,821
OTHER SERVICES	588,000	24,323	132,248	90,116	222,364	38%	365,636
TRAVEL/CONFERENCE	11,500	1,367	1,367	-	1,367	12%	10,133
HOSPITALITY EXPENSE	23,420	-	309	-	309	1%	23,111
VEHICLE MAINTENANCE	31,511	795	860	-	860	3%	30,651
GENERAL INSURANCE	622,596	69,257	346,283	-	346,283	56%	276,313
ARTS-CFS	750	-	-	-	-	0%	750
CONTINGENCY	217,277	-	-	-	-	0%	217,277
<b>TOTAL</b>	<b>29,827,018</b>	<b>2,094,209</b>	<b>11,926,366</b>	<b>876,986</b>	<b>12,803,352</b>	<b>43%</b>	<b>17,023,667</b>

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE MAY**

AS OF MAY 31, 2024

ORGANIZATION	SERVICE TYPE	2024 BUDGET	MAY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCE	COMMITTED	%	BALANCE
PUBLIC SERVICE	REG SALARY	11,302,846	864,215	4,689,282	-	4,689,282	41%	6,613,564
	PART TIME SALARY	536,034	36,744	153,037	-	153,037	29%	382,996
	BENEFITS	6,065,635	357,312	2,320,676	-	2,320,676	38%	3,744,959
	BOOKS	2,457,643	270,408	629,380	664,995	1,294,374	53%	1,163,269
	OFFICE EQUIP. REPAIR	40,000	-	233	8,784	9,017	23%	30,983
	EQUIPMENT	25,000	-	1,150	5,273	6,423	26%	18,577
	OFFICE FURNITURE	1,500	-	615	-	615	41%	885
	PROFESSIONAL SERV	20,000	1,609	1,609	5,586	7,195	36%	12,805
	COPIER MACHINE	225,000	19,206	37,792	-	37,792	17%	187,208
	SUPPLIES	36,200	8,720	21,157	2,625	23,782	66%	12,418
	RENT	238,750	-	38,911	81,019	119,929	50%	118,821
	OTHER SERVICES	295,423	14,026	68,900	9,995	78,895	27%	216,528
	HOSPITALITY EXPENSE	14,400	-	41	-	41	0%	14,359
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	51,109	255,546	-	255,546	63%	149,280
	ARTS-CFS	750	-	-	-	-	0%	750
	CONTINGENCY	217,277	-	-	-	-	0%	217,277
<b>Total</b>		<b>21,884,284</b>	<b>1,623,349</b>	<b>8,218,329</b>	<b>778,276</b>	<b>8,996,605</b>	<b>41%</b>	<b>12,887,679</b>

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE MAY**

AS OF MAY 31, 2024

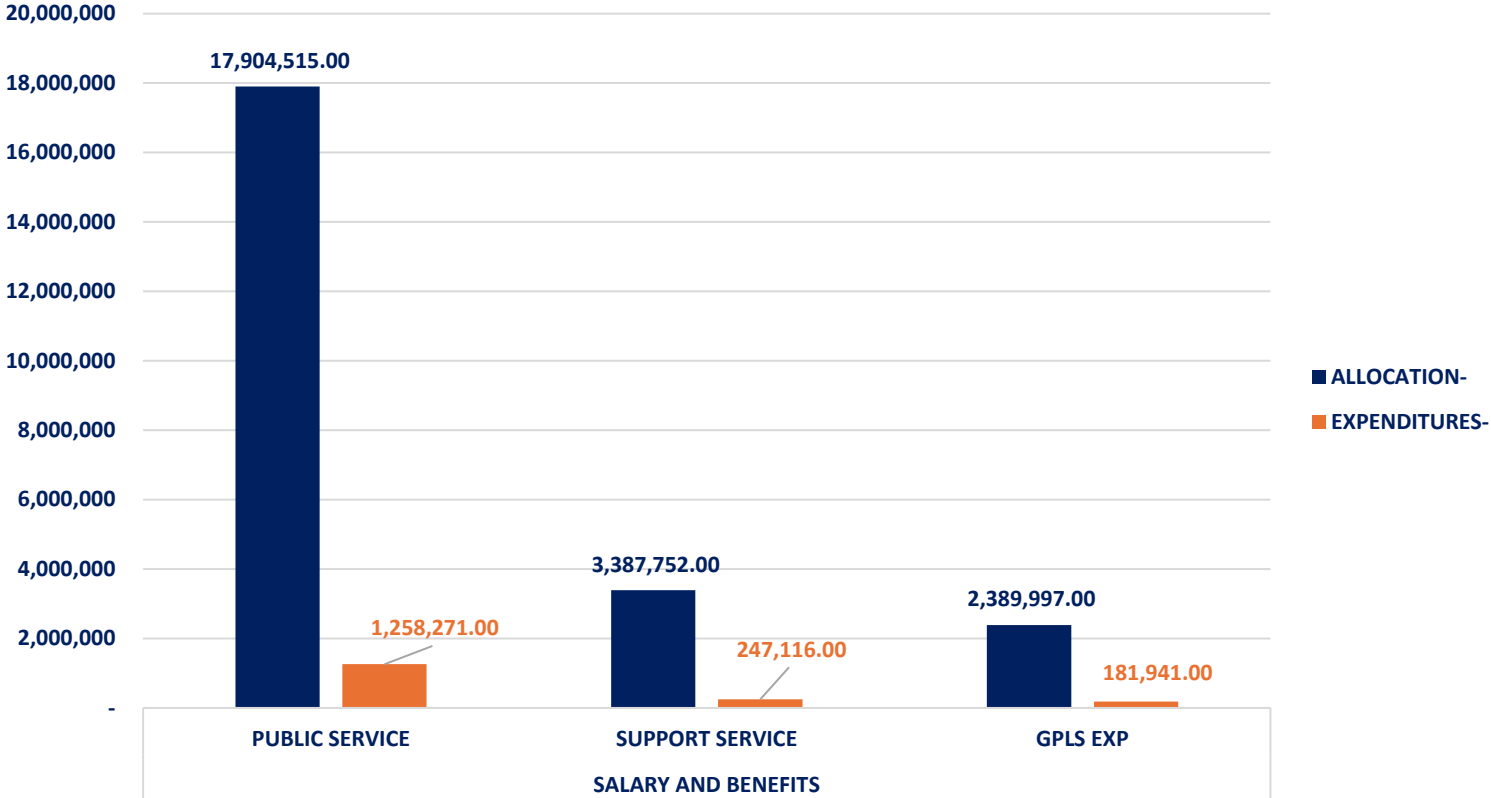
ORGANIZATION	SERVICE TYPE	2024 BUDGET	MAY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCE	COMMITTED	%	BALANCE
SUPPORT SERVICE	REG SALARY	2,189,004	178,157	901,442	-	901,442	41%	1,287,562
	BENEFITS	1,198,748	68,959	429,083	-	429,083	36%	769,666
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	42,000	-	-	8,021	8,021	19%	33,979
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	6,800	230	230	214	444	7%	6,356
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	88,548	10,967	30,495	6,854	37,348	42%	51,200
	COMPUTER HARDWARE	651,400	-	361,274	-	361,274	55%	290,126
	OTHER SERVICES	292,577	10,297	63,348	80,121	143,469	49%	149,108
	TRAVEL/CONFERENCE	11,500	1,367	1,367	-	1,367	12%	10,133
	HOPITALITY	9,020	-	268	-	268	3%	8,752
	VEHICLE MAINTENANCE	28,511	795	860	-	860	3%	27,651
	GENERAL INSURANCE	217,770	18,148	90,738	-	90,738	42%	127,033
<b>Total</b>		<b>4,742,878</b>	<b>288,919</b>	<b>1,879,103</b>	<b>98,710</b>	<b>1,977,813</b>	<b>42%</b>	<b>2,765,065</b>

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE MAY**

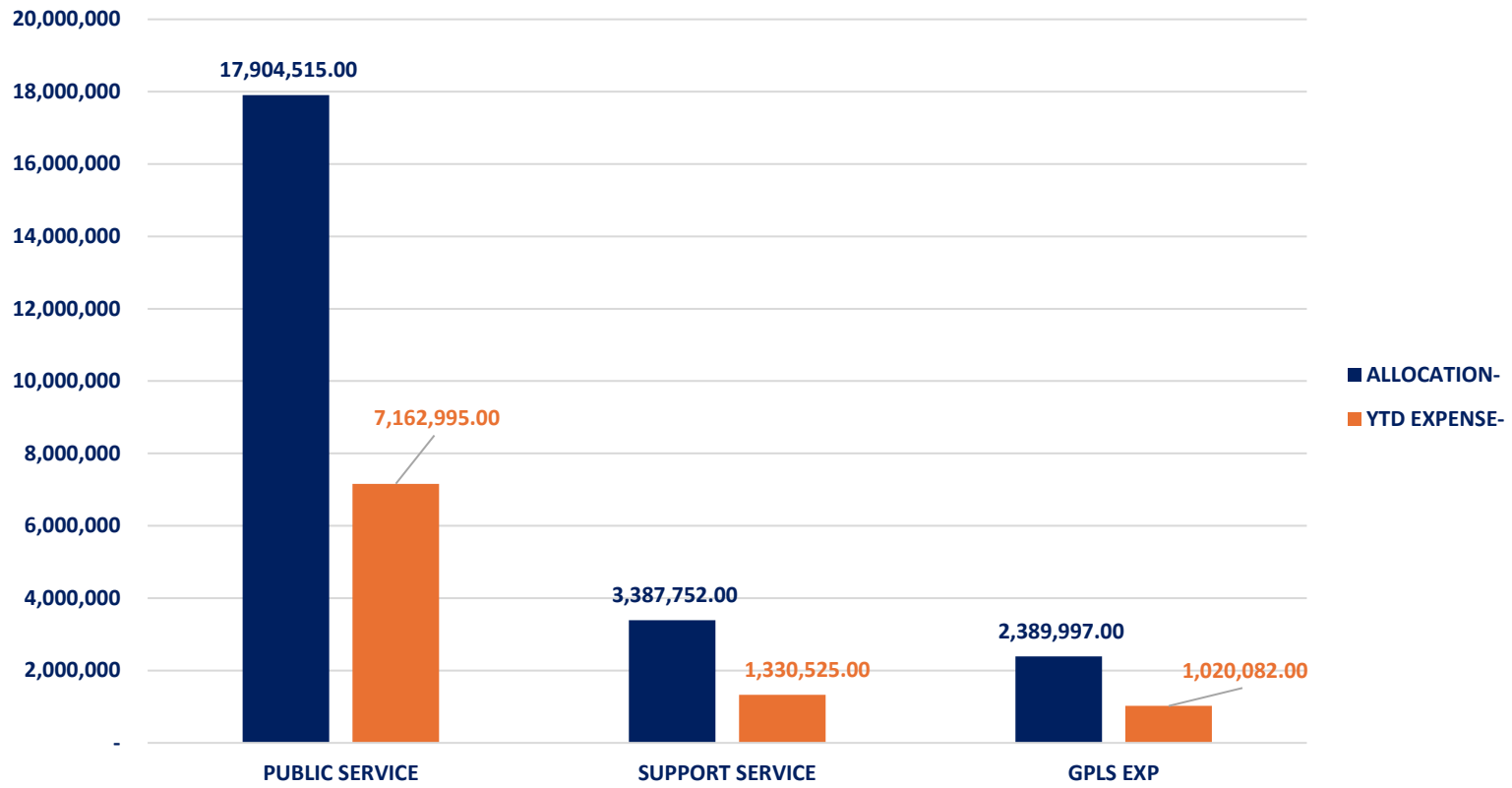
AS OF MAY 31, 2024

ORGANIZATION	SERVICE TYPE	2024 BUDGET	MAY	2024 YTD	2024 YTD	2024 YTD	2024 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCE	COMMITTED	%	BALANCE
GPLS EXPENDITURES	REG SALARY	1,641,522	133,408	718,279	-	718,279	44%	923,243
	BENEFITS	748,475	48,533	301,803	-	301,803	40%	446,672
	BOOKS	809,859	-	808,851	-	808,851	100%	1,008
<b>Total</b>		<b>3,199,856</b>	<b>181,941</b>	<b>1,828,933</b>	<b>-</b>	<b>1,828,933</b>	<b>57%</b>	<b>1,370,923</b>

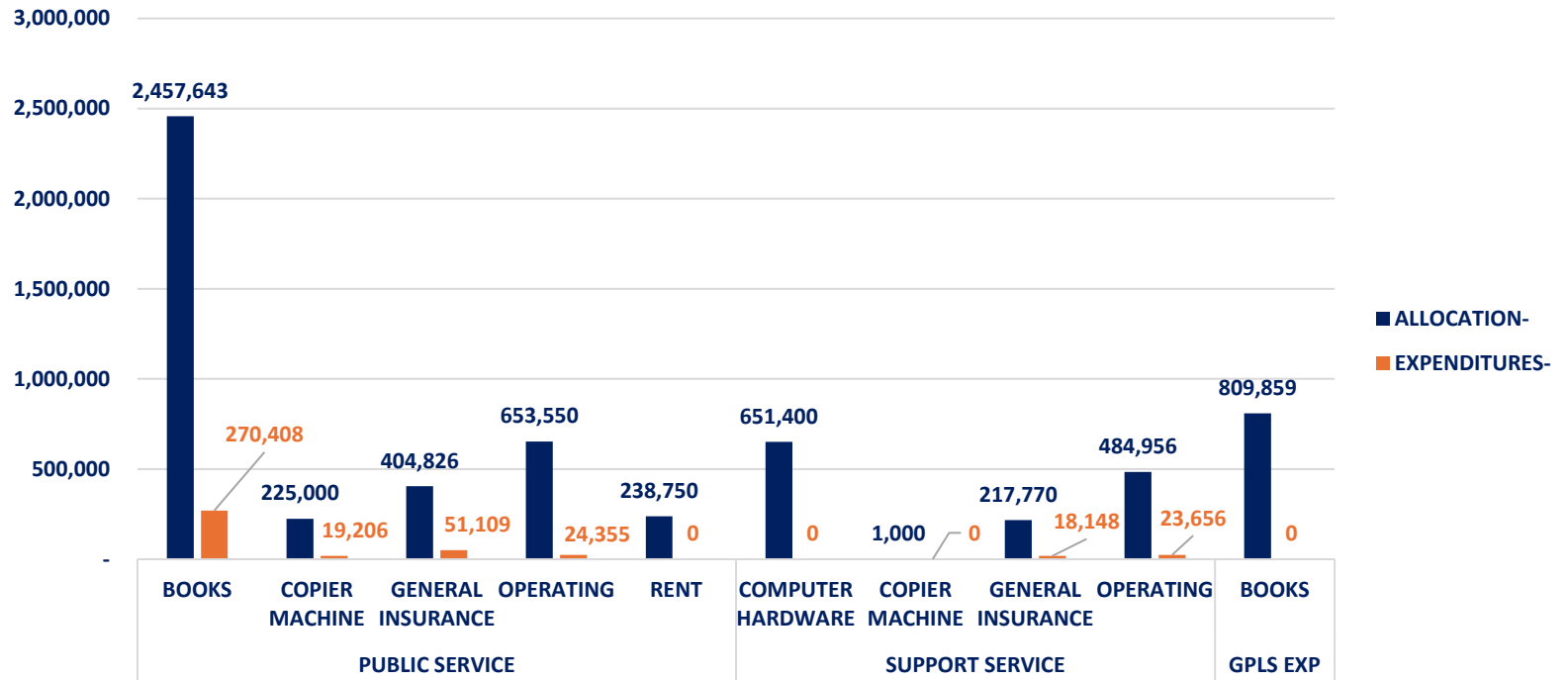
### MAY SALARY AND BENEFITS BY PROGRAM



### YEAR TO DATE SALARY AND BENEFITS BY PROGRAM

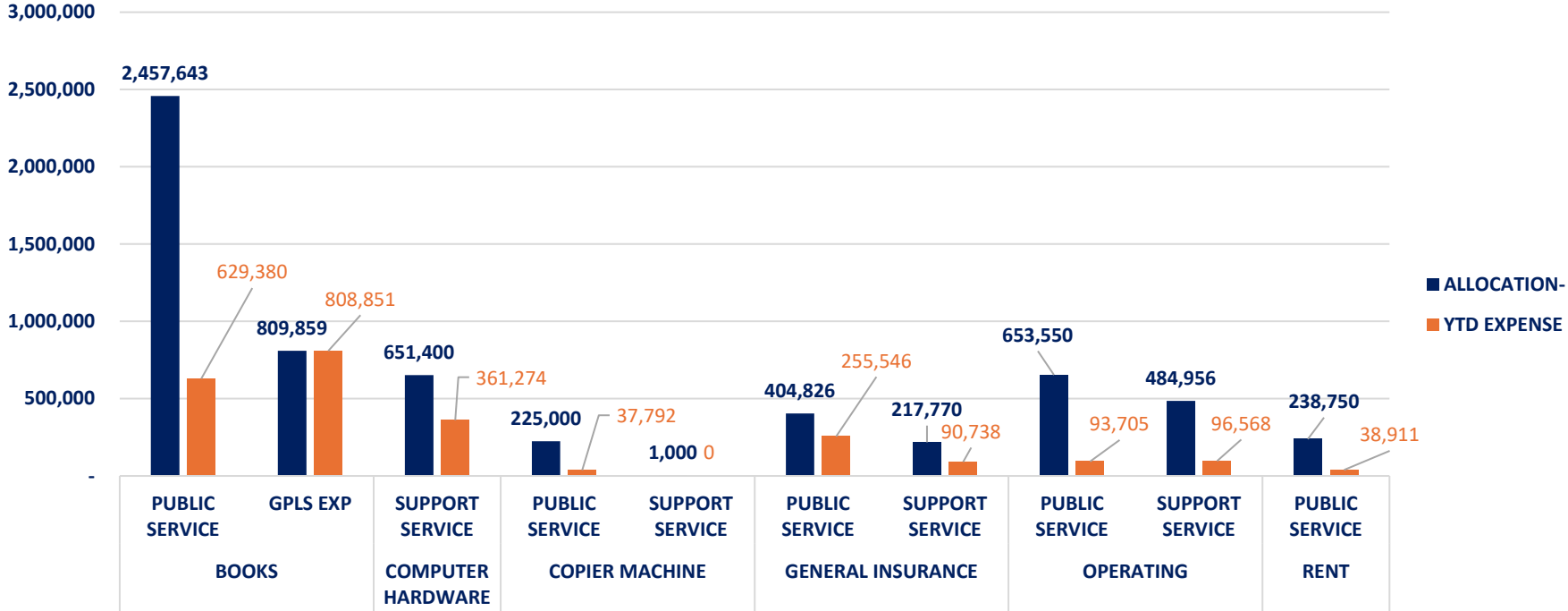


### MAY OPERATING EXPENSES BY PROGRAM



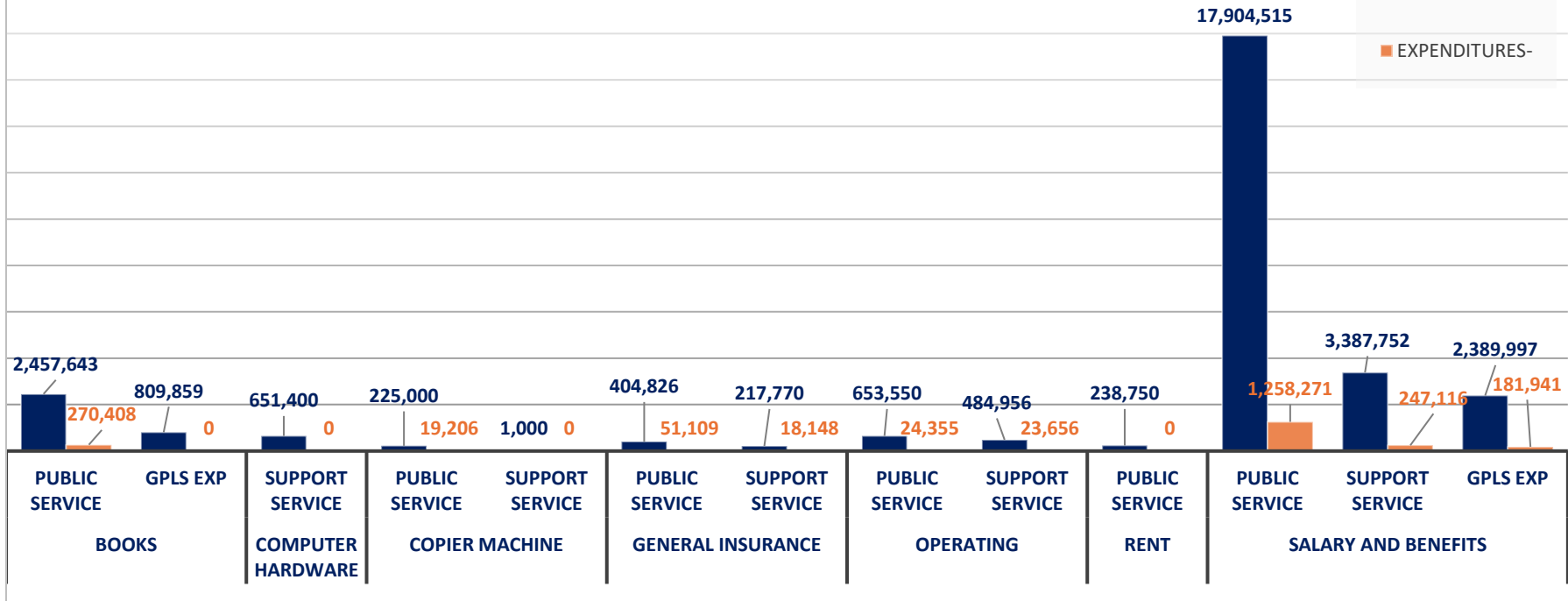


### YEAR-TO-DATE OPERATING EXPENSE BY PROGRAM

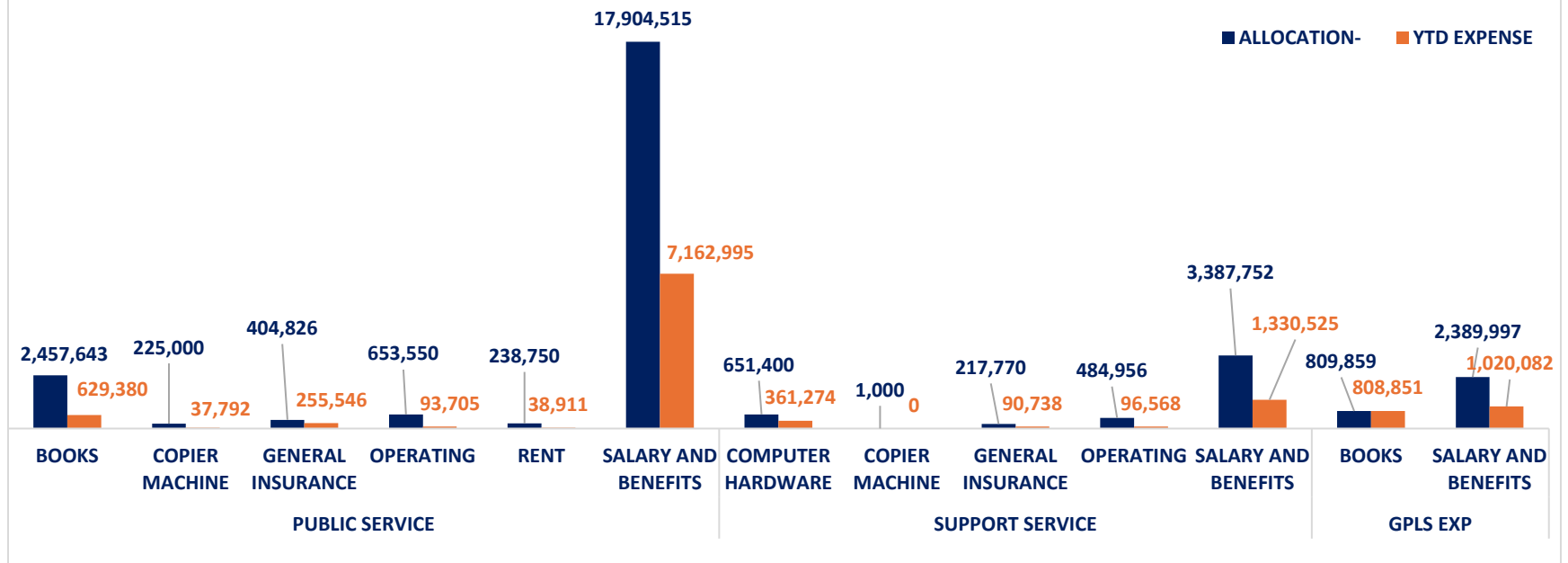


## TOTAL EXPENSES BY PROGRAM

■ ALLOCATION-  
■ EXPENDITURES-



## GRAND TOTAL EXPENSES BY PROGRAM



## Monthly Usage Summary - May 2024

Doc. #24-30

Activity and Description	2024	YTD	2023	YTD	YTD % +/-
<b>Circulation</b>					
Total number of items checked out of the library	192991	938961	182235	885353	6%
<b>Holds</b>					
Number of requests by patrons	49,972	238197	47959	229927	4%
<b>Visits</b>					
Number of people entering a library for any reason	291416	1037963	157461	1359853	-24%
<b>Computer/Internet Usage</b>					
Number of computer sessions (Internet access and office software)	69650	290008	70163	332497	-13%
Number of hours of computer use	27,213	114688	28910	135541	-15%
<b>Web Page Visits</b>					
Number of times people have visited the library's websites	1366897	6324260	935395	4563471	39%
<b>Web Visitors</b>					
Number of people who visited the library's websites	233,231	1052142	175139	873673	20%
<b>Virtual Circulation</b>					
Number of materials downloaded or streamed	167936	823483	146385	680711	21%
<b>Virtual Circulation Users</b>					
Number of people who downloaded or streamed	33987	177429	28921	142224	25%
<b>Children's programs</b>					
Library sponsored programs offered for children (birth - 12)	228	1484	254	1166	27%
Number of people attending programs	12158	40864	13667	37453	9%
<b>Teen Programs</b>					
Library sponsored programs offered for teens (13 - 17)	91	463	24	226	105%
Number of people attending programs	1323	5404	168	1069	406%
<b>Adult Programs</b>					
Library sponsored programs offered for adults (18 + )	296	1550	278	1416	9%
Number of people attending programs	3570	17646	3915	19846	-11%
<b>Programs - Total</b>					
Library sponsored programs offered (includes all-ages not counting)	747	4311	631	3320	30%
Number of people attending programs	18658	86554	19247	68741	26%
<b>Meeting Rooms</b>					
Non-library sponsored meetings or activities scheduled	227	1621	299	1682	-4%
Number of people attending meetings or activities	3603	23933	5132	27227	-12%

## May 2024 Executive Write Up

We are still working through some technical issues with the gate software. The software reported 1,044,862 visits to the East Atlanta Library. After looking through the data, we adjusted this number to 10,000 visits.

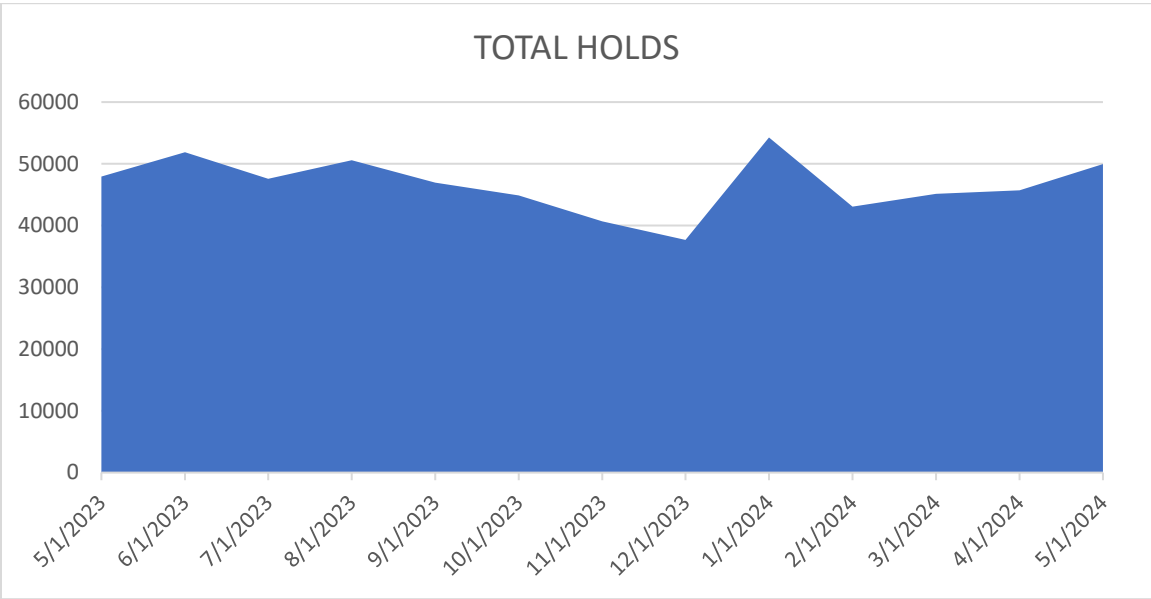
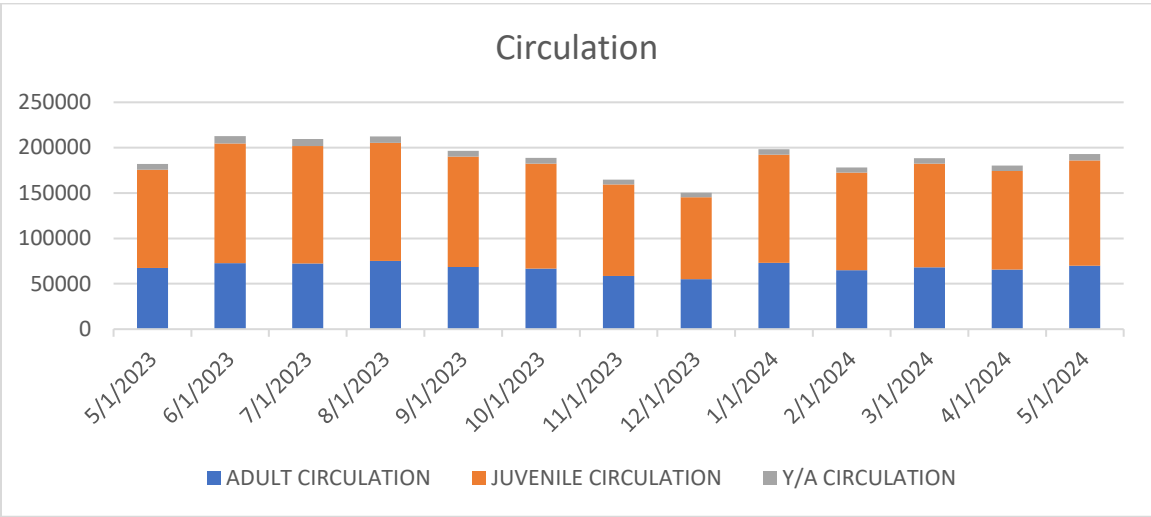
## Fulton County Library System Circulation Stats - May 2024

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2024 TOTAL	Month-2023 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2024 CIRC	YTD 2023 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	506	570	49	1	1126	908	218	24.01%	5,095	3,971	1,124	28.31%
ADAMSVILLE/COLLIER HEIGHTS	655	930	63	0	1648	1038	610	58.77%	7,115	5,236	1,879	35.89%
ALPHARETTA	6290	13272	747	5	20314	21275	-961	-4.52%	95,126	104,818	-9,692	-9.25%
BUCKHEAD	4763	5039	232	8	10042	8962	1080	12.05%	49,591	44,619	4,972	11.14%
CLEVELAND AVE	14	8	0	0	22	915	-893	-97.60%	118	4,059	-3,941	-97.09%
COLLEGE PARK	873	1096	96	3	2068	1182	886	74.96%	9,862	6,331	3,531	55.77%
DOGWOOD	338	240	36	1	615	1268	-653	-51.50%	4,687	5,556	-869	-15.64%
EAST ATLANTA	2111	3512	146	3	5772	5666	106	1.87%	29,683	27,543	2,140	7.77%
EAST POINT	84	13	0	0	97	1756	-1659	-94.48%	679	8,422	-7,743	-91.94%
EAST ROSWELL	4583	7254	277	16	12130	12238	-108	-0.88%	60,243	58,748	1,495	2.54%
EVELYN G. LOWERY @ CASCADE	1022	1083	120	0	2225	2136	89	4.17%	10,670	10,056	614	6.11%
FAIRBURN	682	866	81	1	1630	1431	199	13.91%	7,775	6,977	798	11.44%
GLADYS S. DENNARD @ SOUTH FULTON	1353	1467	171	0	2991	2445	546	22.33%	14,797	12,162	2,635	21.67%
HAPEVILLE	738	1059	91	5	1893	1350	543	40.22%	9,267	6,430	2,837	44.12%
JOAN P. GARNER @ PONCE DE LEON	4852	5344	331	9	10536	9918	618	6.23%	51,919	49,602	2,317	4.67%
KIRKWOOD	1679	4099	112	4	5894	5015	879	17.53%	28,190	24,900	3,290	13.21%
LOUISE WATLEY @ SOUTHEAST ATLANTA	761	1048	112	0	1921	1411	510	36.14%	10,215	8,520	1,695	19.89%
MARTIN LUTHER KING, JR	58	30	3	0	91	840	-749	-89.17%	1,696	5,338	-3,642	-68.23%
MECHANICSVILLE	223	317	39	1	580	513	67	13.06%	3,302	2,331	971	41.66%
METROPOLITAN	1432	2988	81	2	4503	4583	-80	-1.75%	24,310	22,215	2,095	9.43%
MILTON	4647	11540	504	6	16697	11718	4979	42.49%	77,283	57,128	20,155	35.28%
NORTHEAST/SPRUILL OAKS	2980	7392	474	8	10854	10055	799	7.95%	51,199	48,919	2,280	4.66%
NORTHSIDE	3592	6390	298	2	10282	9495	787	8.29%	48,981	42,836	6,145	14.35%
NORTHWEST @ SCOTTS CROSSING	834	2110	80	0	3024	3862	-838	-21.70%	16,663	17,792	-1,129	-6.35%
OCEE	4892	12003	1070	16	17981	16876	1105	6.55%	85,687	80,615	5,072	6.29%
PALMETTO	614	940	40	0	1594	1257	337	26.81%	7,301	7,170	131	1.83%
PEACHTREE	2355	1511	84	5	3955	4176	-221	-5.29%	20,773	20,930	-157	-0.75%
ROSWELL	5422	9236	494	16	15168	14064	1104	7.85%	70,781	67,290	3,491	5.19%
SANDY SPRINGS	7417	11006	604	7	19034	17518	1516	8.65%	92,214	84,446	7,768	9.20%
WASHINGTON PARK	678	749	84	4	1515	1355	160	11.81%	6,839	7,114	-275	-3.87%
WEST END	612	602	48	1	1263	1134	129	11.38%	6,948	5,972	976	16.34%
WOLFCREEK	1073	1686	146	6	2911	3169	-258	-8.14%	15,097	14,533	564	3.88%
<b>BRANCHES TOTAL</b>	<b>68133</b>	<b>115400</b>	<b>6713</b>	<b>130</b>	<b>190376</b>	<b>179529</b>	<b>10847</b>	<b>6.04%</b>	<b>924,106</b>	<b>872,579</b>	<b>51,527</b>	<b>5.91%</b>
CENTRAL	1853	595	126	11	2585	2645	-60	-2.27%	14,549	12,283	2,266	18.45%
OUTREACH SERVICES	1	0	1	0	2	0	2	#DIV/0!	11	15	-4	-26.67%
AUBURN AVENUE RESEARCH	28	0	0	0	28	61	-33	-54.10%	295	476	-181	-38.03%
<b>SYSTEM TOTAL</b>	<b>70015</b>	<b>115995</b>	<b>6840</b>	<b>141</b>	<b>192991</b>	<b>182235</b>	<b>10756</b>	<b>5.90%</b>	<b>938,961</b>	<b>885,353</b>	<b>53,608</b>	<b>6.05%</b>

## FULTON COUNTY SYSTEM STATS AT A GLANCE - May 2024

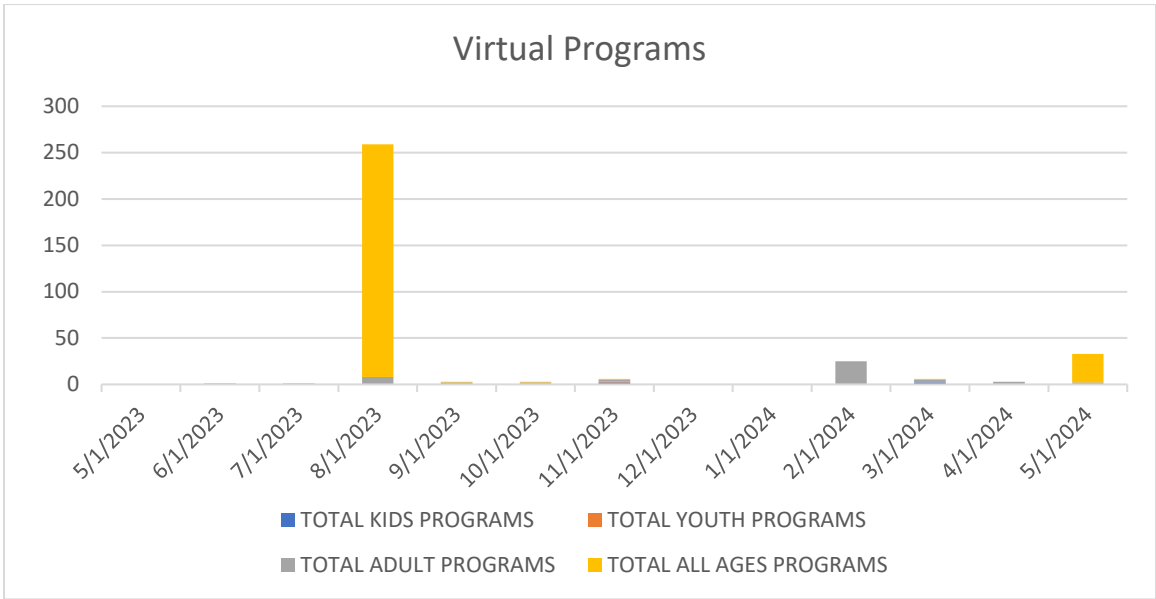
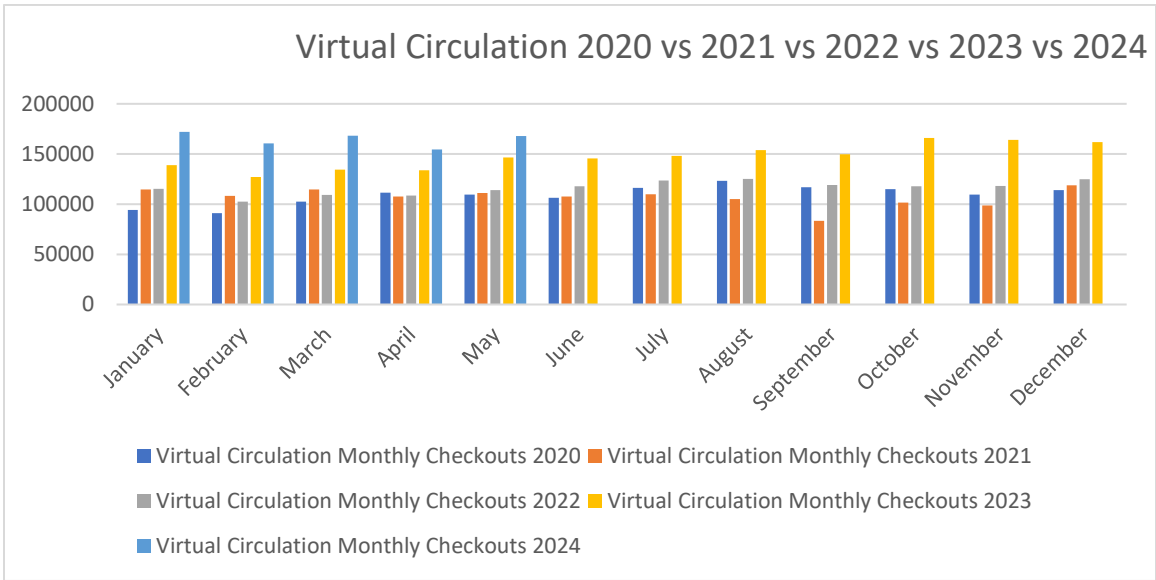
AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	1,126	96	2404	6,044	0	0	0	0	0
ADAMSVILLE/COLLIER HEIGHTS	1,648	91	2673	4,218	15	133	2	20	1
ALPHARETTA	20,314	764	964	18,107	64	1729	24	802	0
BUCKHEAD	10,042	658	2059	13,491	12	758	0	0	0
CLEVELAND AVE	22	27	0	0	0	0	0	0	0
COLLEGE PARK	2,068	143	4681	5,954	4	41	2	36	0
DOGWOOD	615	71	1041	3,707	14	73	7	16	0
EAST ATLANTA	5,772	252	1969	10,000	7	63	6	46	0
EAST POINT	97	74	0	0	0	0	0	0	0
EAST ROSWELL	12,130	321	499	8,339	25	405	7	39	0
EVELYN G. LOWERY @ CASCADE	2,225	244	2321	8,869	30	515	12	296	0
FAIRBURN	1,630	165	1035	2,967	12	88	0	0	0
GLADYS S. DENNARD @ SOUTH FULTON	2,991	325	3501	6,169	39	712	7	60	2
HAPEVILLE	1,893	87	1431	14,004	19	318	31	441	1
JOAN P. LOWERY @ PONCE DE LEON	10,536	415	6121	8,884	23	297	0	0	0
KIRKWOOD	5,894	161	466	4,751	21	488	6	30	0
LOUISE WATLEY @ SOUTHEAST ATLANTA	1,921	76	2523	1,948	36	224	2	10	0
MARTIN LUTHER KING, JR	91	46	0	0	0	0	0	0	0
MECHANICSVILLE	580	50	2018	3,155	3	10	19	125	0
METROPOLITAN	4,503	180	3119	6,221	23	490	36	531	0
MILTON	16,697	489	526	6,964	46	854	6	84	5
NORTHEAST/SPRUILL OAKS	10,854	312	534	6,024	33	438	10	99	5
NORTHSIDE	10,282	301	824	6,630	28	5989	1	15	0
NORTHWEST @ SCOTTS CROSSING	3,024	153	1820	14,522	7	63	6	51	0
OCEE	17,981	521	636	9,378	26	572	1	4	0
PALMETTO	1,594	63	600	2,077	5	90	4	120	2
PEACHTREE	3,955	319	132	9,700	16	225	2	30	2
ROSWELL	15,168	577	1686	16,402	44	923	12	248	0
SANDY SPRINGS	19,034	672	2956	19,152	68	1699	2	8	2
WASHINGTON PARK	1,515	62	2359	4,143	6	100	5	81	3
WEST END	1,263	87	1718	3,989	14	70	7	83	0
WOLFCREEK	2,911	290	844	135	14	243	10	328	0
<b>BRANCHES TOTAL</b>	<b>190,376</b>	<b>8,092</b>	<b>53,460</b>	<b>225,944</b>	<b>654</b>	<b>17,610</b>	<b>227</b>	<b>3,603</b>	<b>23</b>
CENTRAL	2,585	400	16133	27,343	55	839	0	0	0
VIRTUAL PROGRAMS					33	28			
OUTREACH VIRTUAL PROGRAMS	2	20	0	0	1	8	0	0	0
AUBURN AVENUE RESEARCH	28	3	57	38,129	4	173	0	0	0
<b>SYSTEM TOTAL</b>	<b>192,991</b>	<b>8,515</b>	<b>69,650</b>	<b>291,416</b>	<b>747</b>	<b>18,658</b>	<b>227</b>	<b>3,603</b>	<b>23</b>

### May 2024 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users' numbers were revised upward due to Hoopla.





### Virtual Program Attendance

